

Town of Grafton 2018 Annual Town Report



Grafton, MA

2018

Grafton, Massachusetts

Official Report



Worcester County, Massachusetts

Statistics

Latitude 42 Degrees 12' 30" North (approx.)

Population (April, 2010 Federal Census) 18,544

Local Population as of December 2018, 18,046

Area Approximately 22 ½ square miles

Length of Public Ways: (exclusive of state highway) 104 Miles

Elevation Above Sea Level:

Central Square: 479 feet

Near Farnumsville Railroad Station 293 feet

Near North Grafton Railroad Station 369 feet

ELECTED OFFICIALS SERVING GRAFTON

Representative in General Court:

9th Worcester District

David Muradian, Jr. (R) Grafton

State Senator: 2nd Worcester District

Michael O. Moore (D) - Millbury

Councillor: Seventh District

Jennie L. Caissie (R) Worcester

Representative in Congress: Second Congressional District

Jim McGovern, (D)

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**TOWN OFFICERS
ELECTED AS OF THE TOWN ELECTION**

**BLACKSTONE VALLEY REGIONAL
VOCATIONAL DISTRICT SCHOOL COMM.** (Four Year Term)

Anthony M. Yitts, 2022

BOARD OF SELECTMEN (Three Year Term)

Craig Dauphinais, 2019

Sargon Hanna, 2019

Edward Prisby, 2021

Bruce Spinney, III 2020

Jennifer Thomas, 2020

GRAFTON HOUSING AUTHORITY (Five Year Term)

James Gallagher, 2021

John P. Kelley, 2023

Lisa Kelley, 2020

Edward Murphy, 2019

Dave Robbins, State Appointed

Amanda Brady, Executive Director

NELSON PARK AND MEMORIAL TRUSTEES (Elected by Town Meeting)

Roger Currier, 2021

William Kuck, 2019

Bridget Webber, 2020

PLANNING BOARD (Three Year Term)

Robert Hassinger, 2021

Linda Hassinger, 2020

J. Daniel Graham, 2019

Dave Robbins, 2019

Michael Scully, 2021

Sharon Carroll-Tidman, 2019 Associate Member

PUBLIC LIBRARY TRUSTEES (Three Year Term)

Doug Bowman, 2021

Marilyn Cusher, 2019

Karen Durand, 2020

Diane A. Libbey, 2021

Kristi Lutjelusche, 2020

Aaron Vandesteen, 2021

Dana M. Wilson, 2019

SCHOOL COMMITTEE (Three Year Term)

Peter Carlson, 2021

Maureen Cohen, 2019

Jennifer Connelly, 2019

Melissa Mazan, 2020

Laura Often, 2021

TOWN CLERK (Three Year Term)

Kandy Lavallee, Town Clerk, 2019

TOWN MODERATOR (Three Year Term)

Raymond E. Mead, 2020

BOARD OF SELECTMEN APPOINTMENTS

AFFORDABLE HOUSING COMMITTEE/TRUST

John L. Carlson, 2019 (resigned Feb 2019)
Mary Campbell, 2019
Dan Crossin, 2020
Philip B. Gates, 2019
Kris Koliss, 2020
Charles H. Pratt, 2019
Bruce Spinney, 2019
Vacant

AGRICULTURAL COMMISSION (After 1st Year, 3 Year Terms)

Elizabeth Anderson, 2019
Daniela Sharma, 2021(3 year term)
Carolyn Weeks, 2020 (2 year term)
Rebecca Wilson, 2019 (3 year term)
Vacancy, (Alternate 1 year term)
Vacancy, (2 year term)

AMBULANCE COMMITTEE (Indefinite Term)

Normand Crepeau, Jr.
Michael Gauthier
Raymond Mead
Cheryl Trilligan

BOARD OF CEMETERY COMMISSIONERS (Three Year Term)

Robert Collette, 2019
John Pocius, 2021
Christopher Roney, 2019

BOARD OF FIRE ENGINEERS

James Barker
Michael Gauthier
Michael Mills

BOARD OF HEALTH (Three Year Term)

Josh Briggs, 2021
Deborah A. Chouinard, 2019
Daniel Finn, 2019
Karen Gwozdowski Gauvin, 2021
Austin Magnant, 2021

CABLE TV OVERSIGHT COMMITTEE (One Year Term)

Robert Berger, 2019
Robert DeToma, 2019
Jim Gallagher, 2019
Robert Hassinger, 2019
John P. Kelley, 2020
Richard D. Schultze, 2019
Corson Wyman, 2019

CAPITAL IMPROVEMENT PLANNING COMMITTEE (Indefinite Term)

Peter Carlson, School Committee Rep.
Sargon Hanna, Selectmen's Rep.
Karl Moisan, Member at Large
Robert Nault, Member at Large
Matthew Often, Finance Committee Rep.
Colleen Roy, Member at Large
Vacant

COMMUNITY PRESERVATION COMMITTEE (Three Year Term)

Sandra Brock, Conservation Commission Rep.
James Gallagher, Housing Authority Rep.
Dawn Geoffroy, Recreation Rep.
Sharon L Carroll-Tidman, Planning Board Rep.
Ken Holberger, 2019
Paul A. Scarlett, 2021
Richard Schultze, 2020
John Stephens, Historical Commission Rep.
Jennifer Thomas, 2021

CONSERVATION COMMISSION (Three Year Term)

Alicia Bergeron, 2020
Sandra Brock, 2019
Scott Conway, 2019
Patrick Huegel, 2020
Nathan A. Jaffer, 2019 (Resigned Feb 2019)
Helen Cheney, 2022

CONSTABLE (One Year Term)

Michael J. Barbato, 2019
Donald A. Booth, 2019
J. Roger Currier, 2019
Susan Fiacco, 2019
Cynthia Ide, 2019

CONSTABLE (One Year Term)

William Kuck, 2019

John Manzi, 2019

Stephanie Rose Fleming, 2019

COUNCIL ON AGING (Four Year Term)

Ann Marie Allia, 2020

Marcella J. Benoit, 2020

William Drago, 2022

William Cutler, Jr., 2022

Annette McCarthy, 2020

Peter Shay, 2022

Nina Whiting, 2020

ECONOMIC DEVELOPMENT COMMITTEE (Indefinite Term)

John Atchue

Craig Dauphinais, Selectmen Rep.

Irene Houle, Finance Committee Rep.

Morgan King

Shawn McAvey

Karl Moisan

Dennis Perron

ELECTION OFFICIALS (One Year Term)

Seda Alex

Marguerite Baril, Warden

Nancy Billings

Sally Belezarian

Cecile Bergin

Eric H. Van Bockern

Joann Brennan

Linda Casey

Carol Cerasoli

Nancy Corcoran

Eveline M. Cournoyer, Clerk

Joyce David

Marion Dearing

Rosalind Dennis

Carman Dion

Laura Didio

Marie DiDonna

Ellen Dowling, Clerk

William Drago

Jeanne Ducasse

ELECTION OFFICIALS (One Year Term)

June Enos
Rosemary Flynn
Jan Garver-Flanders
Joan O. Foley
Carol Gagne
M. Theresa Gendron
Nancy Hazen, Clerk
Constance Hopkins
Cynthia Ide
Carolyn Jakubiak
Richard Kirejczyk
Janet Krause
Mary LaForte
Steven Lawrence
Patricia Loconto
Shirley A. Lutynski
Joan Mackowiak
Beverly Mara
Amy Marr
Olivette M. Marshall
Mark Masera
Doris A. Metivier, Warden
Karen McInnis, Warden
Mary Murray
Darlene Orne
Nancy Paulauskas, Clerk
Marsha Platt
Philip L. Platt
Paula Pogorzelski
Thomas Pond
Arlene Provost
Caroline Prout
Janet Prunier
Diane Raymond
Bernard Reed
Lois Reed
Thomas Reid
Wendy Reid
Sarah-Jane Ripa
Carol Roseen
Carol Samanen
Al Sanborn
Elaine Sanborn

ELECTION OFFICIALS (One Year Term)

Joan Shanley
Janet Simas
Shirley Russo
Pauline St. Amand
Maureen Turcotte, Warden
Bernadette Warwick
Andrew Whisenant
Rita Whiting
Charlotte Wojtaszek
Gail Wixon
Brenda Zaleski
Carol Ziemba

ENERGY STUDY COMMITTEE (Indefinite Term)

Doreen Defazio
Daniel B. Helmes
Vacant
Vacant

EMERGENCY MANAGEMENT (Indefinite Term)

Katherine Cederberg
Nick Childs, Deputy Director
Normand Crepeau Jr.
Steve Charest
Clare Garabedian, Shelter Director & Deputy Director
Ray Mead, Director
Christopher Mead
Michael Scully

FARNUMSVILLE FIREHOUSE (Indefinite Term)

Ralph (Skip) Michniewicz
Richard Allain
Cheryl Barker
James Barker, Jr
Steve Bavosi
Dan Finn
Phil Gauthier
Raymond Guilmette

GRAFTON HISTORICAL COMMISSION (Three Year Term)

Robert Aberg, 2019
Kimberly Bagni, 2022
Donald E. Clark, 2019

GRAFTON HISTORICAL COMMISSION (Three Year Term)

Mark Fobert, 2019
John Stephens, 2021
Bruce Teixeira, 2021
David Therrien, 2020

GRAFTON HISTORIC DISTRICT COMMISSION (Three Year Term)

John Morgan, 2019
John R. Stephens, 2021
William Nicholson, 2021
Robert Perla, 2021
Paul Scarlett, 2021
Brad Schlapak, 2019
Vacant

GRAFTON CULTURAL COUNCIL (Two Year Term)

Katie Brown, 2021
Julie Grace, 2021
Meta Mitchell, 2019
Melinda J. Springer, 2019
Judy Valentine, 2019
Dawn Geoffroy, 2020
Stacy Willar, 2020

GRAFTON TOWN HOUSE OVERSIGHT COMMITTEE

Disband January 2019 - charge completed
John Marro, III
John Morgan
Brook Padgett
Paul Scarlett
David Therrien
William Yeomans

INFORMATION TECHNOLOGY COMMITTEE (Three Year Term)

Bob Hassinger, 2019
William Jones, Jr., 2019
Robert Carroll, 2021
David Robbins, 2020 (2 Year)
Patricia Myers, 2021

INSTITUTIONAL BIOSAFETY COMMITTEE

Andrew Cederberg
Libby Taft

LAKE QUINSIGAMOND COMMISSION (Three Year Term)

William Nelson, 2021 Local Representative

MILL VILLAGES ADVISORY COMMITTEE (Indefinite Term)

Philip Gauthier

Ken Grew

Julie Roberts

Paul Pollinger

Michael Trilligan

(Vacant)

OPEN SPACE AND RECREATION COMMITTEE (Indefinite Term)

Jen Andersen, Recreation Rep.

Scott Conway, Conservation Commission Rep.

Karen Eisenhauer

Dawn Geoffroy, Land Trust Delegate

Dave Robbins, Planning Board Rep.

Jennifer Thomas, Selectmen's Rep.

Member at Large (Vacant)

PARKING CLERK

Rebecca Meekins

REGISTRAR OF VOTERS (Three Year Term)

Kandy Lavalley, Town Clerk

Justin Phillips, 2019

Elizabeth MacDonald, 2020

SOUTH GRAFTON COMMUNITY HOUSE OVERSIGHT COMMITTEE

Patricia Dowd

Philip Gauthier

Michael Trilligan

Walter Wojnar

Selectmen Representative

SUPER PARK STUDY COMMITTEE

Abilgail Cross

Gina DaLan

Cindy Ide

Michael Scully

Jennifer Thomas, Chairman

TOGETHER WE CAN (One Year Term)

Mark Alves, 2019

Helen M. Atchue, 2019

Katherine Cederberg, 2019

Alvin C. Hulbert, 2019

Timmerly Kuck, 2019

William Kuck, 2019

Diane Racicot, 2019

Deborah J. Trapasso, 2019

TOWN ADMINISTRATOR (Indefinite Term)

Timothy P. McInerney

TRUSTEES OF SOLDIERS MEMORIALS (Three Year Term)

William Cutler, 2021

David Callahan, 2021

William Drago, 2021

Andrew Kjellberg, 2011

Vacant

Justin Sousa, Veteran's Agent (advisor)

ZONING BOARD OF APPEALS (Three Year Term)

Karl Chapin, 2021

Elias Hanna, 2021

William B. McCusker, 2019

Kay Reed 2020

William Youmans, 2021

Marianne Desrosiers, 2020 (alternate)

Brian Waller, 2019 (alternate)

TOWN ADMINISTRATOR APPOINTMENTS

BOARD OF ASSESSORS (Three Year Term)

Kenneth J. Grew, 2019

Mary Oliver, 2020

Marsha Platt, 2021

BOARD OF SEWER COMMISSIONERS (Three Year Term)

David Therrien, 2020

Susan Hunnewel Duval, 2021

Gerald F. LeBlanc, 2019

BURIAL AGENT (One Year Term)

Justin Sousa

CHIEF OF POLICE / OFFICERS

Normand A. Crepeau, Jr.

LIEUTENANT, FULL-TIME OFFICER

Neil Minardi

SERGEANT, FULL-TIME OFFICERS

James Crosby

Michael Mazzola

Liam O'Rourke

Michael Swift

FULL-TIME OFFICERS

Mark Alves

Jason Atchue

Mark Benoit

Joseph Coggans

Robert Collette, Jr.

Thomas Farrell

Thomas Michniewicz

James O'Brien

Jensen Plotkin

John Ropiak

David Spellman

David Sullivan

Douglas Tripp

Daniel Wenc, Detective

INTERMITTENT POLICE OFFICERS (Indefinite Term)

Robert Danna
Dale Goodspeed
John Taylor
Wanda Washington
Mark Wojnar

SPECIALS

James Barth
John Harrington
James Huchowski
Alvin Hulbert
Michael Rybak
Wayne Tripp

DIRECTOR OF VETERANS SERVICES

Justin Sousa

DOG OFFICER/ANIMAL CONTROL OFFICER (Indefinite Term)

Melinda Mackendrick

FIRE CHIEF

Michael Gauthier

FIRE ENGINEERS, Board of (Indefinite Term)

James E. Barker
Michael Gauthier
Michael Mills

FOREST FIRE WARDEN (Indefinite Term)

Michael Gauthier

DEPUTY FOREST FIRE WARDEN (Indefinite Term)

Michael Mills

INSPECTOR OF ANIMALS (Indefinite Term)

John L. Carlson

INSPECTOR OF BUILDINGS (Indefinite Term)

Robert S. Berger

INSPECTOR OF GAS PIPING AND GAS APPLIANCES (Indefinite Term)

Thomas French
Richard Atchue, Alternate

INSURANCE ADVISORY COMMITTEE (Indefinite)

Robert Angel
Beth Boyle
Chris Hakinson
Michelle Henault
Lynn Loiseau
Elaine Najemy
Michael Swift
Vacant (non union member)

KEEPER OF THE LOCKUP (One Year Term)

Normand A. Crepeau, Jr., 2019

LOCAL INSPECTOR OF BUILDINGS (Indefinite Term)

Thomas Frederico

PLUMBING INSPECTOR (Indefinite Term)

Thomas French
Richard Atchue, Alternate

PUBLIC WORKS ADVISORY COMMITTEE (Three Year Term)

John J. Bechard, 2019
Paul Cournoyer, DPW Staff Rep.
Mark C. Durfee, 2020
Patrick O'Connell, 2021

RECREATION COMMISSION (Three Year Term)

Kristen K. Belanger, 2020
Stephen P. Crowley, 2019
Mikaela Cushman, 2021
Gina Dalan, 2020
Dawn Geoffroy, 2020

SEALER OF WEIGHTS AND MEASURES (Indefinite Term)

Edward R. Seidler

SPECIAL LABOR COUNSEL

Mirick O'Connell

TIF COMMITTEE (Indefinite Term)

Craig Dauphinais, Selectmen's Rep
Karl Moisan
Marsha Platt, Assessor's Rep
Town Administrator

TOWN ACCOUNTANT (Three Year Term)

Anita Patel, 2019

TOWN COUNSEL

Blatman Bobrowski & Haverty, LLC

TRAFFIC SAFETY COMMITTEE (One Year Term)

John J. Bechard, 2019

Normand Crepeau Jr., 2019

David Crouse, 2019

Daniel J. Pogorzelski, 2019

John A. Reil, 2019

Scott Rossiter, 2019

Brian Szczurko, 2019

TREASURER/COLLECTOR (Three Year Term)

Amy Perkins, 2021

WIRING INSPECTOR (Indefinite Term)

George Duhamel

Steven P. French, Alternative

TOWN MODERATOR APPOINTMENTS

CHARTER REVIEW COMMITTEE (Indefinite Term)

Don Clark
J. Roger Currier, PR-1
Bob Detoma
Mark Haddad, PR-3
Timothy McInerney
Dennis Perron
Daryl Rynning

DPW FACILITY BUILDING COMMITTEE (Indefinite Term)

John Bechard
Andrew Clarke
Paul Cournoyer
James Moro
Robert Rodak
Sue A. Robbins, Finance Committee Rep.
Bruce Spinney, Selectmens Rep.

FINANCE COMMITTEE

Daniel Cushner P-5, 2021
Mark W. Haddad PR-3, 2020
Irene Houle PR-2, 2021
Heather McCue PR-4, 2020
Matthew Often PR-1, 2019
Sue A. Robbins PR-3, 2020
Barry Smith PR-2, 2019
Eric W. Swenson PR-4, 2021
Erika Wennerstrom PR-2, 2019

LIBRARY PLANNING AND BUILDING COMMITTEE (Indefinite Term)

Douglas S. Bowman
Mary Fritz
Beth Gallaway
Julie Grace
Linda Hassinger, Planning Board Rep.
Irene Houle, Finance Committee Rep.
Brook Padgett, Selectmen's Rep.
Lisa Rice
John Stephens

REPORT OF THE TOWN CLERK, 2018

The Town Clerk's office is the first "face" residents see when they enter the Municipal Center. It is the goal of this office to provide information on all items pertaining to the Town. If we cannot provide the information, we refer the resident to another office that can provide that information.

Our office hours are 8:30 – 4:30 daily, with the office open one late night, Tuesday, until 7 pm, for the convenience of the public. The Town Clerk and Administrative Assistant are Notaries Public.

It is the responsibility of the Town Clerk's office to conduct the annual street listing. Our records show that the population of Grafton on December 31, 2018 was 18,544. The breakdown by precinct was: Precinct 1 – 3872; Precinct 2 – 3635; Precinct 3 – 3795; Precinct 4 – 3448; Precinct 5 – 3794.

Certified copies of birth, death and marriage records are issued daily. Marriage Licenses are obtained here for couples wishing to get married in any town in Massachusetts. The Town Clerk's office issues various permits and licenses, such as business certificates, raffle permits, cemetery deeds and dog licenses. These licenses, certificates and permits can be obtained for and paid for by cash, check or credit card in our office. Birth, death and marriage records, as well as dog licenses can be requested online at the Town Clerk's webpage at <https://unipaygold.unibank.com/customerinfo.aspx>.

As required under the State's Open Meeting Law, this office posts all meeting notices, agendas and minutes for all the boards and committees of the Town. These items are also posted to the Town's website (www.grafton-ma.gov). The website is the best place to gain information on any Town board or committee. Residents can view a list of vacancies within Town boards and committees on our website, and they can apply there if they are interested in becoming a member.

Our dog license year runs from April 1 through March 31. Dog licenses are sold in the office, or you can purchase them online through our website. Renewal forms go out with the annual census right after the first of the year. Fees for dogs that are spayed or neutered are \$10.00, and \$15.00 for a dog that is not. If you forget to renew by June 1 we assess a \$10.00 late fee per dog. We must have a current rabies vaccination certificate and documentation of spay or neutering on file in order to issue a license. If these documents are currently on file in our office, you can renew on line or through the mail. If you are unsure if we have the current information on file, please call us and we will check it for you.

It is the responsibility of the Clerk's office to hold and maintain all public records. We provide information gained from these records to fulfill public record requests. If we do not have the record, we refer the requestor to the office that holds that particular record.

It is my goal, and the goal of our office to provide a high level of customer service to the residents of Grafton. I could not provide these services without the assistance of my dedicated and hardworking co-worker, Administrative Assistant Jayne Zwicker. If Jayne or I can be of any service to you, please feel free to stop by the office. My office is always open and I am always available to assist you.

RECEIPTS OF THE TOWN CLERK

Miscellaneous Receipts \$ 4,395.10

Photocopies

Faxes

Business Certificates

Residency Letters

Street Lists

Recording of Cemetery Deeds

Raffle Permits

Voting Lists

Marriage Intention Amendments

Grafton History Books

Dog Licenses \$9,306.00

Dog Fines 1,290.00

Animal Trust Fund 3,350.00

Pole Location Orders 100.00

Massachusetts Electric

Verizon

Town Clerk's Office Fees \$12,290.00

Birth Certificates

Marriage Certificates

Death Certificates

Marriage Intentions \$ 1,349.00

Births Recorded in Grafton

1997	201	2007	249	2017	193
1998	223	2008	222	2018	196
1999	202	2009	206		
2000	196	2010	219		
2001	223	2011	201		
2002	198	2012	202		
2003	222	2013	189		
2004	230	2014	201		
2005	243	2015	210		
2006	240	2016	187		

Marriages Recorded in Grafton

1997	90	2007	85	2017	72
1998	93	2008	70	2018	71
1999	89	2009	74		
2000	89	2010	83		
2001	89	2011	68		
2002	75	2012	84		
2003	92	2013	106		
2004	99	2014	88		
2005	82	2015	96		
2006	57	2016	67		

Deaths Recorded in Grafton

1997	96	2007	79	2017	116
1998	94	2008	84	2018	130
1999	114	2009	89		
2000	103	2010	129		
2001	107	2011	116		
2002	90	2012	93		
2003	89	2013	102		
2004	99	2014	110		
2005	110	2015	138		
2006	97	2016	103		

DOG LICENSES: 1112 dog licenses were sold during the licensing period of April 1, 2017 through March 31, 2018. FY 2018 receipts for dog licenses were Nine Thousand Three Hundred Six (\$9,306.00).

ATTENTION ALL DOG OWNERS: Please note that 2018 licenses expire March 31, 2019. An additional fee of \$10.00 per dog will be charged to each owner/keeper of a dog who fails to license said dog on or before June 1st.

**FINANCIAL REPORT OF THE TOWN
CLERK**

Appropriations:

Salaries & Wages	\$141,543.00
Overtime	2,000.00
Expenses	7,810.00

Total	\$143,543.00
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Total Expended	\$108,460.66
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Unexpended	\$ 35,082.34
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**Payments in excess of
\$1,000.00**

Accela	\$1,200.00
W. B Mason	\$1,201.92

Respectfully submitted,

Kandy L. Lavallee, Town Clerk

COMMONWEALTH OF MASSACHUSETTS

**TOWN OF GRAFTON
SPECIAL TOWN MEETING
FEBRUARY 12, 2018
MINUTES**

The Annual Town Meeting for the Town of Grafton was held on Monday, February 12, 2018 in the Auditorium of the Grafton High School at 7:00 p.m.

Upon order of the Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists with which to check the names of those persons who entered.

The Moderator opened the meeting at 7:00 p.m. and welcomed all present.

Chairman of the Board of Selectmen, Bruce Spinney, led the Pledge of Allegiance.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator.

Mr. Mead recognized Ginny Kremer, Town Counsel, and Representative David Muradian.

Interim Town Clerk, Kandy Lavallee, read the return of the warrant.

Mr. Mead spoke briefly about board/committee vacancies and encouraged interested individuals to pick up a sign up form at the check in tables in the lobby.

ARTICLE 1. LOCAL OPTION RECREATIONAL MARIJUANA EXCISE TAX

To see if the Town will vote to accept M.G.L. c. 64N, Section 3, and impose a local sales tax upon the sale of recreational marijuana originating within the Town by a vendor at a rate of 3% of the gross receipts of the vendor from the sale of recreational marijuana, marijuana products, and marijuana edibles, said excise to take effect on the first day of the calendar quarter commencing at least thirty days after such vote of Town Meeting, or take any other action relative thereto.

Submitted by: Board of Selectmen

MOTION by Selectmen Spinney: I move that the Town vote to accept Mass. General Law chapter 64N, section 3, as may be from time to time amended, and thereby impose a local sales tax of 3% upon the sale of recreational marijuana originating by a vendor within the Town; the tax will be upon the gross receipts of the vendor from the sale of recreational marijuana, to include, without limitation, all marijuana products and marijuana edibles; said excise to take effect on the first day of the calendar quarter commencing at least thirty days after such vote of Town Meeting.

Town Planner, Joe Laydon, gave a brief presentation on the topic.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 2. ADOPTION OF MEDICAL MARIJUANA AND MARIJUANA ESTABLISHMENTS BYLAW

To see if the Town will vote to amend the Zoning Bylaws to add a new Medical Marijuana and Marijuana Establishments Bylaw and by deleting definitions and a special permit finding as follows:

1. Amend Section 5 – Special Regulations -- by adding a new ZBL Section 5.10 Medical Marijuana and Marijuana Establishments

5.10 Medical Marijuana and Marijuana Establishments

5.10.1. Authority, Purpose and Intent

5.10.1.1. These provisions are enacted pursuant to General Laws, Chapter 40A, Section 9A, and pursuant to the Town's authority under the Home Rule Amendment to the Massachusetts Constitution. It is recognized that the nature of the substance cultivated, processed, and/or sold by marijuana establishments may have objectionable operational characteristics and should be located in such a way as to ensure the health, safety, and general well-being of the Grafton residents, the general public, patients seeking treatment, and customers seeking to purchase marijuana for recreational use. The Medical Marijuana and Marijuana Establishments bylaw is therefore necessary to advance these purposes

5.10.1.2. Subject to the provisions of this Zoning Bylaw, Chapter 40A of the Massachusetts General Laws, 105 CMR 725.000, and M.G.L. Chapter 94G, Marijuana Establishments will be permitted to provide medical support, security, and physician oversight that meet or exceed state regulation as established by the Massachusetts Department of Health (DPH) and to provide retail sales of marijuana for non-medical use in a manner that meets or exceeds state regulations.

5.10.2. Definitions

For the purpose of this bylaw, the following definitions shall apply:

Craft marijuana cultivator cooperative: A marijuana cultivator comprised of residents of the Commonwealth as a limited liability company or limited liability partnership under the laws of the Commonwealth, or an appropriate business structure as determined by the Cannabis Control Commission (hereafter, "the Commission"), and that is licensed to cultivate, obtain, manufacture, process, package and brand marijuana and marijuana products to deliver marijuana to marijuana establishments but not to the consumer.

Independent Marijuana Testing Laboratory: A laboratory that is licensed by the Commission and is: (i) accredited to the most current version of the International Organization for Standardization 17025 by a third-party accrediting body that is a signatory of the International Laboratory Accreditation Accrediting Cooperation with a mutual recognition arrangement, or that is otherwise approved by the Commission; (ii) independent financially from any medical marijuana treatment center or any

licensee or marijuana establishment for which it conducts a test; and (iii) qualified to test marijuana in compliance with regulations promulgated by the Commission pursuant to this chapter

Marijuana Cultivator: an entity licensed to cultivate, process, and package marijuana, to deliver marijuana to marijuana establishments, and to transfer marijuana to other marijuana establishments, but not to consumers.

Marijuana Establishment: a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer, or any other type of licensed marijuana-related businesses.

Marijuana Product Manufacturer: an entity licensed to obtain, manufacture, process, and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments, and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

Marijuana Products: products that have been manufactured and contain marijuana or an extract of marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including without limitation edible products, beverages, topical products, ointments, oils, and tinctures.

Recreational Marijuana Retailer (RMR): an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

Medical Marijuana Treatment Center: Also known as Registered Marijuana Dispensary as defined by 105 CMR 725.000.

Registered Marijuana Dispensary (RMD): A use operated by a not-for-profit entity registered and approved by the MA Department of Public Health in accordance with 105 CMR 725.000, and pursuant to all other applicable state laws and regulations, also to be known as a Medical Marijuana Treatment Center, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. A RMD shall explicitly include facilities which cultivate and process medical marijuana, and which may also dispense and deliver medical marijuana and related products. The cultivation and processing of medical marijuana in accordance with these regulations is considered to be a manufacturing use and is not agriculturally exempt from zoning.

Off-Site Medical Marijuana Dispensary (OMMD) – A Registered Marijuana Dispensary that is located off-site from the cultivation/processing facility (and controlled and operated by the same registered and approved not-for-profit entity which operates an affiliated RMD) but which serves only to dispense the processed marijuana, related supplies and educational materials to registered qualifying patients or their personal caregivers in accordance with the provisions of 105 CMR 725.00.

5.10.3 Application Requirements. No special permit will be granted by the Planning Board for Medical Marijuana and/or a Marijuana Establishment unless an application containing the following is submitted:

5.10.3.a. The Planning Board shall be the Special Permit Granting Authority. The application requirements and procedures shall be conducted pursuant to Section 1, Administration and Interpretation of this Zoning Bylaw.

5.10.3.b. In addition to the submittal requirements and review standards provided in Section 1 of this Bylaw pertaining to administration, application and submission requirements, fees, powers, hearings and time limits, each applicant for a special permit under this section shall submit:

1. The name and address of each owner of the facility/operation;
2. Copies of all documentation demonstrating appropriate application status under state law, or registration or license, issued to the applicant by the Commonwealth of Massachusetts and any of its agencies for the facility;
3. Evidence that the Applicant has site control and the right to use the site for a facility in the form of a deed or valid purchase and sale agreement, or, in the case of a lease, a notarized statement from the property owner and a copy of the lease agreement;
4. A notarized statement signed by the organization's Chief Executive Officer and corporate attorney disclosing all of its designated representatives, including officers and directors, shareholders, partners, members, managers, directors, officers, or other similarly-situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of all individual persons associated with the entity as set forth above;
5. In addition to what is normally required in a Site Plan application pursuant to Section 1.3.3, details showing all exterior proposed security measures for the premises, including lighting, fencing, gates and alarms, etc., which seek to ensure the safety of employees and patrons and to protect the premises from theft or other criminal activity;
6. A Management Plan as required under the Rules and Regulations of the Special Permit Granting Authority, including a description of all activities to occur on site, including all provisions for the delivery of marijuana and related products to Marijuana Establishments, OMMD's, RMD's, and RMR's or off-site direct delivery;
7. A traffic impact report as set forth in the Section 8.

5.10.4. Use Regulations. The following regulations shall apply to uses under this section:

5.10.4.a. No marijuana shall be smoked, eaten or otherwise consumed or ingested on the premises.

5.10.4.b. The hours of operation shall be set by the Special Permit Granting Authority, but in no event shall a facility be open to the public, nor shall any sale or other distribution of marijuana occur upon the premises or via delivery from the premises, between the hours of 8:00 p.m. and 8:00 a.m.

5.10.5. Locational and Physical Requirements

5.10.5.a. All aspects of a Marijuana Establishment, RMD, OMMD, or RMR relative to the acquisition, cultivation, possession, processing, sales, distribution, dispensing, or administration of marijuana, products containing marijuana, related supplies, or educational materials must take place at a fixed location within a fully enclosed building and shall not be visible from the exterior of the business.

5.10.5.b. No outside storage of marijuana, related supplies, or educational materials is permitted.

5.10.5.c. Ventilation – all facilities shall be ventilated in such a manner that:

1. No pesticides, insecticides or other chemicals or products used in the cultivation or processing are dispersed into the outside atmosphere; and
2. No odor from marijuana or its processing can be detected by a person with an unimpaired and otherwise normal sense of smell at the exterior of the Marijuana Establishments, RMD, OMMD facility or RMR or at any adjoining use or property.

5.10.6. Reporting

Reserved

5.10.7. Restrictions and Prohibitions

5.10.7.a. The proposed uses shall not be located within five hundred (500) feet of the following, as measured from the building and/or area actively used:

1. A building containing another Marijuana Establishment, RMD, OMMD, or RMR, except for facilities that are owned or leased by the same operator; or
2. A public or private elementary school, middle school, secondary school, preparatory school, licensed daycare center, or any other facility in which children commonly congregate in an organized ongoing formal basis; or
3. Owned by and operated as part of the campus of any private or public institution of higher learning; or
4. A public library; or
5. A Playground or Park.

5.10.7.b. The proposed use shall not display on-premises signage or other marketing on the exterior of the building or in any manner visible from the public

way, which, in the opinion of the Special Permit Granting Authority, may promote or encourage the use of marijuana or other drugs by minors.

5.10.8. Findings: In addition to the findings required under Section 1.5.5, and all other applicable sections of this Bylaw, the Special Permit Granting Authority shall find that the proposed use:

5.10.8.a. Meets all of the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will as proposed be in compliance with all applicable state laws and regulations.

5.10.8.b. If the proposed use is a Registered Marijuana Dispensary (RMD) or an Off-Site Medical Marijuana Dispensary (OMMD), complies with 105 CMR 725.000 and approved regulations of the MA Department of Public Health.

5.10.8.b. Will provide copies of registrations and licenses and a copy of a signed Host Agreement with the Town of Grafton, in accordance with M.G.L. Chapter 94G and subsequent regulations, to the Building Commissioner prior to the issuance of a Certificate of Occupancy.

5.10.8.c. Is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest.

5.10.8.d. Provides a secure waiting area.

5.10.8.e. Provides adequate security measures to ensure that no individual participant will pose a direct threat to the health or safety of other individuals, and that the storage and/or location of cultivation of marijuana is adequately secured in enclosed, locked facilities.

5.10.8.f. Adequately addresses issues of vehicular and pedestrian traffic, circulation, parking and queuing, especially during peak periods at the facility, and adequately mitigates the impacts of vehicular and pedestrian traffic on neighboring uses.

5.10.09. Transfer/Discontinuance of Use

5.10.9.a. A Special Permit granted under this Section is non-transferable and shall have a term limited to the duration of the applicant's ownership or leasing of the premises as an Marijuana Establishment, RMD, OMMD, or RMR.

5.10.9.b. Any Marijuana Establishment, RMD, OMMD, or RMR permitted under this section shall be required to remove all material, plants, equipment, and other paraphernalia in compliance with 105 CMR 725.105 (J) and (O) prior to the expiration of its DPH Registration, immediately following revocation or voiding of its DPH Registration, or following the expiration, revocation or voiding of its license issued by the Commission.

5.10.10. All other applicable provisions of the Grafton Zoning Bylaw shall also apply.

5.10.11. If any section or portion of this Bylaw is ruled invalid by a court of competent jurisdiction, such ruling will not affect the validity of the remainder of this Bylaw.

2. Amend ZBL Section 2 – Definitions -- by Deleting the following definitions as they are incorporated in to the proposed Section 5.10 as indicated above:

Registered Marijuana Dispensary (RMD): A use operated by a not-for-profit entity registered and approved by the MA Department of Public Health on accordance with 105 CMR 725.000, and pursuant to all other applicable state laws and regulations, also to be known as a Medical Marijuana Treatment Center, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. A RMD shall explicitly include facilities which cultivate and process medical marijuana, and which may also dispense and deliver medical marijuana and related products. The cultivation and processing of medical marijuana in accordance with these regulations is considered to be a manufacturing use and is not agriculturally exempt from zoning.

Off-Site Medical Marijuana Dispensary (OMMD) – A Registered Marijuana Dispensary that is located off-site from the cultivation/processing facility (and controlled and operated by the same registered and approved not-for-profit entity which operates an affiliated RMD) but which serves only to dispense the processed marijuana, related supplies and educational materials to registered Qualifying Patients or their personal caregivers in accordance with the provisions of 105CMR 725.00.

3. Amend ZBL Section 1.5.3.k. – Special Permit Conditions for Registered Marijuana Dispensary and Off-Site Medical Marijuana Dispensary -- by deleting Section 1.5.3.k as it is incorporated into the proposed Section 5.10 as indicated above, or take any other action relative thereto.

Submitted by: Planning Board

MOTION by Planning Board Chair, Michael Scully: I move that the Town vote to amend Section 5 of the Zoning Bylaw as it is printed in the February 2018 Town Meeting Warrant but with the following two changes and additional provision:

- The definition of “Recreational Marijuana Retailer (RMR)” printed in the Warrant is amended by striking the word “Recreational” and the letter “R” so it reads “Marijuana Retailer (MR);”
-
- The term “RMR” is replaced with the term “MR” wherever that term is found in the bylaw as printed in the Warrant; and
-
- A new Section, 5.10.12, is added to the end of the bylaw as printed in the Warrant, to read as follows:
- **5.10.12.** Upon the adoption by Town Meeting and approval of this By-law by the Attorney General’s Office, Article 5.11. Entitled “Temporary Moratorium on Recreational Marijuana Establishments” shall effectively be repealed and considered deleted from the Town of Grafton Zoning By-laws.

The motion was seconded.

Michael Scully, Chairman of the Planning Board, read the Planning Board’s Report.

A vote was taken.

The Moderator declared the motion carried by the required two-third votes.

ARTICLE 3. TO ALLOW MARIJUANA ESTABLISHMENTS IN OFFICE LIGHT INDUSTRIAL (OLI) AND INDUSTRIAL (I) ZONING DISTRICTS BY SPECIAL PERMIT

To see if the Town will vote to amend ZBL Section 3.2.3.1, Use Regulation Table of the Zoning Bylaws, to add the following uses as follows:

PRINCIPAL USES	DISTRICTS										
Business Uses	A	R4 0	R2 0	RM F	NB	C B	I	OLI	VM U	FP	WSP O
28. <u>Craft Marijuana Cultivator Cooperative</u>	N	N	N	N	N	N	S	S	N	-	---
29. <u>Independent Testing Laboratory</u>	N	N	N	N	N	N	S	S	N	-	---
30. <u>Marijuana Cultivator</u>	N	N	N	N	N	N	S	S	N	-	---
31. <u>Marijuana Product Manufacturer</u>	N	N	N	N	N	N	S	S	N	-	---
32. <u>Marijuana Retailer</u>	N	N	N	N	N	N	S	S	N	-	---

PRINCIPAL USES	DISTRICTS										
Accessory Uses	A	R4 0	R2 0	RM F	NB	C B	I	OLI	VM U	FP	WSP O
14. <u>Sale of Marijuana Products as Accessory Use</u>	N	N	N	N	N	N	N	N	N	-	---

or take any other action relative thereto.

Submitted by: Planning Board

MOTION by Planning Board Chair, Michael Scully: I move that the Town vote to amend ZBL Section 3.2.3.1, the Use Regulation Table of the Zoning Bylaws, as printed in the February 2018 Town Meeting Warrant.

The motion was seconded.

Michael Scully, Chairman of the Planning Board, read the Planning Board's Report.

Town Planner, Joe Laydon, gave a brief presentation on the topic and how passage of the article will update the current Zoning By-laws.

A vote was taken.

The Moderator declared the motion carried by the required two-third votes.

ARTICLE 4. TO PERMIT MARIJUANA RETAILERS WITHIN COMMUNITY BUSINESS (CB) DISTRICTS BY SPECIAL PERMIT

To see if the Town will vote to amend ZBL Section 3.2.3.1 Use Regulation Table of the Zoning Bylaws to permit Marijuana Retailers as a special permit use as indicated by “S” within the Community Business (CB) Districts, or take any other action relative thereto.

Submitted by: Planning Board

MOTION by Planning Board Chair, Michael Scully: I move that the Town vote to amend ZBL Section 3.2.3.1, the Use Regulation Table of the Zoning Bylaws, to permit Marijuana Retailers as a special permit use as indicated by “S” within the Community Business (CB) Districts.

The motion was seconded.

Michael Scully, Chairman of the Planning Board, read the Planning Board’s Report.

Town Planner, Joe Laydon, gave a brief presentation on the topic and how passage of the article will update the current Zoning By-laws.

Several voters made comments.

A vote was taken.

The moderator declared the motion defeated as it did not meet the required two-thirds vote.

ARTICLE 5. TO PERMIT MARIJUANA RETAILERS WITHIN NEIGHBORHOOD BUSINESS (NB) DISTRICTS BY SPECIAL PERMIT

To see if the Town will vote to amend ZBL Section 3.2.3.1 Use Regulation Table of the Zoning Bylaws to permit Marijuana Retailers as a special permit use as indicated by “S” within the Neighborhood Business (NB) Districts, or take any other action relative thereto.

Submitted by: Planning Board

MOTION by Michael Scully: I move that the Town vote to amend ZBL Section 3.2.3.1, the Use Regulation Table of the Zoning Bylaws, to permit Marijuana Retailers as a special permit use as indicated by “S” within the Neighborhood Business (NB) Districts.

The motion was seconded.

Michael Scully, Chairman of the Planning Board, read the Planning Board’s Report.

Town Planner, Joe Laydon, gave a brief presentation on the topic and how passage of the article will update the current Zoning By-laws.

A vote was taken.

The moderator declared the motion defeated as it did not meet the required two-thirds vote.

ARTICLE 6. TO PERMIT MARIJUANA RETAILERS WITHIN VILLAGE MIXED USE BUSINESS (VMU) DISTRICTS BY SPECIAL PERMIT

To see if the Town will vote to amend ZBL Section 3.2.3.1 Use Regulation Table of the Zoning Bylaws to permit Marijuana Retailers as a special permit use as indicated by “S” within the Village Mixed Use (VMU) Districts, or take any other action relative thereto.

Submitted by: Planning Board

MOTION by Michael Scully: I move that the Town vote to amend ZBL Section 3.2.3.1, the Use Regulation Table of the Zoning Bylaws, to permit Marijuana Retailers as a special permit use as indicated by “S” within the Village Mixed Use (VMU) Districts.

The motion was seconded.

Michael Scully, Chairman of the Planning Board, read the Planning Board’s Report.

Town Planner, Joe Laydon, gave a brief presentation on the topic and how passage of the article will update the current Zoning By-laws.

A vote was taken.

The moderator declared the motion defeated as it did not meet the required two-thirds vote.

ARTICLE 7. AMEND THE GENERAL BYLAWS TO LIMIT THE NUMBER OF RECREATIONAL MARIJUANA RETAIL ESTABLISHMENTS

To see if the Town will amend the General Bylaws to limit the number of recreational marijuana retail establishments located within the Town by adding the Article 39, entitled Limitation on the Number of Recreational Marijuana Retail Establishments, as follows:

ARTICLE 39.

LIMITATION ON NUMBER OF RECREATIONAL MARIJUANA RETAIL ESTABLISHMENTS

Section 1. Purpose

M.G.L. c. 94G does not require a ballot vote of the voters to approve any limitation on the number of recreational marijuana establishments that is at or above the number of medical marijuana treatment centers registered to operate in the municipality, or equal to or greater than 20% of the licenses issued for the retail sale of alcoholic beverages not to be drunk on the premises. Currently there is one (1) medical marijuana treatment center registered to operate in Grafton, and six (6) licenses issued for the retail sale of alcoholic beverages not to be drunk on the premises in Grafton.

Section 2. Limitation

The number of Recreational Marijuana Retailers (RMR's) that shall be permitted in Grafton is limited to 20% of the number of licenses issued within the Town under section 15 of chapter 138 for the retail sale of alcoholic beverages not to be drunk on the premises where sold, or take any other action relative thereto.

Submitted by: Board of Selectmen

MOTION by Selectmen Spinney: I move that the Town vote to amend the General Bylaws by adding Article 39, as printed in the February 2018 Town Meeting Warrant.

The motion was seconded.

There were several comments from Town Meeting members.

Motion was made by Robert Crandlemere, 40 Elliot Trail, to amend the motion.

MOTION by Robert Crandlemere: I move to amend Article 7 to increase the limit of 20% of issued liquor licenses to read 50%.

The motion was seconded.

The Moderator called for a vote on the motion to amend.

The Moderator declared the motion to amend was defeated.

A vote was then taken on the original motion.

The Moderator declared the original motion carried.

A motion was made to adjourn the meeting at 8:14 pm.

Motion was seconded.

A vote was taken.

The Moderator declared the motion carried, and declared the meeting adjourned.

A true copy,
Attest,

Kandy L. Lavallee
Interim Town Clerk

COMMONWEALTH OF MASSACHUSETTS

**TOWN OF GRAFTON
SPECIAL TOWN MEETING
MAY 14, 2018
MINUTES**

The Special Town Meeting for the Town of Grafton was held on Monday, May 14, 2018 in the Auditorium of the Grafton High School at 7:00 p.m.

Upon order of the Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists with which to check the names of those persons who entered.

The Moderator opened the meeting at 7:00 p.m. and welcomed all present.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator.

Interim Town Clerk, Kandy Lavallee, read the return of the warrant.

ARTICLE 1. ADJUST FY18 BUDGET

To transfer from sources below, the following sums of money for the purpose of adjusting the following line items within the operating budget for FY18:

TO TRANSFER:

<i>Amount</i>	<i>From</i>	<i>To</i>
\$ 12,000.00	Police Administrative Personnel Salaries 1.210.1.5113	Police Building Repair Maintenance 1.210.2.5250
\$ 4,000.00	Overlay Surplus Account	Human Resources Temporary Staff Services
\$ 6,500.00	Overlay Surplus Account	Unclassified: Town Insurance
\$ 6,000.00	Overlay Surplus Account	Zoning Board of Appeals Personnel
\$ 4,000.00	Overlay Surplus Account	Human Resources Personnel
\$ 10,000.00	Overlay Surplus Account	MIS GIS Expenses
\$ 2,000.00	DPW Expenses	Conservation Personnel
\$ 30,658.71	Free Cash	Destination Imagination
\$ 3,600.00	Town Clerk Personnel	Municipal Expenses
\$ 5,300.00	Building Inspector Administrative Personnel	Human Resources Temporary Staff Services

Or to take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Padgett: I move the town vote to transfer from sources below, the following sums of money for the purpose of adjusting the following line items within the operating budget for FY18:

TO TRANSFER:

Amount	From	To
\$ 12,000.00	Police Administrative Personnel Salaries 1.210.1.5113	Police Building Repair Maintenance 1.210.2.5250
\$ 4,000.00	Overlay Surplus Account	Human Resources Temporary Staff Services
\$ 6,500.00	Overlay Surplus Account	Unclassified: Town Insurance
\$ 6,000.00	Overlay Surplus Account	Zoning Board of Appeals Personnel
\$ 4,000.00	Overlay Surplus Account	Human Resources Personnel
\$ 10,000.00	Overlay Surplus Account	MIS GIS Expenses
\$ 2,000.00	DPW Expenses	Conservation Personnel
\$ 30,658.71	Free Cash	Destination Imagination
\$ 3,600.00	Town Clerk Personnel	Municipal Expenses
\$ 5,300.00	Building Inspector Administrative Personnel	Human Resources Temporary Staff Services

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 2. BALANCE FY18 SNOW & ICE ACCOUNT

To see if the Town will vote to transfer \$295,877 from the Overlay Surplus Account for the purposes of balancing the FY18 Snow & Ice Account or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move the Town vote to transfer \$295,877 from the Overlay Surplus Account for the purposes of balancing the FY18 Snow & Ice Account.

The motion was seconded.

Finance Committee Chair, Edward Prisby, advised that the Finance Committee had reconsidered and now supports passage of Article 2.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 3. AUTHORIZE PAYMENT OF PRIOR FISCAL YEAR BILLS

To see if the Town will authorize payment to Kearsarge Solar in the amount of \$277.03 from the School Choice Account, or to take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move the Town vote to authorize payment to Kearsarge Solar in the amount of \$277.03 from the School Choice Account.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required nine-tenths vote.

ARTICLE 4. FUND FY18 UNEMPLOYMENT LIABILITY

To see if the Town will vote to transfer \$10,500 from the Overlay Surplus Account for the purposes of funding the Town's FY18 Unemployment Liability, or to take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move the Town vote to transfer \$10,500 from the Overlay Surplus Account for the purposes of funding the Town's FY18 Unemployment Liability.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 5. SICK AND VACATION BUYBACK

To see if the Town will vote to pass over this article:

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move the Town vote to pass over this article.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 6. ASSESSORS VISION SYSTEM CONVERSION

To see if the Town will vote to transfer \$9,000 from the overlay surplus account, to fund the Assessors conversion from Version 6.5 to Version 8 of Vision or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Padgett: I move the Town vote to transfer \$9,000 from the overlay surplus account, to fund the Assessors conversion from Version 6.5 to Version 8 of Vision.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 7. SALE OF REAL PROPERTY AT 20 BLANCHARD ROAD

To see if the Town will vote to authorize the Board of Selectmen to negotiate the sale of real property located at 20 Blanchard Road, identified on the Board of Assessor's Map 88 Lot161A, at the abutters request, for a sum of money not less than \$500, or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move the town vote to authorize the Board of Selectmen to negotiate the sale of real property located at 20 Blanchard Road, identified on the Board of Assessor's Map 88 Lot161A, at the abutters request, for a sum of money not less than \$500.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 8. TRANSFER OF REAL PROPERTY AT 53 MILLBURY STREET

To see if the Town will vote to pass over this article.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move the Town vote to pass over this article.

The motion was seconded.

A vote was taken.

The Moderator declared the vote carried.

ARTICLE 9. PURCHASE OF REAL PROPERTY AT 20 CREEPER HILL ROAD

To see if the Town will vote to authorize the Board of Selectmen to exercise the Town's right of first refusal under MGL ch.61A §14 for the purchase of real property located at 20 Creeper Hill Road, identified on the Board of Assessor's Map 10 Lot 2, and 18 Creeper Hill Road, -identified on the Board of Assessor's Map 10 Lot 24 and Map 10 Lot 24A, to be used and developed at the direction of the Board of Selectmen, upon such terms and conditions as the Board of Selectmen determine to be in the best interests of the Town, for a sum of money not less than \$350,000, and to transfer from stabilization \$350,000 for that purpose, or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move the Town vote to authorize the Board of Selectmen to exercise the Town's right of first refusal under MGL ch.61A §14 for the purchase of real property located at 20 Creeper Hill Road, identified on the Board of Assessor's Map 10 Lot 22, and 18 Creeper Hill Road, -identified on the Board of Assessor's Map 10 Lot 24 and Map 10 Lot 24A, to be used and developed at the direction of the Board of Selectmen, upon such terms and conditions as the Board of Selectmen determine to be in the best interests of the Town, for a sum of money not less than \$350,000, and to transfer from stabilization \$350,000 for that purpose.

The motion was seconded.

Finance Committee Chair, Edward Prisby, advised that the Finance Committee had reconsidered and now supports passage of Article 9, 4 to 3.

A discussion ensued from Town Meeting members.

The Moderator declared the motion was incorrect and should be withdrawn.

MOTION by Selectmen Thomas: I move the Town vote to withdraw the original motion.

The motion was seconded.

MOTION by Selectmen Thomas: I move the Town vote to authorize the Board of Selectmen to exercise the Town's right of first refusal under MGL ch.61A §14 for the purchase of real property located at 20 Creeper Hill Road, identified on the Board of Assessor's Map 10 Lot 22 identified on the Board of Assessor's Map 10 Lot 24 and Map 10 Lot 24A, to be used and developed at the direction of the Board of Selectmen, upon such terms and conditions as the Board of Selectmen determine to be in the best interests of the Town, for a sum of money not less than \$350,000, and to transfer from stabilization \$350,000 for that purpose.

The motion was seconded.

There were several comments from Town Meeting members.

The Moderator declared the motion defeated as it did not meet the required two-thirds vote.

ARTICLE 10. PURCHASE OF REAL PROPERTY AT 73R OLD WESTBORO ROAD

To see if the Town will vote to pass over this article.

Submitted by: Town Administrator

MOTION by Selectmen Padgett: I move the Town vote to pass over this article.

The motion was seconded.

A vote was taken.

The Moderator declared the vote carried.

ARTICLE 11. INCREASE REVOLVING ACCOUNT SPENDING LIMIT

To see if the Town will vote to amend Article 8 of the May 2017 Annual Town Meeting and increase the Board of Health Vaccine Administration revolving account spending limit for FY18 from \$10,000 to \$20,000, or to take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move the Town vote to amend Article 8 of the May 2017 Annual Town Meeting and increase the Board of Health Vaccine Administration revolving account spending limit for FY18 from \$10,000 to \$20,000.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 12. CPC – AFFORDABLE HOUSING RESERVE ADJUSTMENT

To see if the Town will vote to appropriate \$884.44 from the fiscal year 2018 Community Preservation Fund Balance for CPC Purposes, to correct the CPA 10% set aside requirement, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

MOTION by Selectmen Hanna: I move the Town vote to appropriate \$884.44 from the fiscal year 2018 Community Preservation Fund Balance for CPC Purposes, to correct the CPA 10% set aside requirement.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 13. CPC – HISTORIC PRESERVATION RESERVE ADJUSTMENT

To see if the Town will vote to appropriate \$884.44 from the fiscal year 2018 Community Preservation Fund Balance for CPC Purposes, to correct the CPA 10% set aside requirement, or take any other action relative thereto.

Submitted by: Community Preservation Committee

MOTION by Selectmen Thomas: I move that the Town vote to appropriate \$884.44 from the fiscal year 2018 Community Preservation Fund Balance for CPC Purposes, to correct the CPA 10% set aside requirement.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 14. CPC – OPEN SPACE RESERVE ADJUSTMENT

To see if the Town will vote to appropriate \$884.44 from the fiscal year 2018 Community Preservation Fund Balance for CPC Purposes, to correct the CPA 10% set aside requirement, or take any other action relative thereto.

Submitted by: Community Preservation Committee

MOTION by Selectmen Spinney: I move the Town vote to appropriate \$884.44 from the fiscal year 2018 Community Preservation Fund Balance for CPC Purposes, to correct the CPA 10% set aside requirement.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

A motion was made to adjourn the meeting at 7:34 pm.

Motion was seconded.

A vote was taken.

The Moderator declared the motion carried, and declared the meeting adjourned.

A true copy,
Attest,

Kandy L. Lavallee
Interim Town Clerk

COMMONWEALTH OF MASSACHUSETTS

**TOWN OF GRAFTON
ANNUAL TOWN MEETING
MAY 14, 2018
MINUTES**

The Annual Town Meeting for the Town of Grafton was held on Monday, May 14, 2018 in the Auditorium of the Grafton High School at 7:30 p.m.

Upon order of the Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists with which to check the names of those persons who entered.

The Moderator opened the meeting at 7:39 p.m. (Special Town Meeting ran late) and welcomed all present.

Chairman of the Board of Selectmen, Bruce Spinney, led the Pledge of Allegiance.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator.

Mr. Mead recognized Ginny Kremer, Town Counsel, and Tim McInerney, Town Administrator, Rebecca Meekins, Assistant Town Administrator and Interim Town Clerk, Kandy Lavallee. Representative David Muradian and Senator Michael Moore spoke briefly about the House Budget. Mr. Mead acknowledged John Lapointe, who passed away this past year, for his dedication and service with many Boards/Committees. Don Davidson and Brook Padgett were also recognized on their retirements and length of service and given citations from Senator Moore and Representative Muradian.

Interim Town Clerk, Kandy Lavallee, read the return of the warrant.

Finance Committee member, Donald Davidson read the State of the Town.

Mr. Mead announced that the Fire Station Building Committee was being dissolved.

ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS AND COMMITTEES

To see if the Town will vote to hear the reports of the several Town Officers, Boards and Committees as printed in the 2017 Town Report without ratification of any action or authorization of any action.

Submitted by: Town Administrator

MOTION by Selectmen Padgett: I move that the Town hear the reports of the several Town Officers, Boards and Committees as printed in the 2017 Town Report.

The motion was seconded.

Town Moderator, Raymond Mead, spoke briefly about board/committee vacancies and encouraged interested individuals to pick up a sign up form at the check in tables in the lobby.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK AND MEMORIAL

To see if the Town will vote to re-appoint J. Roger Currier, Jr. as a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years.

Submitted by: Nelson Park and Memorial Trustees

MOTION by Selectmen Dauphinais: I move that the Town vote to re-appoint J. Roger Currier, Jr. as a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 3. TOWN'S SHARE OF NET OPERATING COSTS – BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

To see if the Town will vote to raise and appropriate the sum of \$742,565, for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District (the "District") for the Fiscal Year commencing July 1, 2018.

The Moderator tested the hand held voting devices at the request of Selectmen Hanna due to a concerned voter.

Submitted by: Blackstone Valley Vocational Regional School District Committee

MOTION by Selectmen Hanna: I move that the Town vote to raise and appropriate the sum of \$742,565, for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District (the "District") for the Fiscal Year commencing July 1, 2018.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 4. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST

To see if the Town will vote to raise and appropriate \$51,435, to fund the principal and interest costs for FY19 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project.

Submitted by: Blackstone Valley Vocational Regional School District Committee

MOTION by Selectmen Thomas: I move that the Town vote to raise and appropriate \$51,435, to fund the principal and interest costs for FY19 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 5. FY19 BUDGETS

To see if the Town will vote to raise and appropriate \$57,112,140 and appropriate \$1,100,000 from Sewer Receipts, and transfer \$37,088 from Sewer Betterments, for a total appropriation of \$58,212,140 all as recommended by the Town Administrator for the purpose of funding the operation of the several Town Departments in the Fiscal Year beginning July 1, 2018.

Submitted by: Town Administrator

Motion was made by Bruce Spinney, to raise and appropriate \$57,112,140 and appropriate \$2,165,120 from Sewer Receipts, and transfer \$37,088 from Sewer Betterments, for a total appropriation of \$59,314,348 all as recommended by the Town Administrator and as shown in the Finance Committee's printed report for the purpose of funding the operation of the several Town Departments in the Fiscal Year beginning July 1, 2018.

After holding on the MIS/GIS, Town Clerk, School Department, Appeals Board and Sealer of Weights and Measurers' budgets, an amended motion was made by Bruce Spinney to raise and appropriate \$17,075,559 and appropriate \$2,165,120 from Sewer Receipts, and transfer \$37,088 from Sewer Betterments for the purposes of funding the operation of the several Town Departments in the Fiscal Year beginning July 1, 2018.

The motion was seconded.

A discussion ensued by Town Meeting members.

The Moderator declared the motion carried.

ARTICLE 5-A. Upon motion of Bruce Spinney, it was voted to raise and appropriate \$133,310 for the MIS/GIS budget as printed for the Fiscal Year beginning July 1, 2018.

The motion was seconded.

A discussion ensued by Town Meeting members.

The Moderator declared the motion carried.

ARTICLE 5-B. Upon motion of Bruce Spinney, it was voted to raise and appropriate \$113,072 for the Town Clerk budget as printed for the Fiscal Year beginning July 1, 2018.

The motion was seconded.

A discussion ensued by Town Meeting members.

An amended motion was made by Donna Girouard, former Town Clerk, to approve the Town Clerk department FY19 budget as amended:

Salary Town Clerk \$58, 140

Personnel- \$92, 957

Expenses- \$6,975

Total- \$158,072

The Moderator declared the amended motion defeated.

A vote was taken on the original motion.

The Moderator declared the motion carried.

ARTICLE 5-C. Upon motion of Bruce Spinney, it was voted to raise and appropriate \$26,645 for the Appeals Board budget as printed for the Fiscal Year beginning July 1, 2018.

The motion was seconded.

A discussion ensued by Town Meeting members.

The Moderator declared the vote carried.

ARTICLE 5-D. Upon motion of Bruce Spinney, it was voted to raise and appropriate \$8,850 for the Sealer of Weights and Measurers' budget as printed for the Fiscal Year beginning July 1, 2018.

The motion was seconded.

A discussion ensued by Town Meeting members.

The Moderator declared the vote carried.

ARTICLE 5-E. Upon motion of Bruce Spinney, it was voted to raise and appropriate \$35,006,960 for the School budget as printed for the Fiscal Year beginning July 1, 2018.

The motion was seconded.

A discussion ensued by Town Meeting members.

The Moderator declared the motion carried.

ARTICLE 5-F. Upon motion of Bruce Spinney, it was voted to raise and appropriate \$4,747,744 the balance the budget as printed for the Fiscal Year beginning July 1, 2018.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

Due to concerns with the handheld voting devices, the Moderator declared they would not be used going forward. The rest of the meeting would be hand counts as done in the past.

ARTICLE 6. FUND FY19 CAPTIAL EXPENDITURE BUDGET

To see if the Town will vote to appropriate the sum of \$860,368 from free cash, and transfer \$58,175.48 from the following accounts:

MILLBURY ST WELL 10/17	\$ 18,500.00
RECORDS 2006	\$ 33.87
SCANNER/VOTING 5/11	\$ 2,156.33
PT EDC POSITION 10/17	\$ 7,300.00
REPLACE TRUCK 5/15	\$ 981.33
RESCUE LEASE	\$ 116.70
CARPET REPLACE 5/17	\$ 904.32
FAILED CONCRETE 5/17	\$ 352.00
SIDEWALK NGES 5/17	\$ 350.80
FRIDGE 5/16	\$ 1,726.47
LIBRARY AC 5/16	\$ 2,736.00
COMPUTER LAB AC 5/16	\$ 9.00
GREASE TRAP 5/16	\$ 0.06
SWEEPER LEASE	\$ 8.60
ADAM BARN ROOF 5/16	\$ 23,000.00

...for the purposes of funding the FY19 Capital Expenditure Budget, ***as shown on the screen***, said sum to be spent under the direction of the Board of Selectmen and Town Administrator, or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Padgett: I move that the Town vote to appropriate the sum of \$860,368 from free cash, and transfer \$58,175.48 from the following accounts:

MILLBURY ST WELL 10/17	\$ 18,500.00
RECORDS 2006	\$ 33.87
SCANNER/VOTING 5/11	\$ 2,156.33
PT EDC POSITION 10/17	\$ 7,300.00
REPLACE TRUCK 5/15	\$ 981.33
RESCUE LEASE	\$ 116.70
CARPET REPLACE 5/17	\$ 904.32
FAILED CONCRETE 5/17	\$ 352.00
SIDEWALK NGES 5/17	\$ 350.80
FRIDGE 5/16	\$ 1,726.47
LIBRARY AC 5/16	\$ 2,736.00
COMPUTER LAB AC 5/16	\$ 9.00
GREASE TRAP 5/16	\$ 0.06
SWEEPER LEASE	\$ 8.60
ADAM BARN ROOF 5/16	\$ 23,000.00

for the purposes of funding the FY19 Capital Expenditure Budget, **as shown on the screen**, said sum to be spent under the direction of the Board of Selectmen and Town Administrator.

The motion was seconded.

A discussion ensued by Town Meeting members.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 7. TRANSPORTATION BOND BILL

To see if the Town will vote to appropriate \$500,906 for State-Aid Highway purposes, as requested by the Board of Selectmen, to be reimbursed from the Commonwealth under the provisions of the Transportation Bond Bill, so-called, and amendments thereto, for roadway construction, reconstruction and improvements, including surface treatments and other work incidental to the above, or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move that the Town vote to appropriate \$500,906 for State-Aid Highway purposes, as requested by the Board of Selectmen, to be reimbursed from the Commonwealth under the provisions of the Transportation Bond Bill, so-called, and amendments thereto, for roadway construction, reconstruction and improvements, including surface treatments and other work incidental to the above.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 8. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for construction, reconstruction, or improvements to public roads.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for construction, reconstruction, or improvements to public roads.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 9A. REAUTHORIZE REVOLVING ACCOUNTS

To see if the Town will vote to amend Chapter 20 of the Town of Grafton General Bylaws by adding a new Article 39 to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under G.L. c. 44, § 53E½, in the Town of Grafton as printed in the 2018 Town Meeting Warrant or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move the town vote to amend Chapter 20 of the Town of Grafton General Bylaws by adding a new Article 39 to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under G.L. c. 44, § 53E½, in the Town of Grafton as printed in the 2018 Town Meeting Warrant.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 9B. AUTHORIZE SPENDING LIMITS FOR REVOLVING ACCOUNTS

To see if the Town will vote to authorize the total expenditures for the revolving funds as printed in the 2018 Annual Town Meeting Warrant, pursuant to G.L. c44 Section 53E ½ for the fiscal year beginning July 1, 2018, to be expended in accordance with the bylaws heretofore approved or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move the town vote to authorize the total expenditures for the revolving funds as printed in the 2018 Annual Town Meeting Warrant, pursuant to G.L. c44 Section 53E ½ for the fiscal year beginning July 1, 2018, to be expended in accordance with the bylaws heretofore approved.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 10. SPECIAL EDUCATION RESERVE FUND

To see if the Town will vote to accept the provisions of Chapter 40, Section 13E, of the General Laws to create a Special Education Reserve Fund, consistent with the vote of the Grafton School Committee, for future payments of unanticipated or unbudgeted costs of special education, or out-of-district tuition or transportation, provided, however, that the monies in such fund shall be expended only with the approval of the School Committee and the Board of Selectmen, or take any other action relative thereto.

Submitted by: School Department

MOTION by Peter Carlson: I move that the Town vote to accept the provisions of Chapter 40, Section 13E, of the General Laws to create a Special Education Reserve Fund, consistent with the vote of the Grafton School Committee, for future payments of unanticipated or unbudgeted costs of special education, or out-of-district tuition or transportation, provided, however, that the monies in such fund shall be expended only with the approval of the School Committee and the Board of Selectmen.

The motion was seconded.

Chairman of the School Committee, Peter Carlson, spoke briefly about the topic

There were several comments from Town Meeting members.

A motion to move the question was made.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 11. TRANSFER OF FUNDS TO SPECIAL EDUCATION RESERVE FUND

To see if the Town will vote to transfer \$200,000 from Stabilization to the Special Education Reserve Fund or take any other action relative thereto.

Submitted by: School Department

MOTION by Peter Carlson: I move that the Town vote to transfer \$200,000 from Stabilization to the Special Education Reserve Fund.

Finance Committee Chair, Edward Prisby, advised that the Finance Committee had voted in affirmative of Article 11.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote

ARTICLE 12. FIRE DEPARTMENT INSURANCE SUPPLEMENT

To see if the Town will vote to transfer \$1,000 from Fire Department expenses for the purposes of funding the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987, Special Town Meeting, which is used for the purposes of paying not more than 75.00% of a firefighter's gross pay in case of injury while on duty as specified in Article 15 of the March 16, 1987, Special Town Meeting, or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move the Town vote to transfer \$1,000 from Fire Department expenses for the purposes of funding the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987, Special Town Meeting, which is used for the purposes of paying not more than 75.00% of a firefighter's gross pay in case of injury while on duty as specified in Article 15 of the March 16, 1987, Special Town Meeting.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 13. AUTHORIZE TREASURER/COLLECTOR TO BORROW MONEY

To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2018, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto, or take any other action relative thereto

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move the Town vote to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2018, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 14. AUTHORIZATION TO BORROW FOR CABLE STUDIO

To see if the Town will vote to appropriate \$1,200,000 to fund the construction and renovation of a new Grafton Cable Studio, to be located at 22 Providence Road, Grafton, Massachusetts, including all costs incidental or related thereto; that to meet this appropriation \$600,000 shall be transferred from the PEG Cable Access Fund and the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$600,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that the Board of Selectmen is authorized to take any other action necessary to carry out this Project, or otherwise, or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move the Town vote to appropriate \$1,200,000 to fund the construction and renovation of a new Grafton Cable Studio, to be located at 22 Providence Road, Grafton, Massachusetts, including all costs incidental or related thereto; that to meet this appropriation \$600,000 shall be transferred from the PEG Cable Access Fund and the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$600,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that the Board of Selectmen is authorized to take any other action necessary to carry out this Project, or otherwise.

The motion was seconded.

A brief video from Grafton Cable Studio was shown explaining the project.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 15. UNEMPLOYMENT COMPENSATION

To see if the Town will vote to raise and appropriate \$145,000, said sum to be added to the Unemployment Compensation Account, for the purposes of paying Unemployment Compensation expenses of the Town, or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Padgett: I move that the Town vote to raise and appropriate \$145,000, said sum to be added to the Unemployment Compensation Account, for the purposes of paying Unemployment Compensation expenses of the Town.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 16. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA

To see if the Town will vote to authorize the Board of Selectmen to request the funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2018, through June 30, 2019, or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move that the Town vote to authorize the Board of Selectmen to request the funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2018, through June 30, 2019.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 17. SALE OF SURPLUS PROPERTY

To see if the Town will vote to pass over this article.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town vote to pass over this article.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 18. CPC – ADMINISTRATIVE RESERVE

To see if the Town will vote to appropriate the sum of \$24,000 from the fiscal year 2019 Community Preservation Fund Balance for CPC Purposes, for the purpose of funding the operating budget of the Community Preservation Committee.

Submitted by: Community Preservation Committee

MOTION by Selectmen Thomas: I move that the Town vote to appropriate the sum of \$24,000 from the fiscal year 2019 Community Preservation Fund Balance for CPC Purposes, for the purpose of funding the operating budget of the Community Preservation Committee.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 19. CPC – PELL FARM BOND PAYMENT

To see if the Town will vote to appropriate the sum of \$82,350 from the Community Preservation Open Space Reserve account, for the purpose of making the ninth interest and principle payment on the \$1.2 million bond issued for the purchase of the Pell Farm property

Submitted by: Community Preservation Committee

MOTION by Selectmen Spinney: I move that the Town vote to appropriate the sum of \$82,350 from the Community Preservation Open Space Reserve account, for the purpose of making the ninth interest and principle payment on the \$1.2 million bond issued for the purchase of the Pell Farm property.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 20. CPC – GRAFTON TOWN HOUSE BOND PAYMENT

To see if the Town will vote to appropriate the sum of \$73,350 from the Community Preservation Historic Preservation Reserve account, for the purpose of making the third interest and principle payment on the \$1.1 million bond issued for the renovation of the Grafton Town House.

Submitted by: Community Preservation Committee

MOTION by Selectmen Dauphinais: I move that the Town vote to appropriate the sum of \$73,350 from the Community Preservation Historic Preservation Reserve account, for the purpose of making the third interest and principle payment on the \$1.1 million bond issued for the renovation of the Grafton Town House.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 21. CPC – AFFORDABLE HOUSING TRUST

To see if the Town will vote to transfer the sum of \$48,567 from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust, with such funds to be used in accordance with the CPA guidelines for community housing.

Submitted by: Community Preservation Committee

MOTION by Selectmen Padgett: I move that the Town vote to transfer the sum of \$48,567 from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust, with such funds to be used in accordance with the CPA guidelines for community housing.

The motion was seconded.

A substitute motion was made by Bill Yeomans, 14 West Street, to vote to transfer \$291,402 from the CPA fund balance to Affordable Housing Reserve account then transfer to the same account, Affordable Housing Reserve account, to Affordable Housing Trust to use in accordance with the CPA guidelines for community housing.

The motion was seconded.

The Moderator declared the motion out of order.

A vote was taken on the original motion.

The Moderator declared the motion carried.

ARTICLE 22. CPC – INSTITUTE WOODS RECREATION TRAIL FEASIBILITY STUDY

To see if the Town will vote to appropriate the sum of \$14,000 from the CPC Undesignated Fund Balance account, for the purpose of the Institute Woods Recreation Trail Feasibility Study.

Submitted by: Community Preservation Committee

MOTION by Selectmen Hanna: I move that the Town vote to appropriate the sum of \$14,000 from the CPC Undesignated Fund Balance account, for the purpose of the Institute Woods Recreation Trail Feasibility Study.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 23. FIRE DEPARTMENT RETIREMENT ACCOUNT

To see if the Town will vote to transfer \$6,000 from Fire Department Personnel account to fund the Fire Department Retirement account or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move that the Town vote to transfer \$6,000 from Fire Department Personnel account to fund the Fire Department Retirement account.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 24. FIRE HYDRANTS– GRAFTON WATER DISTRICT

To see if the Town will vote to accept the following hydrants from the Grafton Water District,

- #682 Powerline Drive
- #683 25 Trinity Avenue
- #686 Willard Road.

or take any other action relative thereto.

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move that the Town vote to accept the following hydrants from the Grafton Water District,

- #682 Powerline Drive
- #683 25 Trinity Avenue
- #686 Willard Road

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 25. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend ZBL Section 5.10.2. Definitions, within Section 5.10 entitled Medical Marijuana and Marijuana Establishments of the Zoning By-Laws by amending and/or adding definitions as printed in the warrant, or take any other action relative thereto.

Submitted by: Planning Board

MOTION by Michael Scully: I move that the Town vote to amend ZBL Section 5.10.2. Definitions, within Section 5.10 entitled Medical Marijuana and Marijuana Establishments of the Zoning By-Laws by amending and/or adding definitions as printed in the warrant.

The motion was seconded.

Michael Scully, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 26. PROPOSED AMENDMENTS TO THE GRAFTON ~~GENERAL~~ ZONING BY-LAW

*NOTE: A change to the title of this article was requested by Town Planner, Joseph Laydon, after the warrant was signed.

To see if the Town will vote to amend ZBL Section 9.4. Permitted Uses of the Zoning By-Laws by adding a new Section 9.4.F to permit Marijuana Testing Facilities and Laboratories as a permitted use as indicated by within the Campus Development Overlay District as printed in the warrant, or take any other action relative thereto.

Submitted by: Planning Board

MOTION by Michael Scully: I move the Town vote to amend ZBL Section 9.4. Permitted Uses of the Zoning By-Laws by adding a new Section 9.4.F to permit Marijuana Testing Facilities and Laboratories as a permitted use as indicated by within the Campus Development Overlay District as printed in the warrant.

The motion was seconded.

Michael Scully, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 27. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend ZBL Section 3.2.3.1, Use Regulation Table of the Zoning By-Laws, to add the following uses as printed in the warrant, or take any other action relative thereto.

Submitted by: Planning Board

MOTION by Michael Scully: I move that the Town vote to amend ZBL Section 3.2.3.1, Use Regulation Table of the Zoning By-Laws, to add the following uses as printed in the warrant.

The motion was seconded.

Michael Scully, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 28. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend ZBL Section 4.2.5 Special Cases of the Zoning By-Laws by adding a new Section 4.2.5.3 to permit shared parking through the issuance of a special permit as printed in the warrant, or take any other action relative thereto.

Submitted by: Planning Board

MOTION by Michael Scully: I move the Town vote to amend ZBL Section 4.2.5 Special Cases of the Zoning By-Laws by adding a new Section 4.2.5.3 to permit shared parking through the issuance of a special permit as printed in the warrant.

The motion was seconded.

Michael Scully, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 29. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend the following sections Zoning By-Laws (ZBL) by deleting references to the size and number of documents submitted to applicable permitting boards and by adding language stating the size and number of copies to be provided on application forms as printed in the warrant, or take any other action relative thereto.

Submitted by: Planning Board

MOTION by Michael Scully: I move the Town vote to amend the following sections Zoning By-Laws (ZBL) by deleting references to the size and number of documents submitted to applicable permitting boards and by adding language stating the size and number of copies to be provided on application forms as printed in the warrant.

The motion was seconded.

Michael Scully, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

A motion was made to adjourn the meeting at 10:15 pm.

Motion was seconded.

A vote was taken.

The Moderator declared the motion carried, and declared the meeting adjourned.

A true copy,
Attest:

Kandy L. Lavallee
Interim Town Clerk

COMMONWEALTH OF MASSACHUSETTS

**TOWN OF GRAFTON
SEMI ANNUAL TOWN MEETING
OCTOBER 15, 2018
MINUTES**

The Semi Annual Town Meeting for the Town of Grafton was held on Monday, October 15, 2018 in the Auditorium of the Grafton High School at 7:30 p.m.

Upon order of the Moderator, David Robbins, 92 George Hill Road, checkers were stationed at the entrances to the hall, using poll pads with which to check the names of those persons who entered.

The Moderator opened the meeting at 7:30 p.m. and welcomed all present.

Chairman of the Board of Selectmen, Sargon Hanna, led the Pledge of Allegiance.

Mr. Robbins advised all present of the procedures used during Town Meeting.

Mr. Robbins recognized Ginny Kremer, Town Counsel, and Tim McInerney, Town Administrator, Rebecca Meekins, Assistant Town Administrator and Town Clerk, Kandy Lavallee. Representative David Muradian spoke briefly about the House Budget.

Town Clerk, Kandy Lavallee, read the return of the warrant.

ARTICLE 1. ADJUST FY19 OPERATING BUDGET

To see if the Town will vote to adjust the FY19 budget as follows:

BUDGET TRANSFERS:

AMOUNT:	TRANSFER FROM:	TRANSFER TO:
\$2,300	Building Dept. Salaries	Temporary Staff Services
\$3,500	Animal Control Expenses	Animal Control Salaries
	TOTAL	

AND TO APPROPRIATE:

AMOUNT:	ACCOUNT
\$10,000	Municipal Building Repair & Maintenance
\$98,067	Charges & Assessments
\$40,000	Town Clerk Personnel
\$99,000	Interest
	TOTAL

And to meet said appropriation, raise and appropriate \$237,067 and transfer from free cash \$10,000.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town will vote to adjust the FY19 budget.

The motion was seconded.

Finance Committee Chair, Sue Robbins, advised that the Finance Committee had reconsidered and now supports passage of Article 1.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 2. PRIOR FISCAL YEAR BILLS

To see if the Town will vote to pay bills incurred in a prior fiscal year from free cash as follows:

Department	Vendor	Amount
Economic Development	MassBio	\$1,000

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move that the Town vote to pay bills incurred in a prior fiscal year from free cash.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required nine-tenths vote.

ARTICLE 3. FIRE DEPARTMENT RETIREMENT

To see if the Town will vote to transfer \$4,275 from free cash to the Fire Department Retirement Account.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move that the Town vote to transfer \$4,275 from free cash to the Fire Department Retirement Account.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 4. SICK AND VACATION BUYBACK

To see if the Town will vote to transfer \$10,000 from free cash to the Sick and Vacation Buyback Account for the purposes of funding the sick and vacation buyback for eligible retiring employees.

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move that the Town vote to transfer \$10,000 from free cash to the Sick and Vacation Buyback Account for the purposes of funding the sick and vacation buyback for eligible retiring employees.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 5. FUNDING FOR FOLLETTE STREET WELL PROJECT

To see if the Town will vote to transfer \$30,000 from free cash to the Follette Street Well Project Account for the purpose of funding the Follette Street Well Project, pursuant to Article 10 of the Warrant for the May 11, 2009 Special Town Meeting.

Submitted by: Town Administrator

Motion was made by Selectmen Dauphinais, I move that the Town vote to transfer \$30,000 from free cash to the Follette Street Well Project Account for the purpose of funding the Follette Street Well Project, pursuant to Article 10 of the Warrant for the May 11, 2009 Special Town Meeting.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 6. CPC AFFORDABLE HOUSING RESERVE

To see if the Town will vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Affordable Housing.

Submitted by: Community Preservation Committee

MOTION by Selectmen Hanna: I move the Town vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Affordable Housing.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 7. CPC OPEN SPACE RESERVE

To see if the Town will vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Open Space.

Submitted by: Community Preservation Committee

MOTION by Selectmen Spinney: I move the Town vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Open Space.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 8. CPC HISTORIC PRESERVATION RESERVE

To see if the Town will vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Historic Preservation.

Submitted by: Committee Preservation Committee

MOTION by Selectmen Thomas: I move the Town vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Historic Preservation.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 9. FUND FOR CPC PURPOSES

To see if the Town will vote to reserve three hundred and forty-seven thousand eight hundred and twenty-eight dollars (\$168,128) from FY2019 Community Preservation Fund revenues for FY 2019 Community Preservation Fund purposes.

Submitted by: Community Preservation Committee

MOTION by Selectmen Prisby: I move the town vote to pass over Article 9.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 10. COMMUNITY PRESERVATION PLAN

To see if the Town will vote to appropriate \$15,000 from the Community Preservation Undesignated Fund for the purpose of creating the Community Preservation Plan, with funds to be expended by June, 2021.

Submitted by: Community Preservation Committee

MOTION by Selectmen Dauphinais: I move the Town to vote to appropriate \$15,000 from the Community Preservation Undesignated Fund for the purpose of creating the Community Preservation Plan, with funds to be expended by June, 2021.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 11. ROAD IMPROVEMENT STABILIZATION FUND

To see if the Town will vote to transfer \$1,500,000 from the Road Improvement Stabilization fund to the Road Improvement Capital Expenditures fund for road improvement projects consistent with Chapter 90 rules and regulations as recommended by the DPW Advisory committee and approved by the Board of Selectmen.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town vote to transfer \$1,500,000 from the Road Improvement Stabilization fund to the Road Improvement Capital Expenditures fund for road improvement projects consistent with Chapter 90 rules and regulations as recommended by the DPW Advisory committee and approved by the Board of Selectmen.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote

ARTICLE 12. NORTH STREET ELEMENTARY SCHOOL WINDOW PROJECT

To see if the Town will vote to raise and appropriate \$30,000 and transfer \$45,000 from free cash, for the purposes of funding the North Street Elementary School Window Repair Project, said sum to be spent under the direction of the School Committee and the Superintendent of Schools.

Submitted by: School Committee

MOTION by Selectmen Spinney: I move the Town vote to raise and appropriate \$30,000 and transfer \$45,000 from free cash, for the purposes of funding the North Street Elementary School Window Repair Project, said sum to be spent under the direction of the School Committee and the Superintendent of Schools.

The motion was seconded.

Chairman of the School Committee, Peter Carlson, spoke briefly about the topic.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 13. BROOKMEADOW VILLAGE ROADWAY ACCEPTANCE

To see if the Town will vote to accept the roadways and associated utilities and easements in the Brookmeadow Village Subdivision known as Brookmeadow Lane and Klondike Road.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move the Town vote to accept the roadways and associated utilities and easements in the Brookmeadow Village Subdivision known as Brookmeadow Lane and Klondike Road.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 14. GRAFTON WATER DISTRICT HYDRANTS

To see if the Town will vote to accept the following list of hydrants from the Grafton Water District:

#682 Powerline Drive
#683 25 Trinity Avenue
#686 Willard Road

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move the Town vote to pass over Article 14.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 15. RESCIND CABLE REVOLVING ACCOUNT

To see if the Town will vote to rescind its authorization to establish a revolving fund under G.L. c. 53E ½ for “Cable Related Revenue” as was voted pursuant to Article 8 of the May 2017 Annual Town Meeting Warrant.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move that the Town vote to rescind its authorization to establish a revolving fund under G.L. c. 53E ½ for “Cable Related Revenue” as was voted pursuant to Article 8 of the May 2017 Annual Town Meeting Warrant.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 16. TAX INCREMENT FINANCING AGREEMENT

To see if the Town will vote to authorize the Board of Selectmen to enter into a Tax Increment Financing Agreement with United Parcel Service, Inc., pursuant to the provisions of M.G.L. Chapter 40, Section 59, in connection with the development of

property located at 105 Westboro Road, Grafton, as shown on Assessor's Map 12, Lot 15, and as described in the Economic Development Incentive Program Application prepared by United Parcel Service, Inc., and to authorize the submission of such application to the Economic Assistance Coordinating Council and permit the Board of Selectmen to take such action as necessary to obtain approval of the Application and to implement the Tax Increment Financing Plan.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town vote to authorize the Board of Selectmen to enter into a Tax Increment Financing Agreement with United Parcel Service, Inc., pursuant to the provisions of M.G.L. Chapter 40, Section 59, in connection with the development of property located at 105 Westboro Road, Grafton, as shown on Assessor's Map 12, Lot 15, and as described in the Economic Development Incentive Program Application prepared by United Parcel Service, Inc., and to authorize the submission of such application to the Economic Assistance Coordinating Council and permit the Board of Selectmen to take such action as necessary to obtain approval of the Application and to implement the Tax Increment Financing Plan.

The motion was seconded.

Tim McInerney, Town Administrator, gave a brief presentation on the topic.

Finance Committee Chair, Sue Robbins, advised that the Finance Committee had reconsidered and now supports passage of Article 16.

A discussion ensued by Town Meeting members.

A vote was taken.

The Moderator declared the motion carried.

The Moderator declared a standing vote to ensure the accuracy of the last vote and it passed unanimously.

ARTICLE 17. AMEND WATER SUPPLY PROTECTION OVERLAY DISTRICT

To see if the Town will vote to amend Section 7 of the Grafton Zoning bylaw, as set forth in the Warrant.

Submitted by: Planning Board

MOTION by Selectmen Spinney: I move the Town vote to amend Section 7 of the Grafton Zoning bylaw, as set forth in the Warrant.

The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

Due to concerns with the handheld voting devices, the Moderator declared they would not be used going forward. The rest of the meeting would be hand counts as done in the past.

ARTICLE 18. AMEND SECTION 3.3.2.2 OF THE GRAFTON ZONING BYLAWS

To see if the Town vote to amend Section 3.3.2.2 of the Grafton Zoning bylaw as set forth in the Warrant.

Submitted by: Planning Board

MOTION by Selectmen Thomas: I move that the Town vote to amend Section 3.3.2.2 of the Grafton Zoning bylaw as set forth in the Warrant.

The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 19. AMEND SECTION 9.6.2.2 OF THE GRAFTON ZONING BYLAWS

To see if the Town will vote to amend Section 9.6.2.2 of the Grafton Zoning bylaw as set forth in the Warrant.

Submitted by: Planning Board

MOTION by Selectmen Prisby: I move that the Town vote to amend Section 9.6.2.2 of the Grafton Zoning bylaw as set forth in the Warrant.

The motion was seconded.

A vote was taken.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 20. SEWER O&M EMERGENCY ACCOUNT

To see if the Town vote to transfer the sum of \$95,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "O&M Emergency" #25-800-6440-6067.

Submitted by: Sewer Commissioners

MOTION by Selectmen Dauphinais: I move the Town vote to transfer the sum of \$95,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "O&M Emergency" #25-800-6440-6067.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 21. SEWER INFLOW & INFILTRATION ACCOUNT

To see if the Town will vote to transfer the sum of \$100,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "Inflow & Infiltration Inspection and Repair" #25-800-6440-6288.

Submitted by: Sewer Commissioners

MOTION by Selectmen Hanna: I move the Town vote to transfer the sum of \$100,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "Inflow & Infiltration Inspection and Repair" #25-800-6440-6288.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 22. SEWER PLANT UPGRADE EXPANSION ACCOUNT

To see if the Town will vote to transfer the sum of \$475,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 0 to account entitled "Plant Upgrade/Expansion" #25-800-6440-6068.

Submitted by: Sewer Commissioners

MOTION by Selectmen Spinney: I move the Town vote to transfer the sum of \$475,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 0 to account entitled "Plant Upgrade/Expansion" #25-800-6440-6068.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 23. SEWER OVERFLOWREPAIR ACCOUNT

To see if the Town will vote to transfer the sum of \$50,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "Sewer Overflow Repair" #25-800-6440-6055.

Submitted by: Sewer Commissioners

MOTION by Selectmen Thomas: I move the Town vote to transfer the sum of \$50,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "Sewer Overflow Repair" #25-800-6440-6055.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 24. LONG RANGE IT ACCOUNTS

To see if the Town vote to transfer \$10,000 from free cash for the purposes of funding a Long Range Information Technology Maintenance Account, pursuant to Article 17 of the May 12, 2014 Annual Town Meeting

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move the Town vote to transfer \$10,000 from free cash for the purposes of funding a Long Range Information Technology Maintenance Account, pursuant to Article 17 of the May 12, 2014 Annual Town Meeting.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 25. APPROPRIATION TO STABILIZATION FUND

To see if the Town will vote to transfer \$100,000 from free cash to fund the Stabilization Trust Fund.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move that the Town vote to transfer \$100,000 from free cash to fund the Stabilization Trust Fund.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 26. APPROPRIATION TO OPEB TRUST FUND

To see if the Town will vote to transfer \$10,000 from free cash to fund the OPEB Trust fund.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move the Town vote to transfer \$10,000 from free cash to fund the OPEB Trust fund.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

A motion was made to adjourn the meeting at 8:29 pm.

Motion was seconded.

A vote was taken.

The Moderator declared the motion carried, and declared the meeting adjourned.

A true copy,
Attest,

Kandy L. Lavallee
Town Clerk

REPORT OF THE TOWN COUNSEL

This has been another busy legal year in Grafton. We have been working with your excellent town staff on a number of projects, protecting the interests of the Town and its residents. For example, Grafton's municipal energy aggregation provider, which had agreed to a three-year fixed rate for Grafton residents, attempted to raise those rates before the end of the contract term, claiming it was entitled to do so under the terms of the contract. In response, we joined forces with town counsel in other affected towns and, after several months of legal proceedings and negotiations, prevailed on behalf of Grafton's rate payers. We worked closely with the Sewer Department and the Town's engineer to help bring the Wastewater Treatment Plant upgrades to a successful conclusion, navigating around several potentially costly road blocks. We have worked to keep the Town's two current building projects—the Library expansion and the new Department of Public Works building—moving forward from a legal standpoint. We have also assisted the Town in several land transactions, acquiring land for town purposes and selling land for which the Town had no use, and helping the Town move forward with affordable housing opportunities.

We have continued to work with the Building and Fire Departments to address problem properties and the safety and environmental issues they pose. Most significantly, we assisted in requiring the owner of the Farnumsville Mill at 6 Depot Street to continue bringing the building into compliance with the state building code and fire safety code. The mill building, used now as a self-storage facility, was in a state of disrepair that raised serious safety, fire safety, and even potential environmental issues due to the presence of asbestos in a section of the building over which the roof had collapsed.

We have continued to take a proactive, hands-on approach in the provision of accessible, high-quality legal services. As always, our goal is to provide unsurpassed responsiveness, and clear and direct advice. We have continued our practice of holding office hours at Town Hall, during which we regularly have meet with Town staff to answer questions, become apprised of up-coming issues, and receive updates about on-going matters. These office hours have remained a key component on the smooth and efficient handling of both routine and non-routine legal matters, and have kept our working relationship with the Town's staff strong.

During the past year, we have also provided day-to-day legal services to Town officials and staff, such as: review of contracts and other legal documents; drafted warrant articles, by-laws, regulations, leases, deeds, and other documents; given verbal and written opinions regarding ethics issues, tax exemption issues, bond issues, procurement issues, ethics issues, Board of Health issues, Conservation Commission issues, environmental issues, Planning Board issues, Community Preservation issues, zoning issues, matters related to the Americans with Disabilities Act, and various other matters; and attend town meetings and other meetings upon request.

I have met many Grafton residents through my almost 12 years in this position. It is truly my pleasure to serve as your Town Counsel. We will continue to work hard for you, and we are looking forward to building on our successes in the coming year.

Respectfully submitted,

Ginny Sinkel Kremer, Esq.

REPORT OF THE BLACKSTON VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

A Message from the Superintendent-Director

Thanks to you, our students experienced a top-notch education during Fiscal Year 2018. We are grateful for your continued support, and we have chosen to utilize our Annual Report as an opportunity to highlight our students' successes and District achievements. Your financial and personal support of our school system creates opportunities for our students to explore different career paths, academic subjects, activities, and viewpoints on their roads to success.

One of the most telling indicators of the impact of your investment in our vocational technical delivery system comes from the seemingly always-busy hallways, laboratories, and athletic fields of our campus. Students, staff, and alumni alike are fully immersed in our school culture, and often spend additional time on campus reaching for success or assisting others.

Nicole White was one of the many alumni who have reached out to their alma mater after graduation. A 2016 Culinary Arts graduate, Nicole posted on our social media page requesting artwork from current students to display at an event hosted by the non-profit MassLEAP where she was completing an internship. In our quest to share in her current success, we learned Nicole's path from BVT to MassLEAP was filled with twists and turns. We knew her story was the perfect case study in flexibility, adaptability, and curious exploration skills required to be successful in the 21st century.

A success story like Nicole's is not uncommon in today's fast-paced, ever-changing world. The vast array of skills she, and all other BVT students, learn while in high school ensures preparation for whatever comes next.

I am incredibly proud to be a part of the BVT community, and I hope you are too. I thank you for your long-term support of our system, and I encourage you to read on to see how our students and staff are continuing their curious journey of exploration toward success and happiness.

Dr. Michael F. Fitzpatrick
Superintendent-Director

Alumni Profile: Nicole White – Curious Exploration

Although some people see their success moving in a continuous, straight line, others find their success following a more circuitous path. The old notion of climbing directly to the top of the corporate ladder has become outdated as people begin to approach their careers as fluid and ever changing. Nicole's dedication to curious exploration has led her to unexpected, yet significant and impactful, experiences on her way to future career success.

A plate of spaghetti is an apt description of what Nicole White's, Class of 2016, story looks like from the outside looking in. Her plans transitioned from one extreme – the Culinary Arts industry – to another – becoming a veterinary assistant – during her high

school years alone. Early in her college career, more twists were put into her career planning as she moved from a veterinary assisting major to a nursing major to a psychology major, yet fear is not a word in Nicole's vocabulary.

Nicole seizes opportunities to explore different possibilities and pursues them with intense dedication. She's curious about the world around her and doesn't hesitate to try or fail. After all, the Culinary Arts program at BVT was a four-year base that was ultimately helpful preparation in determining her career path. Then there was the semester of Veterinary Assisting at Becker College in Worcester, MA where she learned a career in veterinary medicine would not be advantageous to her. That was followed up by a semester in the nursing program, where she learned her interests did not align with the medical field. Now, she's chosen to pursue psychology, but Nicole still sees fluidity in herself and her career path.

Applying to BVT was a simple decision for Nicole. It would be a new adventure with her friends by her side, and together they would gain a head start on life by finding their passions and pursuing them at a young age. However, as the admissions process wore on, her friends slowly changed their minds about the school and tried to convince her to do the same.

"In the beginning, it was easy. I was going, all my friends were going, but then after they all changed their minds, I was like 'wow, I'm not going to know anyone'... and then it was a tough decision to make."

Taking the leap and embarking upon new opportunities, Nicole focused on what could be ahead. After the freshman Exploratory period, Nicole hoped to follow in her sister's footsteps and be a part of the Health Services program. The placement would give her a head start on a career in the medical field and she could explore working in a variety of clinical settings.

Instead, Nicole experienced a detour on her road to success. She was placed in the Culinary Arts program, her second choice placement, and began to imagine a future in the industry.

She enjoyed the creative freedom that came with being in the kitchen and bakeshop, but as graduation approached she realized a career in the Culinary Arts field was not for her.

"Going to BVT made me a hard worker, but pursuing Culinary Arts ended up not being the best choice for me and my future," Nicole said. "I knew that no matter what I pursued, the life skills I learned in Culinary Arts would help me be successful."

As she thought about her next step, she heard BVT was researching the feasibility of adding a Veterinary Assisting program in the future.

"Hearing BVT was thinking about something with pre-veterinary sparked something in my mind, and I thought that would be a great career fit for me."

She enrolled in the Veterinary Assisting program at Becker College as the hands-on program is among the best and she could save money by living at home during her schooling. A lucrative, exciting career in the veterinary medicine industry was ahead of her – that is until the hives, sneezing, and coughing began.

“I learned I have allergies to animals and my allergies got so bad I couldn’t even be in the same room as a dog without sneezing and coughing,” Nicole said. “I thought there’s no way I will be able to be a veterinarian and be able to do it to the best of my abilities because I’ll be too busy sneezing.”

Once again, Nicole’s path had circled back to the starting line. She thought back to her time at BVT and realized she could pursue her original first-choice career path, so she switched to the Nursing program at Becker and declared a minor in psychology.

“I did one semester, and it was absolutely horrible. Anatomy and Physiology was the worst experience of my life, and I knew it wasn’t for me,” she said.

Stepping back to consider her options yet again, she thought back to her time at BVT and the career tests she had taken in the past as well as the one’s she had taken more recently. Each test noted her inclination towards psychology and social work. Her performance in current psychology classes validated her knack for the field, so Nicole declared a psychology major.

“This experience is helping me learn what I don’t want to do, which is just as important to me as what I do want to do,” Nicole said. “I feel like I have better skills to choose a career path that will truly make me happy.”

With the help of her advisor at Becker College, Nicole narrowed down her career ambitions to a single sentence: “I want to help people and change lives.” With that in mind, her advisor suggested she participate in the school’s Semester in the City program. The program gives students the opportunity to live in Boston for the semester while taking classes and participating in an internship with a nonprofit organization.

Nicole was paired with MassLEAP, whose mission is to bring youth communities together through spoken word poetry.

“It’s really about getting people to talk, getting people to listen and understand each other instead of pointing fingers and not listening,” Nicole said.

As part of the internship, Nicole worked with students to plan poetry nights and writing workshops before she was tasked with planning her own event. She chose to combine spoken word poetry with visual art in an event called Painting Poetry. The event displayed 40 pieces of art work from high school students across the nation and gave student poets an opportunity to tell their stories to the visiting crowd.

“People were really thankful for the event and I had a lot of people who said these kinds of events don’t happen often, so they jumped at the opportunity to submit their art,” she said.

The program solidified Nicole's desire to change lives by helping people; it also showed her a way to do it. She experienced a broad range of diverse viewpoints, learned about different art forms, and discovered new parts of herself.

"I was always so afraid of change, but, once you experience it, it's kind of addictive," she said. "Now, I want to do crazy things and experience new things because that's the best way to learn."

Although her career path thus far has resembled a plate of spaghetti rather than a ladder to the top, Nicole knows these experiences have given her maturity and wisdom while shaping her thoughts about the world.

"I've learned to work in diverse groups, and I didn't realize how different cultures and experiences bring so many different ideas to the table," she said. "Diversity just works better. You have more successful ways of innovating when you have different viewpoints."

She knows many people express frustration with young people like herself who attend vocational schools, but choose to follow different career paths than their selected trade. However, Nicole feels no one should expect someone's learning to end after high school. After all, it's estimated only 27% of people are in a job directly related to their college major, so Nicole's diverse resume will be an asset to her.

"BVT doesn't only teach trades. It doesn't only teach its students to be the best in the specific fields they want to be in. BVT teaches students about real life. It teaches about community; it teaches that putting in hard work is the way to get the results you've been dreaming," she said.

As Nicole prepares to enter her junior year at Becker College, she knows there are still twists and turns along the way, but she feels prepared for them because BVT taught her to be flexible and resilient in responding to unexpected changes and embracing new opportunities.

Fear is not a word in Nicole's vocabulary, but fearless surely is. Every experience gives her new knowledge, insight, and expertise to aid in her journey to success.

Giving Back: The Value of Play

During the Third Annual Project Playhouse unveiling on April 25th, BVT Construction Technology students brought sunshine to a rainy day when they presented the VanderZicht family of Uxbridge with a custom-made, train station-inspired playhouse.

Project Playhouse is a collaborative project between Bryant University, Rosemary's Wish Kids, and local high school students who design and build playhouses for local families. The VanderZicht family immediately began making memories in their new playhouse shortly after the unveiling.

“The kids have been asking for a clubhouse or a treehouse. Now they won’t be asking for that anymore,” said Brian VanderZicht. “The students did an awesome job; I love that it’s completely finished and so beautiful.”

The BVT students began working on the playhouse in January. Local businesses, including Koopman’s Lumber in Whitinsville and Plywood Plus in Worcester, donated materials to the project. After several weeks of planning and revising, the students set to work building the playhouse train station known as Seaside Station. The students included wooden train tracks on the side of the playhouse to tie the theme into the design.

“The best part of the project was watching the kids have fun in the playhouse and knowing that you helped do that,” said Nicholas Pires, a Class of 2018 Construction Technology graduate from Milford. “We don’t always get to see the reaction to our work, so to see kids enjoying it made the hard work worth it.”

Honoring the Class of 2018

Graduates beamed with pride as cheers echoed throughout the Hanover Theatre at Blackstone Valley Tech’s Class of 2018 commencement ceremony on May 30th.

The Hanover Theatre for the Performing Arts in Worcester was packed as family, friends, and educators gathered to take part in the commencement ceremony honoring 296 students. The night marked the conclusion of their dual high school education as they received their vocational certificates and diplomas.

Superintendent-Director Dr. Michael F. Fitzpatrick reminded students to continuously seek new knowledge and refuse to remain stagnant. He advised students to be focused on their goals, but to remain flexible as the world constantly changes.

“Be productive, show the world your talents, and define success on your own terms,” Fitzpatrick said. “Always remember that life is not linear, but the twists and turns are what makes it exciting, fun, and worthwhile.”

Following the commencement ceremony, the sidewalks outside the Hanover Theatre were packed as hundreds of proud parents, guardians, family members, and friends greeted the BVT Class of 2018 with hugs, cheers, and congratulations.

See the photo gallery online at www.valleytech.k12.ma.us/classof2018.

FY18: Another Outstanding Year of Achievements

Our students continue to display their mastery of rigorous academic topics and industry-validated vocational technical competencies.

408 AP Exams

During the 2017–2018 school year, a total of 408 AP course exams were given to 271 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Computer Science A, MacroEconomics, Physics 1, and Spanish Language & Culture.

16 years of Tremendous MCAS Performance

The Massachusetts Comprehensive Assessment System's (MCAS) Spring 2017 test results revealed a tremendous performance by BVT students for the 16th straight year. In English Language Arts, 100% of our students scored Advanced or Proficient compared favorably to the statewide average of 91 percent. In Math, 95% of students scored Advanced or Proficient compared favorably to the state-wide average of 79%.

99% Advanced and Proficient MCAS Scoring

The Department of Elementary and Secondary Education requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. An impressive 99% of our students scored Advanced or Proficient compared to 74% statewide.

100% of Freshman score in 2 highest categories for MCAS Science Exam

In Spring 2017, 161 freshmen took the High School Science MCAS and 100% scored in the Advanced and Proficient categories. This was the fourth straight year 100% of our freshmen taking the Science exam scored in the two highest categories.

\$6 Million Earned in Scholarships and Awards

Members of the Class of 2018 earned more than 200 scholarships and awards with a collective renewable value in excess of \$6 million.

270 PSAT Participants

A total of 270 juniors and sophomores participated in the fall PSAT/NMSQT and spring PSAT 10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SAT tests and Advanced Placement program.

Applying STEM Skills

After school in the Engineering Technology shop at Blackstone Valley Tech observers will notice groups of students hunched over tables looking over schematics, strategizing for competition, and reading guidelines. Robots rest on tables and shelves throughout the room along with several metal pieces and tools. The students are members of the school's robotics club who are diligently preparing to compete in, and pursue a spot at the international competitions of, two robotics competition series.

The club meets collectively each week to build and code robots to perform specific tasks. The tasks the robots need to complete differ by competition series as do proportion and function restrictions. The two competition series themselves also differ in size and scope, but both require intense science, technology, engineering, and mathematics preparation.

One of the competition series, VEX Robotics, splits the club into several teams of three to four members who create a robot measuring at most 18" x 18" x 18" to compete in a game. The game changes each year allowing students to flex their engineering skills with a new project.

“I went to the world competition last year for VEX Robotics and it was an amazing experience,” said Casey Gosselin, a Class of 2018 Drafting & Engineering Technology graduate from Northbridge. “It’s the goal to get back there and compete again.”

This year, participants of VEX Robotics tournaments competed in a game called “In the Zone.” The object of the game is to score the most points by stacking cones on goal posts in specific zones and building the tallest stack of cones on a goal.

The team began their competition season on November 19, when five teams attended a tournament at Quinsigamond Community College. There, two of the teams won awards, including the Design Award and the second place title. The Design Award is presented to the team with the top robot design, best engineering notebook, and an outstanding interview with the judges. The success of that competition continued throughout the season and led to three BVT teams to qualify for and compete at the VEX Robotics World Championships where they won the “Inspire Award.”

“The VEX competition was nerve wracking, but it was good that our robot competed well,” said Gosselin. “It was great to see all the teams come together.”

Whereas students began competing in VEX Robotics in the fall, the second competition series the club competes in – FIRST Robotics – kicks into gear in the winter months. At the kickoff ceremony on January 6th, the club learned it would compete in an event called “FIRST Power Up” during the season. The object of the event is to earn the highest score by tipping the game’s scale or the alliance’s switch in their favor, exchanging power cubes for power ups to gain a temporary advantage during the match, and climbing the scale tower. The club had six weeks to build and program its robot before it was set aside until competition began in March.

The FIRST team competed at four events and won the excellence in engineering award twice, including at the New England District Championships. Their impressive performances throughout the season qualified them for the FIRST International Competition.

“I’ve learned teamwork and leadership skills, a better understanding of the engineering and design process, and a broad spectrum of engineering skills,” said Gosselin. “Being involved in the Robotics Club helped me decide to study robotics and engineering in college next year.”

Our Students Excel at SkillsUSA

The annual SkillsUSA competition series is a showcase for vocational technical education where students compete with each other in hands-on, technical exams designed and judged by industry leaders and experts. Our students proved their technical skills are among the best in the country in 2018, and kept their impressive winning streak alive, by earning 158 medals at the district, state, and national levels.

Massachusetts District V Conference
35 GOLD, 34 SILVER, and 33 BRONZE

Massachusetts State Leadership and Skills Conference
22 GOLD, 15 SILVER, and 14 BRONZE

National Leadership and Skills Conference

3 GOLD – Christopher Calvao of Milford and Nicholas Reed of Sutton (Urban Search and Rescue – Team Event); Donovan Tames of Northbridge (Telecommunications Cabling).

1 SILVER – Sarah Arnold of Northbridge (Commercial Baking).

1 BRONZE – Brandon Kee of Milford (Principles of Technology).

Top 20 – Zachary Taylor of Upton (4th Major Appliance Technology); Jack Mandella of Sutton (4th Welding); John Doiron of Douglas (6th Dental Assisting); David Stewart of Mendon (6th Diesel Equipment Technology); Vella Ross of Northbridge (7th Medical Terminology); Timothy Snow of Mendon (10th Technical Drafting); Gibran Kafal of Northbridge (14th Culinary Arts); Cameron Pelletier of Milford and Justin Thayer of Uxbridge (14th Mobile Robotics Technology – Team Event); Ethan Blake of Millville (18th CNC Milling Specialist).

NATIONAL VOTING DELEGATES – David Brown of Douglas; Abby Kelly of Hopedale; Kelley Muanya of Milford.

NATIONAL OFFICER – Adam Cavanaugh of Milford.

STATE OFFICER – Anika Koopman of Northbridge.

Combatting Gender Violence

The #MeToo and Time's Up movements have brought sexual assault and gender violence into the national spotlight. The stories of abuse in the sports and entertainment industries led many to begin advocating for changes in laws, boardrooms, locker rooms, and everyday conversations. The BVT SkillsUSA Community Service team saw the national conversation as a platform to launch their annual public service campaign.

The SkillsUSA Community Service Team, Mina Dehestani of Millville, Anita Faath of Hopedale, and Madeleine Asacker of Mendon trained students and staff to recognize and address the signs of gender violence. The team participated in the Game Change: The Patriots Anti-Violence Partnership training program to learn anti-violence strategies.

The Game Change program is a partnership between the New England Patriots Charitable Foundation and the Massachusetts Attorney General's Office that aims to implement long-term anti-violence and healthy relationship education in Massachusetts schools.

The training curriculum, Mentors in Violence Prevention (MVP), gives students the skills to recognize dynamics of power and control that can lead to relationship and gender-based violence. The Center for the Study of Sport in Society at Northeastern University runs the program.

The training gave the students the tools to spot and address gender violence in their own lives and train other students to do the same.

“Participating in the Game Change training and watching other students develop new ideas from the materials made me appreciate the role students have in bringing the community together as a whole and educating people to end problems like dating violence,” said Asacker. “I noticed my ideas and thoughts changed and grew as I went through the training. It is inspiring to work side-by-side with such resourceful people to end gender-based violence.”

The two-day training at Blackstone Valley Tech trained the three members of the Community Service team as well as six other BVT students, 10 Nipmuc students, and 10 Blackstone- Millville students.

The students returned to their schools and spread the messages taught by the Game Change program. The BVT SkillsUSA Community Service team also completed several additional initiatives, including a workshop with local middle school students.

Celebrating Excellence

The accomplishments of our students and staff included numerous awards and recognitions in FY18.

Non-Traditional Student of the Year

Class of 2018 Manufacturing & Engineering Technology graduate Silvana Reid of Mendon was selected as the recipient of the Massachusetts Vocational Association’s Non-Traditional Student of the Year Award.

Reid was selected for her commitment to her manufacturing and engineering technology training, academic education, leadership skills, and school involvement. As part of the award, Reid received a \$500 scholarship to continue her manufacturing and engineering education at Worcester Polytechnic Institute.

Art All-State

The Massachusetts Art Education Association invited Grace Peters, a junior from Sutton in our Painting & Design Technology program, and Madison Durand, a junior from Millville in the Multimedia Communications program, to attend the Art All-State program held at the University of Massachusetts at Dartmouth.

Art All-State is a selective, intense, two-day program that brings together 145 artistically exceptional high school juniors to work with artists and create collaborative art installations. Students also learn about art careers through conversations with sixteen artist mentors who discuss their work and share their experiences.

Lions Young Ambassador of the 21st Century

In February 2018, Brandon Kee, a sophomore Engineering Technology student from Milford received the Lions Young Ambassador of the 21st Century award at the Lions District 33-A Mid-Winter Conference. While any high school student within the Central Massachusetts region is eligible for the award, each year the committee selects just one winner. The award recognizes students for outstanding community service, leadership, and scholastic achievement.

Project Lead the Way Distinguished School

BVT's educational philosophy centers on embracing new learning models and creating project-based curriculum that engages students. In 2014, the school found a perfect partnership with Project Lead the Way, a nonprofit organization that provides transformative learning experiences for students and teachers by empowering them to develop in-demand, transportable knowledge and skills through computer science, engineering, and biomedical science pathways.

The organization recognized BVT as a 2017–2018 Project Lead the Way Distinguished School for its commitment to increasing student access, engagement, and achievement in PLTW programs. BVT is one of only 133 high schools across the United States to receive the honor.

Green Difference Awards

BVT teamed up with National Grid of New England to design and build energy efficient models to assist consumers in finding environmentally and economically friendly products.

The display models act as interactive training stations to help educate consumers about heat pump technology, energy efficient lighting options, and modern construction and insulation. The year-long project involved six faculty members and 35 students from four of our vocational programs: Electrical, Painting & Design Technology, HVAC&R, and Construction Technology.

The project earned the school an Outstanding School-Led Project in Energy award at the 2018 Green Difference Awards. Project Green Schools presented the award to students and staff on April 13, 2018 at the Massachusetts State House.

Community Projects

Giving back is a pillar of our school culture and commitment to promoting value-based, experiential learning opportunities. Each year, our students participate in community projects, which give District residents a tangible return on their investment while providing students with real-world experience. BVT's work on capital improvement projects throughout the District is a source of financial relief for local budgets as is our ability to use internal, vocational technical talent for on-campus improvements and renovations. We're proud to share our students' talents, and provide further savings for District residents, by inviting our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center.

In FY18, a total of 374 projects and services resulted in significant savings for our District:

Direct Savings to Towns	\$294,582
In-School Projects, Installations, and Repairs	<u>\$184,759</u>
Total Savings to Taxpayers	\$479,341

A few of the FY17 community projects include:

Bellingham Public Library Renovation

They say, “don’t judge a book by its cover,” but why not make it the best it can be? The Construction Technology students made sure the Bellingham Public Library looked its best by removing a section of old siding and replacing it with new siding to match the existing exterior.

“Thanks to BVT for their work on the library’s siding this week,” the Bellingham Public Library said on its Facebook page. “Now both sides of the library building match!”

Building Out the Blackstone Valley Chamber of Commerce

The Construction Technology students learned to match new construction with old construction while helping the Blackstone Valley Chamber of Commerce create instructional spaces for its workforce training center. The center will house two state-of-the-art classrooms and a fabrication laboratory to aid in addressing the gap of skilled workers in Massachusetts.

BVT students, who themselves are working to close the skills gap through their vocational training, built partitions at the site to create the classrooms and laboratories within the Linwood Mill. After the Construction Technology students finished their build out, the Electrical students stepped in to reroute wire displaced in the construction, run new cabling, bring power and lighting into the space, and drop internet wires in the classrooms.

“Through this partnership with BVT, a valuable entity was created that can change the lives of those who take part in the programs and projects presented at this facility,” said Jeannie Hebert, President and CEO of the Blackstone Valley Chamber of Commerce.

Refurbished Upton Rescue Truck

It’s difficult to miss the bright red Upton Rescue Truck driving down the street, and, thanks to the BVT Auto Collision Repair and Refinishing students, it should continue to service the town’s residents for another five to ten years.

The students, led by instructors David Beaudreau and Benjamin Bertrand, rebuilt the Ford F-350 using replacement pieces from other vehicles. The refurbished vehicle, devoid of rust spots, was then painted the signature red color before the Painting & Design Technology students stepped in to finish the project by applying vinyl lettering.

Athletic Field Scoreboard

The far end of BVT’s main athletic field was outfitted with a new scoreboard this year thanks in part to a donation from UniBank and the hard work of several BVT vocational programs. The students were heavily involved from start to finish replacing the old, weather-damaged scoreboard with a new, LED-lit version.

The Drafting students created blueprints for the project, the Electrical students wired the scoreboard and ensured it functioned properly, the Manufacturing students produced and welded the frames for the signs above and below the scoreboard, the Auto Collision

students painted the background of the signs, and the Painting and Design students created and applied the vinyl Beaver mascot to cap off the project.

Now, as many of our student athletes compete on the field, they can look up and see their hard work displayed for all.

Return on Investment

BVT Budget Leverages Grants, Enhances Skills, and Creates Student Opportunities

Our School Committee developed the District's FY18 budget in a manner that adheres to strict state requirements while also responding to the identified needs of local business and industry. The District's administration worked in partnership with the Central Workforce Investment Board to identify and respond to specific industries experiencing worker shortages and skills gaps. Despite a very modest increase in State Aid, the District leveraged grant and other private funding opportunities to hold the operating budget to a 3.50% increase. The School Committee also authorized the use of \$250,000 in available reserves to help offset the State's raise in minimum contributions for member towns, including its 3.05% increase for FY18.

Administration, faculty, and students continually search out ways to improve processes, curtail energy consumption, and reduce waste to contain costs at the school. Additionally, we manage spending, and promote a positive learning environment, by striving for teacher excellence through targeted professional development opportunities while stressing the importance of a healthy lifestyle for our students and staff alike.

The District's FY18 operating budget of \$22,725,302 was funded primarily by \$8,994,605 in Chapter 70 & 71 State Aid and \$13,267,666 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting in their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

Grants: Complementing Community Support

BVT continues to aggressively pursue non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. In FY18, local assessments were complemented by more than \$1.2 million in grants, private sector support, and efficiencies.

In FY18, BVT furthered its commitment to bringing state-of-the-art equipment and curriculum to students when it was awarded a \$12,000 Project Lead the Way STEM Career Pathway Capacity Grant. The grant allowed the school to implement a PLTW Computer Science pathway for the Information Technology program, support teacher professional development, and purchase materials and equipment used in the hands-on, project-based course. We're one of 73 schools across the Commonwealth to receive the grant, which is supported by the Baker-Polito Administration, the One8 Foundation, and Mass STEM Hub.

“It is essential that we engage our students throughout their K-12 school years with hands-on lessons in science, engineering, computer science, technology, and math,” said Lieutenant Governor Karyn Polito.

In addition to grants, BVT saved on capital expenses throughout FY18 by securing more than \$45,000 in funding donations from business and industry partners. A generous donation from the Rose Family helped the school build a therapeutic green space in its courtyard to further social emotional learning and mental health initiatives. BVT also secured donations from several local banks to assist in maintaining student transportation vans used for community projects and educational field trips.

Class of 2018: Grafton Graduates

NHS: National Honor Society and NTHS: National Technical Honor Society

James Dason Cain, Plumbing; Jennifer Rachel Debatis, Multimedia Communications; Casandra Maye Gettings, Manufacturing and Engineering Technology; Danielle Heather Higginbottom, Cosmetology; Sarah Lynn Holdsworth, Cosmetology (NHS); Rowan Bear LeBlanc, Information Technology; Ryan James Malmquist, Construction Technology; Connor Charles Matatall, Multimedia Communications; Michael John McGorty, Heating, Ventilation, Air Conditioning and Refrigeration; Kolby Russell Morton, Manufacturing and Engineering Technology (NHS/NTHS); Aleecia Stasia Pease, Construction Technology (NHS/NTHS); Melissa Nicole Perron, Painting and Design Technologies; Olivia Rose Rice, Dental Assisting (NHS/NTHS); Cameron Sanderson Smith, Manufacturing and Engineering Technology; Chloe Marie Stewart, Dental Assisting (NHS); Erin Elizabeth Ward, Health Services (NHS); Victoria Jen Wojnar, Business Technology; Michelle Elizabeth Yitts, Manufacturing and Engineering Technology (NHS/NTHS); Derek Zane Zahoruiko, Information Technology.

Our School Committee

The Blackstone Valley Tech School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman: Joseph M. Hall – Bellingham

Vice Chairman: Gerald M. Finn – Millville

Assistant Treasurer: Chester P. Hanratty, Jr. – Millbury

Secretary: Anthony M. Yitts – Grafton

Joseph A. Broderick – Blackstone

John C. Lavin, III – Douglas

Mitchell A. Intinarelli – Hopedale

Dennis P. Braun – Mendon

Paul J. Braza – Milford

Jeff T. Koopman – Northbridge

Julie H. Mitchell – Sutton

David R. Bartlett – Upton

James H. Ebbeling – Uxbridge

Superintendent-Director: Dr. Michael F. Fitzpatrick

Assistant Superintendent-Director/Principal: Anthony E. Steele, II

Assistant Superintendent for Finance and Operations: Kurtis W. Johnson

District Treasurer: Barbara A. Auger

Respectfully submitted,

Dr. Michael F. Fitzpatrick, Superintendent-Director

REPORT OF THE BOARD OF ASSESSORS

This report of the Grafton Board of Assessors is based on meetings and activities during the calendar year 2018 and expenditures of the Fiscal Year 2019, July 1, 2018 – June 30, 2019.

The Assessor's office converted software from state CAMA to Vision Government Solutions version 8.7. Over the course of three and a half months, a full desktop review of each of the 7,262 parcels in town was verified for accuracy by the assessing staff. The Department of Revenue conducted a review to verify accuracy of converted data, on November 7, 2018 the town received approval on a successful conversion. This in-house desktop review saved the Town \$30,000, by not hiring an outside vendor for a full field review.

Information is available on the Assessors webpage including real estate assessments, Board meeting minutes, change of address request forms, abutter's list request forms, applications for abatement of real estate and motor vehicle excise tax, exemption applications, personal property forms of list, and general property assessment information.

The Board of Assessors has completed the 2019 Interim for real and personal property. New property values were approved by the Department of Revenue and are reflected in the third and fourth quarter tax bills issued in December 2018 and April 2019. The total taxable value of the town increased .96% from FY2018 to a total of \$2,532,186,732. The tax rate applied to real and personal property for FY2019 is \$16.66 per thousand dollars of value.

REAL ESTATE

FY2019 preliminary real estate tax bills were committed on June 6, 2018. The total preliminary tax commitment was \$19,606,310.76. The FY2019 actual tax was committed on December 18, 2018 for \$41,071,737.40. The FY 2019 tax rate of \$16.66 increased \$0.07 per thousand of value from FY2018. New tax growth for FY2019 is \$609,420. FY2018 was \$718,408. Growth includes any new construction, lot splits or additions that were assessed for the first time in a fiscal year. All FY2019 real property values, taxable and exempt, have been adjusted to reflect a January 1, 2018 fair market value as required by law.

Six revised bills for FY19 were committed on 2/27/2018 in the amount of \$15,020.66. Corresponding revised CPA was committed in the amount of \$204.23.

The FY2018 supplemental taxes were committed on 2/16/2018 in the amount of \$64,850.08 and 7/30/2018 in the amount of \$19,336.70. Supplemental tax assessments are based on new growth with an increase in total value of more than fifty per cent, prorated from the date of occupancy through the end of the fiscal year in which it relates. Corresponding supplemental community preservation act surcharge was committed in the amount of \$1,119.21.

FY2019 preliminary community preservation act surcharge was committed on June 6, 2018 for \$213,739.12. The actual community preservation act surcharge for FY2019 was committed on December 18, 2018 in the amount of \$454,530.37. This is a surcharge of 1½ per cent of the annual tax, less any exemptions that apply to class one-residential properties for uses to include but not limited to the preservation of open space, creation or preservation of community housing, acquisition or preservation of historic resources, and acquisition, creation or preservation of land for recreational use.

FY2019 apportioned sewer betterments were committed on December 18, 2018 in the amount of \$76,133.48 with committed interest of \$15,730.33. Sewer use liens were committed in the amount of \$118,612.80 with interest of \$16,707.07.

PERSONAL PROPERTY

FY2019 preliminary personal property bills were committed on June 6, 2018 in the amount of \$520,752.02. The actual personal property tax was committed on December 18, 2018 with a total of \$1,134,879.20.

MOTOR VEHICLE EXCISE

The first 2018 excise bills were committed on February 12, 2018 totaling \$2,198,101.25. Seven additional 2018 excise commitments were mailed throughout the year with an additional total of \$762,845.42 One 2016 commitment was made during the 2018 calendar year with a total of \$13.75.

TAX RATE RECAPITULATION

GROSS AMOUNT TO BE RAISED	FY2017	FY2018	FY2019
A. Appropriations	58,558,589.51	61,637,233.74	64,435,613.54
B. Cherry Sheet Offsets	307,237.00	405,268.00	444,581.00
C. Cherry Sheet Assessments	792,468.00	714,265.00	759,066.00
D. Overlay	305,051.69	300,000.00	304,847.96
E. Other Amounts to be raised	1,789,125.90	1,634,152.03	1,831,869.87
TOTALS	61,752,472.10	64,690,918.77	67,775,978.37
ESTIMATED RECEIPTS	FY2017	FY2018	FY2019
A. State (Cherry Sheet)	12,776,446.00	12,992,627.00	13,209,264.00
B. Local	7,531,680.00	7,555,186.41	8,529,152.19
C. Other	1,851,009.43	1,961,697.00	2,740,029.51
D. Free Cash	1,227,546.08	1,821,918.00	1,111,301.71
TOTALS	23,386,681.51	24,331,428.41	25,589,747.41
NET AMOUNT TO BE RAISED	38,365,790.59	40,359,490.36	42,186,230.96
TOTAL ASSESSED VALUE	2,339,377,475	2,432,760,118	2,532,186,732
TAX RATE	16.40	16.59	16.66

SUMMARY OF PERSONAL EXEMPTIONS

	FY2017		FY 2018		FY2019 As of 12/31/2018	
TYPE	#	AMOUNT	#	AMOUNT	#	AMOUNT
17D	22	9,121.82	25	10,516.00	23	10,284.51
18	2	1,000	1	500.00	1	500.00
22	48	32,614.34	52	37,612.40	52	35,355.62
22A	1	750.00	1	1,500.00	1	1,500.00
22C	0	0	1	1,500.00	0	0
22D	1	5,266.04	4	19,820.08	3	14,922.71
22E	17	24,331.57	16	30,471.22	16	25,612.37
37A	13	8,808.43	13	12,044.55	12	10,872.20
41C	31	26,175.38	24	22,974.45	21	20,000.00
TOTALS	135	108,067.58	137	136,938.70	129	104,124.70

PAYMENTS IN EXCESS OF \$1,000.00

Applied Geographics Inc.	\$	3,500.00
Real Estate Research Consultants Inc.	\$	8,600.00
Vision Solutions		\$ 43,670.00
Lisa Targonski		\$ 1,768.73
Mary Oliver		\$ 1,069.72

FINANCIAL STATEMENT

The Assessors 2018 budget was \$176,455. The Assessors 2019 budget is \$198,145. As of December 31, 2018 salaries are 55.77% expended, overtime is 260.42%, professional and technical is 38.52%, interim year adjustments are 50%, conferences/seminars are 37.83%, office supplies are 5.35%, instate travel is 43.08%, and dues and memberships are 76.66%.

Respectfully submitted,

Mary M. Oliver- Chairman
 Marsha R. Platt
 Kenneth J. Grew
 Board of Assessors

REPORT OF THE HEALTH DEPARTMENT

The sole mission of the Grafton Health Department and the Board of Health is to promote the health, safety and well-being of the residents of the Town by administering and enforcing local, state and federal regulations as well as providing education, information and guidance.

The Board, consisting of five (5) appointed residents of the Town participates in the planning and response through the Grafton Emergency Management Agency and Regional Emergency Planning Committee (Grafton, Upton, Northbridge, Sutton and Millbury). Additionally, the Grafton Health Department houses and manages the Greater Grafton Medical Reserve Corps (GGMRC) and partners with Grafton Community Emergency Response Team (CERT). The Board also participates in the Grafton Job Corps and Career Academy Community Relations Council Meeting which meets quarterly at a breakfast meeting.

The Board wishes to thank Richard Kirejczyk for his 20 plus years of service on the Board and Jay Gardiner for his 4 plus years as well as their insight and knowledge and expertise on Health Regulations and Bylaws and knowledge of public health which was a great resource. They were not reappointed to the Board by the Selectmen; Josh Briggs and Austin Magnant were appointed. The Board welcomes Josh and Austin. Phil Dumas submitted his resignation effective January 13th. The Board thanked him for his 30 plus years of service and wished him the best of luck and good health. In April Daniel J. Finn was appointed to the vacant position. The Board welcomed Dan to the Board.

The Health Department continues to update existing local regulations, promulgate new ones as needed and administers new regulations and policies promulgated by the State. In order to meet the health needs of the community the Health Department staff and Board of Health members attend trainings, acquire and maintain certifications and licenses, and research and develop local policies. Grafton Board of Health (GBOH) meetings are typically held once a month. Please check the schedule on website. Meetings are at 6:00 P.M. in the Municipal Center, with additional meetings as needed. The Health Department staff includes one full time Office Manager.

The Town continues its inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) in order to provide an even wider range of public health services to the community. Grafton is a member of the Central Massachusetts Regional Public Health Alliance (CMRPHA) which is a coalition of seven municipalities (Grafton, Holden, Leicester, Millbury, Shrewsbury, West Boylston and the City of Worcester) working cooperatively to create and sustain a viable, cost effective and labor-efficient regional public health district serving a population of approximately 285,000 residents. WDPH provides a team of 26 public health professionals who provide a comprehensive array of services to partner municipalities through a single organization. The inspiration to develop a regional alliance arose from the considerable disparity in size, available resources and kinds, and types of resources offered by each municipality.

WDPH / CMRPHA achieved a major goal in 2016 by becoming the first nationally accredited health department in the Commonwealth and the first multi-jurisdictional health department in the country (out of approximately 5,000 health departments in the United States). This 5 year accreditation marks a new culture within the CMRPHA; working creatively and collaboratively to achieve excellence and sustainability with a

focus on constant quality improvement.

Data from the 2015 Community Health Assessment (CHA) in Grafton and surrounding Alliance communities were utilized to determine priority areas for health improvement. Nine key areas of public health were identified and provide the foundation for the 2016 Greater Worcester Community Health Improvement Plan (CHIP) which has the vision of creating the “Healthiest Region in New England by 2020” #healthy2020. Residents are urged to get involved; visit www.healthycentralma.com for more information. In October 2018, WDPH once again collaborated with Fallon Health and UMass Memorial Healthcare to facilitate and release the 2018 Greater Worcester CHA which will inform the next CHIP, slated for 2021. This will provide a refined and continued road map of improving health for outcomes for residents across the public health region

In April the Health Department sponsored a Rabies Clinic for dogs, cats and ferrets, administered by Dr. Julia Rando, a local Veterinarian.

With the support of the Grafton Community Nursing Association, Cardiopulmonary Resuscitation (CPR) and First Aid training was provided in June to community members. The Health Department also sponsors CPR/AED (Automated External Defibrillator) training for municipal staff every October in order to insure proper use of the two AED units in the Municipal Center.

Environmental Health

The WDPH/CMRPHA environmental health team performs inspectional services in the town for the GBOH. Last year the team performed the following inspections:

Food 388 (includes re-inspections, plan reviews, complaint follow up etc.)

Housing 27

Nuisance 25

Pool/beach 4

Camp 2

Body Art 2

Title V 86

Tobacco 57 (includes compliance and pricing checks)

The team also provides a Duty Officer for after-hours response.

Community Health

WDPH/ CMRPHA staff continues to work closely with the Coalition for a Healthy Grafton. In October, the Coalition for a Healthy Grafton hosted a community breakfast at the Community Harvest Project to share the results of Grafton’s 2017 youth health survey with the larger community and discuss possible interventions. The event was productive; twenty four Grafton residents attended the breakfast including parents. The Coalition for a Healthy Grafton continues to meet monthly. The findings from the Regional Youth Health Survey, coordinated and furnished by WDPH, is also reported to the state department of public health. This in turns ensures prevention initiatives are making an impact and ensures additional funding for future programs and initiatives. In May, a community forum was held in Grafton in support of the 2018 Greater Worcester Community Health Assessment (CHA). Community members were very engaged in the CHA process and have provided great insight to the issues that are affecting health in Grafton. In addition, WDPH received more than 2,275 responses to the public survey, held 8 focus groups and completed 40 key informant interviews, capturing insight from the Town and the regional partners.

In April, the Central Mass Suicide Prevention Coalition, with support by WDPH, sponsored a [Question, Persuade, Refer \(QPR\)](#) Train the Trainer workshop at the YWCA of Central MA. This workshop trained 10 people to be able to give trainings to agencies and the community around QPR. Individuals from Worcester, Grafton, Leicester, and West Boylston were trained.

Through WDPH, Grafton, Shrewsbury, Leicester, and Worcester received a multi-year \$100,000 grant from the Massachusetts Substance Abuse Prevention Collaborative (MOAPC) grant to support prevention of youth substance abuse. In August, community health staff and a representative from Central MA Tobacco Free Community Partnership attended and participated in the Grafton High School Annual Chemical Health night. A presentation on the dangers of vaping was given. Resources were given out to parents, teachers and youth on substance use prevention and support services available in the greater Worcester area. Staff attended a student wellness fair during Grafton High School Wellness Week November 5th - 9th and provided prevention and health promotion resources. In November, staff provided the Lifeskills middle school teachers curriculum and student booklets to the Grafton middle school health teacher and assisted her in signing up for a free training on implementation of Lifeskills (taking place in January). Lifeskills is an evidence based prevention curriculum that helps young people to learn how to make good decisions concerning their health such as refusing drugs. WDPH/CMRPHA continues to work on opioid overdose prevention and reduction. Staff coordinates and hosts the Regional Response to Addiction Partnership (RRAP) meetings quarterly to engage stakeholders and community partners with updates on progress and suggestions for new projects.

This summer, the Academic Health Collaborative of Worcester, a formal academic and WDPH initiative, hosted several public health outreach interns who assisted with various projects and health fairs in the community. The interns attended Grafton Farmers Market weekly from June through August and National Night Out in August, providing public health information and education such as mosquito bite prevention and sun safety protection.

Grafton continues to be an active member of the Worcester Regional Tobacco Control Collaborative, a grouping of 19 communities led by WDPH that informs tobacco policy with the Boards of Health, inspects retailers, and monitors youth access to tobacco products using un-announced compliance checks of those establishments permitted to sell tobacco products. Compliance checks are conducted annually. Additionally, the staff investigates tobacco related Smoke Free Workplace Law complaints and offers educational opportunities through the schools. The following Grafton Tobacco Inspections were completed in 2018: 27 retail inspections completed with 0 violations; 30 compliance checks completed with 2 failed compliance checks.

Nursing

Amelia Houghton, RN, WDPH/CMRPHA Regional Public Health Nurse, continued the Well Adult Blood Pressure Clinics at the Grafton Senior Center the last Thursday of each month from 11:00 a.m. to 12:30 p.m. and at Forest Lane on the second Wednesday of each month from 3:30 p.m. to 5:00 p.m.

In October, the Health Department sponsored its 9th annual staff flu immunization clinic with the Health Department funding the vaccine. Patricia Bruchmann, RN, WDPH/CMRPHA Chief Public Health Nurse, Amelia Houghton, RN, WDPH/CMRPHA Regional Public Health Nurse and GGMRC volunteers distributed approximately 65

vaccines. The Town-wide Flu Clinic was held on October 17th with two sessions: one in the morning and one in the afternoon and we gave out 107 doses of vaccine at the clinics. The clinics were coordinated by WDPH/CMRPHA, Health Department Staff and GGMRC and staffed with Alliance Staff, GGMRC and CERT volunteers. The Board of Health purchased its own vaccine for adults as the State does not supply vaccine for insured adults. Clinics were also held in the Grafton Schools in cooperation with the School Department with assistance from the school nursing and WDPH/CMRPHA staff. The clinics were held at the High School and Middle School during school hours and at the North Street Elementary School after school. A total of more than 61 doses were administered.

Statistics/Reportable Diseases: 2018 (Calendar Year)
(Confirmed, Contact, Probable, Revoked, Suspect)

Amebiasis: 1
Babesiosis: 2
Borrelia miyamotoi infection: 1
Brucellosis: 3
Calicivirus/Norovirus: 1
Campylobacteriosis: 1
Cryptosporidiosis: 2
Cyclosporiasis: 2
Group B Streptococcus: 2
Haemophilus influenza: 1
Hepatitis A: 2
Hepatitis B (chronic): 5
Hepatitis C: 12 (5 confirmed/probable), 7 (revoked)
Human Granulocytic Anaplasmosis: 5
Influenza: 36
Lyme Disease: 52
Pertussis: 6
Salmonellosis: 2
TB (Active): 3 (2 revoked); (1 suspect)
TB (Latent): 11
Varicella: 2
Zika: 1 (revoked)
TOTAL: 153

Additionally, with the efforts of the WDPH/CMRPHA the Grafton Health Department continues to utilize MAVEN (Massachusetts Virtual Epidemiological Network) for intercepting reportable and communicable diseases.

Emergency Preparedness

Personnel/Funding:

The GGMRC continues to be a valuable asset to the Towns of Grafton, Northbridge, Sutton, Westborough, and surrounding communities. During Q3 and Q4 of the 2018 fiscal year, MDPH encouraged MRC regions across the State to reevaluate coverage areas within each unit in an effort to explore more appropriate funding formulas. As a result, the Regional Advisory Board for Region 2 voted to reassign 12 towns to the Greater Grafton MRC coverage area: Bellingham, Blackstone, Douglas, Franklin, Hopedale, Medway, Mendon, Milford, Millville, Northborough, Upton, and Uxbridge. The Regional Advisory Board agreed to a funding formula: total MRC funds divided by total

number of towns in Region 2. Additional funding requests made by individual units to go through PHEP for approval. Lindsey submitted a funding proposal to PHEP in June, 2018 which led to PHEP matching MRC funds by 100% at \$19,984. The total amount of approved funding for 2019 fiscal year is \$39,968 (MRC: \$19,984; PHEP: \$19,984). The Town of Grafton agreed to hire Lindsey Fox as the Unit Leader for the 2019 fiscal year for July 1, 2018 through June 30, 2019 at a flat rate of \$9,242 per quarter. The increased rate is a result of restructuring the unit to include 12 additional towns to manage. Funding for Q1 (July-September) and Q2 (October-December) for 2018-19 fiscal year was delayed until 2019.

Civic Engagement:

January, 2018 began by putting MRC volunteers on standby for a possible shelter activation for the Host Agency (Town of Grafton) due to inclement weather conditions. As a result of this standby request, GGMRC organized a Basic Shelter Training in February, 2018. The Town of Grafton's Emergency Shelter became activated in March, 2018 making the aforementioned training quite timely. The Town of Grafton and GGMRC compiled Lessons Learned and hosted a shelter debriefing with the Town Administrator to discuss shelter protocols and SOPs. Additionally, GGMRC is a community partner of the Northbridge Homelessness Coalition, which oversees the Blackstone Valley Emergency Shelter. GGMRC volunteers were requested to support the Blackstone Valley Emergency Shelter as needed during January, February, and March.

The GGMRC promoted and organized various mental health related trainings including a self-care workshop with the Community Harvest Project, an educational lecture 'Teen Brain Under Construction' by Dr. Ruth Potee (sponsored by State Senator Mike Moore), Psychology of Addiction: Trauma-Informed Care with Yeonjoo Son from Spectrum Health Systems, Trauma and the Aftermath: First Responders with Dr. Adam Volungis from Assumption College, and Mental Health First Aid hosted by Shrewsbury Youth & Family Services.

Additional opportunities offered by GGMRC in 2018 include specialized trainings at FEMA's Domestic Preparedness Training Center in Anniston, Alabama, NIMS 700 in Grafton, Critical Incident Stress Debrief (CISD) training in Milford, Why Smart People Do Stupid Things in a Disaster in Grafton, and American Heart Association CPR/AED/Choking Certifications in Westborough.

The GGMRC participated in various community events including the Blackstone Valley Expo in Northbridge, the Town of Uxbridge's Public Safety Day, the Town of Grafton's annual National Night Out event, and the Spirit of Shrewsbury by tabling emergency preparedness information and how to become a Volunteer Responder. GGMRC volunteers handed out educational materials and details about various public health initiatives.

GGMRC volunteers helped man two annual flu clinics hosted by the Board of Health; one for employees and one for residents of the Town of Grafton (September and October, 2018). Volunteers assisted with registration and vaccination. Volunteers assisted with (2) Sharp Take Back events (April and October, 2018). Volunteers gathered during the month of December to prepare holiday cards for the health, fire, and police departments of 16 communities.

Special thanks to Westborough Fire Department and Grafton Police Department for allowing GGMRC to utilize their training facilities.

The Massachusetts Department of Public Health's (MDPH) Office of Preparedness and Emergency Management (OPEM) have developed Health and Medical Coordinating Coalitions (HMCC) in each of the six regions throughout the state. In each region, OPEM has chosen a Sponsoring Organization to oversee the fiscal, administrative, and programmatic aspects of the HMCC grant. In Region 2, the WDPH has served as the Sponsoring Organization for the past two years. Each HMCC is tasked with completing deliverables designed to foster a multi-disciplinary, regionalized approach during all phases of an emergency: preparedness, response, recovery, and mitigation. As a member of the Region 2 HMCC, the Town of Grafton has access to increased resources and is a part of regional planning efforts. For example, in the event of an emergency the Town may request additional equipment for shelters or Emergency Dispensing Sites (EDS). Additionally, Town employees are able to attend such Public Health-centric trainings as those related to active shooter and hazardous materials.

As Sponsoring Organization, WDPH is considered the regional Emergency Support Function 8 (ESF-8); in an emergency, WDPH would coordinate resource requests and allocation, and provide situational awareness for all healthcare organizations and local public health departments in the seventy-four cities and towns that make up Region 2.

As with previous years, Emergency Preparedness staff worked in conjunction with the Grafton Board of Health to review and revise the Town's Emergency Dispensing Site (EDS) plan. In addition, WDPH emergency preparedness staff attended Grafton Emergency Management Agency (GEMA) meetings, Blackstone Valley Regional Emergency Planning Committee (BVREPC) meetings and Tufts Institutional Biosafety Committee (IBC) meetings. The Grafton Board of Health was also in compliance with and participated in all of the quarterly WebEOC emergency reporting drills conducted by MDPH. For the current grant year, spanning July 1, 2018- June 30, 2019, Emergency Preparedness staff will work with the BOH to develop and conduct a drill testing the set-up of the EDS, in fulfillment of state and federal deliverables.

Mr. John L. Carlson was again nominated as the Inspector of Animals. Mr. Eugene Ploss served as Assistant Animal Inspector and Dog Officer. He also investigated animal bites and assured proper quarantine measures. In July Grafton joined with the Town of Westboro and Shrewsbury for Animal Control Officer (ACO) Services. The Board wishes to thank Mr. Ploss for his 30 plus years of service to the Town as Dog Officer.

The Board wishes to thank the Grafton Community Nursing Association, Greater Grafton Medical Reserve Corps, Grafton Community Emergency Response Team, all of the Town Boards, Commissions, Committees and Staff for their continued support, cooperation and assistance.

Respectfully submitted,

Grafton Board of Health Members
Karen Gwozdowski Gauvin, Chairman
Daniel J. Finn, Vice Chairman

Deborah A. Chouinard, Clerk
Josh Briggs
Austin Magnant

BOARD OF HEALTH
Financials

Permits and Licenses issued during calendar year 2018 totaled \$28,610.00 in receipts:

*Beaver Permits	2
*Perc and Deep Hole	21
*Food Establishment Permits	146
*Food Establishment Plan Reviews	2
Disposal Works Installers Licenses	26
Septage Haulers Licenses	13
Rubbish Haulers Licenses	17
*Disposal Works Construction Permits (Repairs)	29
*Disposal Works Construction Permits (New)	36
*Well Permits	6
*Tobacco Licenses	11
*Lodging Permits	1
*Pool/Spa Permits	4
Portable Toilet Permits	6
*Camp Permits	2
*Body Art Establishment Permits	1
*Body Art Practitioner Permits	3
Funeral Directors Licenses	1

*A total of 511 inspections were conducted.

Complaints received in the Board of Health Office (Each receives follow-up action):

Housing:	27
Nuisance:	25
Food:	5
Other:	5

BOARD OF HEALTH
FINANCIAL STATEMENT
FISCAL YEAR 2018

APPROPRIATION	\$ 137,992.00
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SALARY	47,704.00
EXPENSES	85,589.00

TOTAL EXPENDED	133,293.00
UNEXPENDED BALANCE	4,699.00

PAYMENTS IN EXCESS OF \$1,000.00

UNIVAR / USA	8,817.00
Central Mass Regional Public Health Alliance	85,589.00

Respectfully submitted,

Karen Gwozdowski Gauvin, Chairman
Daniel J. Finn, Vice Chairman
Deborah A. Chouinard, Clerk
Josh Briggs, Member
Austin Magnant , Member

REPORT OF THE TOWN ADMINISTRATOR/BOARD OF SELECTMEN

Dear Honorable Citizens of Grafton:

In 2018 Grafton continued its commitment to providing the highest level of service possible to residents and business owners. This past year has provided the town with many unique funding opportunities used to improve services and infrastructure without increasing costs to taxpayers. From Green Communities grant funds, to MassWorks funding to support and accelerate housing and job growth throughout the town, harnessing grant opportunities has been a priority of staff and volunteers throughout 2018. Our goal has always been, and will continue to be, to spend your tax dollars in the most transparent and diligent way possible.

In addition to pursuing grant funding opportunities and continuing to provide the level of services that Grafton residents have come to expect, we also continue to maintain clean fiscal audits and healthy reserves. Maintaining a healthy and positive financial position is the bedrock of any thriving municipality, and Grafton will continue to uphold that position.

We renewed our sense of commitment to Grafton by establishing a single mission and core values to guide all our staff, volunteers, and elected members of our community in the work that they do. We are proud to be centrally located in the Commonwealth of Massachusetts and as a community, we believe in promoting and preserving democracy through the Town Meeting form of government. We want an environment where everyone can contribute positively to the community to enhance all lives.

Mission:

Grafton strives to be a fiscally sound and stable Town, providing to all its residents and businesses a safe, viable, and clean environment, complemented with an excellent quality of life. The Town will plan, construct, and maintain public facilities and public works infrastructures to provide for the health, safety, and welfare of all we serve. The Town will strive to foster an environment conducive to the ongoing viability of all its business districts, and the development and promotion of cultural, recreational, and educational opportunities for all its residents, while continuing to place a high value on public safety and community involvement while providing superior services to all residents, businesses and visitors.

Core Values:

- We will do what it takes to meet the needs of our citizens.
- We will ensure an open process that serves the will of the collective community.
- We will display honesty and integrity in all that we do.
- We value people doing the next right thing.
- We value seeking, sharing, and applying knowledge.
- We value organization agility and flexibility.

The Board of Selectmen has continued to provide policy direction and prudent management of town assets. Through their leadership and dedication, in 2018 we began the building and renovation of three major capital projects. Both the Library, DPW and Cable building/renovations began in 2018. Additionally, in 2018 we began

making much needed improvements to existing town buildings, which included providing handicap accessible town offices. In conjunction with that effort, the Town was a recipient of a grant from the Massachusetts Office of Disability to pursue a study which will identify accessibility deficiencies in town facilities. This is part of an effort to make town owned buildings and properties accessible to residents of all abilities. We will continue this effort into 2019.

The Administration and Board of Selectmen have always recognized that economic development is a critical component that drives economic growth in the local economy. Most notably, commercial and industrial development provides the town with increased tax revenue while reducing the burden on residential home owners in town. In addition to tax revenue, development can jumpstart job creation, industry diversification, business retention and expansion, economy fortification, and an overall improved quality of life for residents and business owners. In 2018, with the support of the Economic Development Commission, the Town hired its first Part-Time Economic Development Coordinator. The success of this position cannot be overstated. Through this staff member, vital relationships between local government and local businesses have been formed. A new ShopGrafton initiative which supports local businesses and increases turnout to local retail stores had a very successful first year, and we hope to continue ShopGrafton and similar initiatives in future years.

We are committed to providing the highest level of service to our constituents while maintaining a balanced budget that does not financially burden residents in town. To continue providing this service, the Town participates in many regionalization efforts to keep costs low and service levels high. Some of these efforts include Grafton's participation in the Central Massachusetts Regional Health Alliance, the Central Massachusetts Veterans Services District, and the Animal Control District which began in 2018. Initial feedback regarding the Animal Control District has been positive. While we did have an initial cost increase, we now track and record animal related incidents, and have a reliable and safe method for handling animal control issues as they arise. As state aid continues to show limited growth, and service levels are required to remain the same, these innovative cost savings initiatives are crucial for the financial health of the town.

Under the leadership of the Board of Selectmen, we continue to manage tax dollars efficiently and prudently. This is evidenced by the AA+ bond rating that we have maintained as well as healthy fiscal reserves. Our budgeting practices are conservative but allow for enough growth for both the town and school to operate and produce some of the most prepared students in the Commonwealth. Our transparent and comprehensive budget document has been presented with the Government Finance Officers Association Distinguished Budget Award for the second year in a row in 2018. We hope that the affirmation of our budgeting efforts by a nationally recognized third party continue to impress upon our community that we are committed to managing your tax dollars with a judicious approach.

Maintaining adequate staffing levels and training for new staff has been both rewarding and challenging in 2018. Considering all the transitions that have taken place, we would like to welcome the following new employees to the team:

Name	Position	Department
Amy Perkins	Treasurer/Collector	Treasurer/Collector
Beth Schrottman	Administrative Assistant	Treasurer/Collector
John Allen	P/T Economic Dev. Coordinator	Planning Department
Connor O'Toole	Light Truck Driver	Parks & Cemeteries
Chase Heck	Light Truck Driver	Parks & Cemeteries
Peter Gagne	Heavy Equipment Operator	Department of Public Works
Matthew Campbell	Mechanic	Department of Public Works
Larry Zwicker	Part-Time Custodian	Municipal Maintenance
John Kelley	Per Diem Cable Access Assistant	Grafton Cable Access
Carrie-Ann Cadrin	Wastewater Operator	Sewer Department
Taylor Dee	Library Page	Grafton Public Library
Joann Duncan	Part-Time Administrative Assistant	Community Preservation Committee

In addition to bringing new staff on board, the Town internally transferred or promoted staff members to different positions. Their ability to take on new responsibilities in an accountable and successful manner is a testament to the ongoing training and professional development that we prioritize for our employees. Congratulations to the following employees who transferred to new positions or were granted promotions:

Name	New Position	Department
Tina Abdi	Accounting Specialist	Accounting
Daryl Roberts	Superintendent of Parks & Cemeteries	Parks & Cemeteries

The Town continues to enjoy a new aggregated electricity rate of 10.81 cents per KW, secured in 2018. In the previous 19-month cycle, the aggregation program generated over \$1 million in savings for all residents of Grafton who consume electricity. We hope to see similar savings over the next 36-months with this new program. We will continue to search for an implement cost savings initiatives like this energy aggregation program to save tax payer dollars without inhibiting or reducing service levels.

Payments over \$1,000 Town Administrator / Board of Selectmen

Board of Selectmen

Pitney Bowes Credit Corp	\$1,516.25
Google Inc	\$1,179.55

Town Administrator

Onsolve Intermediate Holding	\$2,303.00	Timothy McInerney	\$1,637.10
Earthworks Site Development	\$49,797.50	Timothy McInerney	\$2,352.00
Northeast Geoscience, Inc.	\$1,418.70	Mass Municipal Association	\$2,216.00
NFP Corporate Services LLC	\$1,333.34	ICMA	\$1,230.
Viewpoint Government Solutions Inc.	\$26,231.92	Commercial Energy	\$1,025.00
Stone Consulting, Inc.	\$5,000.00	Commercial Energy	\$1,025.00
Staples Contract	\$1,000	Google Inc	\$1,540.00
Timothy McInerney	\$1,383.52	New England Medical Billing	\$1,100.81
New Horizons Communications	\$1,100.81		

2018 SeeClickFix Reported Issues



Town of Grafton

Between Jan 01, 2018 and Dec 31, 2018

310 requests were opened

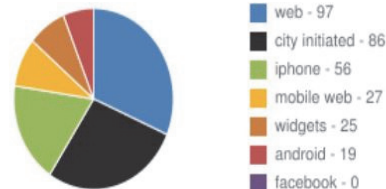
31 requests were acknowledged

224 requests were closed

The average time to acknowledge was 27.6 days.

The average time to close was 68.2 days.

Requests by Source



Roads Completed in 2018

Street Name	From	To	Length	Year
Adams Road	Merriam Road	150' S of Valleyview	3100	2018
Bruce Street	Providence Road	Pullard Road	400	2018
Cross Street	Providence Road	Main Street	1500	2018
Elliot Trail	Bruce Street	Entire Road	5100	2018
Fitzpatrick Road	Follette Street	Millbury Street	6600	2018
Greta Lane	Elliot Trail	Dead End	200	2018
Heidi Lane	Elliot Trail	Dead End	300	2018
Institute Road	East Street	Wesson Street	1800	2018
Jodi Lane	Elliot Trail	Dead End	200	2018
Main Street	Various Section Repairs		3500	2018
Maple Ave	Depot Street	183' S of Aspen Drive	1700	2018
Potter Hill Road	Emergency Repairs		2200	2018
Pullard Road	Providence Road	Bruce Street	400	2018

We are proud of the accomplishments and goals of all of the town departments that continue to show a commitment and responsibility towards providing a high service level and working to improve the quality of life for all Grafton residents. In 2018, the Board of Assessors completed a major software conversion from state CAMA to Vision Government Solutions. Over the course of three and a half months, a full desktop review of each of the 7,262 parcels in town was verified for accuracy by the assessing staff. The Department of Revenue conducted a review to verify accuracy of converted

data, on November 7, 2018 the town received approval on a successful conversion. This in-house desktop review saved the Town \$30,000, by not hiring an outside vendor for a full field review.

The Board of Health and Health Department continue to thrive with the assistance of the Central Massachusetts Regional Health Alliance. This summer, the Academic Health Collaborative of Worcester, a formal academic and WDPH initiative, hosted several public health outreach interns who assisted with various projects and health fairs in the community. Grafton continues to be an active member of the Worcester Regional Tobacco Control Collaborative, a grouping of 19 communities led by WDPH that informs tobacco policy with the Boards of Health, inspects retailers, and monitors youth access to tobacco products using un-announced compliance checks of those establishments permitted to sell tobacco products.

The Sewer Department continues to operate as a successful Enterprise Fund under the direction of the Board of Sewer Commissioners and the Sewer Superintendent. The treatment plant improvements and upgrades project which started in January 2016 and should be completed by June 2019 cost \$40 million dollars. The Upgrades to the Arcadia and Worcester Street pump stations started in January 2019 and should be completed by October 2019 with an estimated cost of \$4 million dollars.

Services provided by our dedicated trade professionals continue to provide inspections for thousand of building projects throughout town. Over the course of 2018, the inspectional services department responded to over 2,700 inspection requests and complaints.

Under the direction of a new Superintendent, the Parks & Cemeteries Department continues to maintain a year-round schedule of providing a wide variety of services, up-keep and maintenance for the Town Common as well as the Town's three cemeteries and six recreational fields and parks. There were over 70 burials in Grafton maintained cemeteries in 2018.

In 2018, the Conservation Department continued land management work on Conservation properties. Fields were mowed at Merriam Road Conservation Area, Pell Farm, and Hennessey I for the purposes of habitat management and recreational trails. The mowing of fields is staggered each year to fit within the limits of the Conservation Department's management budget. The Department also worked on various projects involving trail maintenance, signage, and other Conservation land management concerns. With the help of a summer intern, Anthony Jreije, staff began the creation of trail maps for the Conservation properties. In addition, the Commission adopted a new Conservation Land Use Policy in April which governs all the Commission's Conservation properties and can be found on the Commission's website.

The Grafton Senior Center endeavors offer the elder population (those 60 years of age and older) of Grafton a quality program including educational and wellness workshops, home delivered meals, congregate (on site) meals, crisis assistance, a referral/information service, transportation, as well as recreational and many fitness activities. The Department is also very fortunate to have a large volunteer program. Additional services include a monthly newsletter and fuel assistance. The Senior Center served over 16,000 meals in 2018, provided over 21,000 activities, and completed over 7,000 rides to various locations for members of the senior population in town.

The DPW was able to service and clean out catch basins using Department owned equipment. A total of 26 catch basins were repaired, 7 catch basins were rebuilt, and all were cleaned. In addition, DPW added 300 feet of berm. The Department serviced and filled 2178 potholes throughout the Town. The Staff maintained all traffic pavement markings on Town roads which included 120,000 linear feet of centerline and 155,000 linear feet of edge lines, 72 crosswalks, 261 stop lines and all 'school zone' markings. 46 street signs were repaired by the DPW staff. The Department mows approximately 18.50 acres throughout the Town. Over 110 trees were trimmed, and 12 new trees were planted.

The Grafton Fire Department is comprised of Officers, Firefighters and Staff, who take pride in the Fire Department, are dedicated to ensuring the safety of the public and to instilling in the community the confidence in our ability to do so. We are one of the largest call fire departments in Massachusetts and we continue to attract applicants for Firefighter positions. Assistant Chief Stephen Charest retired December 28, 2018 after forty-four (44) years of dedicated service to the Town and to the Grafton Fire Department. Chief Charest began his tenure with the Fire Department in 1974 as a Firefighter assigned to Station 2. He worked his way through the ranks until being promoted to Assistant Chief in 2003. Chief Charest was appointed the Fire Department's first full time Inspector. He will continue to serve in this capacity on a part time/temporary basis, until a replacement is hired. Steve brought to the table a wide range of knowledge and expertise. The loss of this knowledge, expertise and Steve's strong work ethic will leave a large void in the day to day operations of the department. We thank Steve for his many years of dedicated service and wish him and his family the best.

The Grafton Public Library continues to be a space for residents to gather to explore, relax, and enjoy the over 50,000 items that the library has in various formats. The Library is preparing for a major renovation scheduled to start in 2019. The Library will temporarily relocate to St. Andrews Church in North Grafton for 16 months during construction throughout 2019 and 2020.

The Grafton Police Department adheres to a philosophy that believes in preventing crime and being proactive while maintaining a high quality of life in this community. In 2018, approximately 245 sixth grade students from the Grafton Middle School graduated from the D.A.R.E. program instructed by Officer Robert Collette. In July, the department conducted a Youth Police Academy, a program offered to 7th & 8th grade students who have an interest in law enforcement, military or emergency services. 17 area teens participated and were offered a variety of activities and on Tuesday, August 7th, the department held its 13th National Night Out (NNO) Block Party on the grounds near the police station. Once again, hundreds of citizens attended the event and a great time was had by all.

The Recreation Department continues to offer a wide variety of activities and expanding its offerings to include more tot programs, adult education programs, and adult fitness programs, totaling 252 program options with close to 3,000 participants. Grafton Celebrates the Holidays returned for its 23rd year and over 40 stops were offered throughout the day at the numerous businesses in town. Silver Lake Beach also received some much-needed repairs and equipment with Capital Improvement funds; the boathouse roof and restroom toilets were replaced, a retaining wall was installed, a

new oven, refrigerator, and freezer were purchased, and the snack bar roof will be redone in 2019 to complete the project.

During 2018, the Planning Board spent a considerable amount of time on proposed amendments to the Town's Zoning By-Laws (ZBL). For a Special Town Meeting held in February, the Planning Board proposed the Medical Marijuana and Marijuana Establishments Bylaw that expanded the types of marijuana business types permitted in town. During 2018, the Planning Department continued to provide support to the Affordable Housing Trust with the update of the 2018 Affordable Housing Production Plan. Staff supported the Trust's two working subcommittees – Land Acquisition & Public Outreach / Advocacy. Additional work items included the site investigation for potential housing production on Town-owned land and review of request for resale or refinancing of deed restricted housing units. The Board will continue to focus on short and long-term planning efforts that address development issues and concerns facing Grafton, with specific attention to the implementation of the South Grafton Villages Master Plan, opportunities to update the Comprehensive Plan, and encourage development opportunities in North Grafton, on Worcester Street, and in town village areas.

We will continue to invest in the next generation, continue our ongoing demand to deliver exceptional services more efficiently and reinvest in our roadway infrastructure. We are committed to building a solid foundation for a sustainable fiscal future.

Respectfully submitted,

Timothy P. McInerney

REPORT OF THE BUILDING INSPECTOR / ZONING ENFORCEMENT OFFICER

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws.

During the **Calendar Year 2018**, there were:

Building Permits	549
Public Buildings	64
Sign Permits	106
Home Occupation Permits	3
Woodstove Permits	15
Zoning Permit	29

Issued by the Building Department: The above receipts including re-inspection fees and photocopies total **\$204,871.00** (two hundred four thousand eight hundred seventy one dollars) which was transferred to the Town Treasurer.

Inspections were conducted with the Board of Health, Plumbing and Wiring Inspectors in response to complaints filed at the Grafton Memorial Municipal Center. During the past year we have responded to an estimated 2726 inspection requests and complaints.

Under the Building Department I have jurisdiction over the inspections of the Wiring, Plumbing and Gas Inspectors. I also oversee municipal staffing, maintenance and custodial personnel and duties.

As Inspector of Buildings, I interpret, administer and enforce the State Building Code.

As Zoning Officer for the Town of Grafton, my duties include enforcing the Zoning by-laws.

The inspection of multi-family dwellings and public buildings, as required by the State Building Code, continue and such buildings and structures in the Town of Grafton are in compliance at this time.

As the Town's Zoning Enforcement Officer, I review applications and approve or deny Zoning Permits for new constructions, changes in the use of existing structures, and home occupations.

Respectfully submitted,

Robert S. Berger
Inspector of Buildings/Zoning Enforcement Officer

REPORT OF THE INSPECTOR OF WIRES

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **546** permits were issued.

During the **Calendar Year 2018**, **\$40,015** was collected and transferred to the Town Treasurer.

Respectfully submitted,

George Duhamel
Inspector of Wires

REPORT OF THE INSPECTOR OF GAS

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **365** permits were issued.

During the **Calendar Year 2018**, **\$27,362.00** was collected and transferred to the Town Treasurer.

A reminder to all residents:

Section II, Division VI of Chapter 373, Acts of 1960 Massachusetts Code of Gas Piping Installations pertains to Mobile Homes and Trailers.

Reminders to all Gas Fitters:

On **ALL** Gas Piping, lines must be tested. It is the responsibility of the Gas Fitter to notify the Gas Inspector for the **TEST**. Please protect yourself by having work done by a licensed installer and have the work inspected.

Respectfully submitted,

Thomas French
Inspector of Gas

REPORT OF THE INSPECTOR OF PLUMBING

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **276** permits were issued.

During the **Calendar Year 2018**, **\$21,987.00** was collected and transferred to the Town Treasurer.

Respectfully submitted,

Thomas French
Inspector of Plumbing

REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Enforcement Officer (ZEO) is responsible for enforcing the Town's Zoning By-Laws and other land use requirements for the purpose of promoting and maintaining a safe and desirable living and work environment. The Town's Building Inspector serves as the Zoning Enforcement Officer.

He is responsible for making determinations regarding the interpretation of the Grafton Zoning By-Law (ZBL) with regards to land use, setbacks and non-conforming lots and uses. Projects that result in creating non-conformity or disputes regarding the Building Inspector's interpretation of the ZBL can be appealed to the Zoning Board of Appeals.

The Zoning Board of Appeals (ZBA) is created under the provisions of **Mass General Law, Chapter 40A** which empowers a local Board of Appeals to hear appeals, grant variances and issue certain special permits pursuant to the Grafton Zoning Bylaws.

Comprehensive Permits - Mass General Law, Chapter 40B enables the local Zoning Board of Appeals, in consultation with other local boards and officials, to grant a single permit to an eligible developer proposing state or federally subsidized low or moderate income housing at a density greater than that normally allowed by local zoning. The Board may override local requirements and regulations that are inconsistent with affordable housing needs if environmental and planning concerns have been addressed.

Over the past year the Board reviewed a total of 17 cases numbering 840 to 856. Complete records of these cases are on file in the Building/Zoning Department Office and the Town Clerk. During 2018, **\$2,805.00** was collected for these cases and transferred to the Town Treasurer.

During 2018, the ZBA conducted public hearings for the following:

Mass General Law - Chapter 40A

7 Special Permit Requests received; **4** granted; **3** withdrawn without prejudice

10 Variance Requests received; **6** granted; **2** denied; **1** withdrawn without prejudice; **1** still ongoing, continued

Mass General Law - Chapter 40B

The Board completed hearings for a Comprehensive Permit Request, originally opened in August 2017, for a development known as Prentice Place located on Prentice Street in North Grafton. It is proposed a combination of 48 one, two, and three bedroom rental dwelling units to be built on a 2 ½+ acre parcel of land.

During the hearings held for Prentice Place, much discourse occurred between the Developer, the Board and its legal counsel, supported by our Town Planning and Conservation Department. Peer reviews of the developer's proposed plans were conducted and guidance provided by our Town Engineering Consultant, Graves Engineering with additional input provided by abutters and other interested parties.

The Board voted on and granted the Comprehensive Permit on December 12, 2018. The applicant has appealed the decision to HAC (the Housing Appeals Committee on December 27, 2018)

If the decision withstands the appeal, **36** of the rental dwelling units will be available at market rates and **12** will be made available at affordable rates under the guidelines and dictates for MGL CH 40B Comprehensive Permits.

The Board also heard **5 requests/modifications to a Comprehensive Permit** on current 40B projects. Of these 5 requests, **2** were denied, **2** were granted, and **1** was withdrawn without prejudice.

Respectfully submitted,

William McCusker, Chair

William Yeomans, Vice Chair

Kay Reed, Clerk

Karl Chapin and Elias Hanna, Members at Large

Marianne Desrosiers and Brian Waller, Alternate Members

REPORT OF THE CABLE OVERSIGHT COMMITTEE

The Grafton Cable Television Oversight Committee provides general oversight of all cable access operations in the Town. Also, the Committee monitors the overall performance of both Charter Communications and Verizon with respect to their Grafton cable operations. Meetings are normally held on the third Monday of each month. When fully staffed the Committee has seven members, all of whom are appointed volunteers. The current members are: Chairman Jim Gallagher, Vice-Chair Richard Schultze, Treasurer Bob Berger, Clerk Bob DeToma, Bob Hassinger, Corson Wyman, and John P. Kelley.

PUBLIC ACCESS USAGE

During 2018, portable equipment was provided for producers seven times, with the majority of equipment being both SDHC portable cameras and tripods. In addition to providing equipment for producers, GCTV staff members utilized equipment as they captured many meetings and events outside the studio. Almost all meetings of Town Government boards and committees are now covered on GCTV and are available on our Video on Demand. Many are broadcast live and streamed to computers. Non-linear editing systems were utilized 62 times by GCTV producers. A total of 28 studio shoots were produced during the year and there were also many shoots taking place outside the studio. Numerous bulletins were posted on the Government, Education, Community channel bulletin boards, utilizing the station's Carousel Bulletin Board system.

PUBLIC ACCESS PRODUCTION COURSE & GCTV EDUCATION OPPORTUNITIES

In 2018, Grafton Community Television continued to offer individual training to producers on a flexible schedule. The success of individual producer training in the past allowed us to cater to those with varying schedules. Our editing software, Adobe Premiere Pro, offered us the ability to train producers in non-linear editing with no requirement for them to purchase the high-priced Creative Cloud subscription. This continues to be one of the benefits of offering our free TV Production and Video Editing training to the public.

We continued to promote training opportunities through our Open House; during Grafton Celebrates the Holidays. We continue to invite existing producers back to the Studio for additional training on both video equipment and editing software.

PUBLIC, GOVERNMENT & EDUCATION ACCESS PROGRAMMING SUMMARY

Grafton Community Television

Grafton's Public Access channel, Grafton Community Television, continued to air new programming in the year 2018 from various sources across the country. The wealth of cable access shows available through file-sharing allowed the Community channel to feature many unique programs. Grafton Community Television also continued its in-house produced, original productions such as Grafton Minute By Minute, Ask the Geezers, and TV Classics with Jim Gallagher. In 2018, Grafton Community Television utilized its studio for a groundbreaking historical series featuring the history of Grafton.

External productions for the Community channel included a live Ask the Geezers from the Mill Villages Park, coverage of the Summer Concerts on the Common series, the Apple Tree Arts Small Stones Art Festival, a special concert from the Congregational Church of Grafton, a presentation from the Grafton Medical Reserve Corp., a Grafton Selectmen's Candidate's debate, and GCTV's annual coverage of the Police

Department's National Night Out.

Grafton Community Television continued to promote its Live Streaming and Video on Demand service in 2018. GCTV continued to promote its in-house and external productions through both social media and the newly designed town website; providing viewers with information on its Programming Schedule, upcoming events, and links to both live and previously recorded meetings and events.

General interest programming for Grafton Community Television continued to evolve during 2018, providing viewers with increasing content available for both cable and live streaming. Some of the general interest programming broadcast on Grafton Community Television included programs produced in the Commonwealth of Massachusetts.

Cooking: Intuition Nutrition, New England Cuisine, Hey Jude What's Cooking (MA), Playing with Food, Reality Cooking, Love on a Plate (MA), Eat Well be Happy (MA), Wicked Good Food (MA), Culinary Journeys, Cooking without Boundaries (MA), and The Northwoods Cooking Show.

Health and Wellness: Conversations with Dr. Don, Physician Focus (MA), Dr. Carey Baby Care, The Yoga Show, Jessercise (MA), High Five Fitness, Graceful Aging, Seniors on the Move (MA), Path to Wellness and Conscious Living.

Music and Entertainment: It's Polka Time, Songspeak, Mostly Rock n Roll (MA), The Song (MA), Sudzin Country Music, Sidewalks Entertainment, Bongo Boy Music, Style City Music, Yankee Girl TV, Chico and B-Man, The Dungeon of Dr. Dreck (MA), Del Weston: Action on Film and various concerts aired in between regular programming.

History programs: The Folklorist (MA), All Things Victorian (MA), America's Army, Victory at Sea, Along the Blackstone (MA)

Instructional/Educational: Legal Ease, Oil Painting Journeys, Oil Painting with Dennis (MA), Color in Your Life (Australia), Money Talk (MA), Emily's Garden (MA), Walk in the Garden (MA), The Garage (MA), Tech Eyes (MA), Face the Region, and Your Federal Government.

General interest: White House Chronicles, Off the Shelf (MA), Road Warriors, Zombie Hunters, and Expedition New England.

A number of in-house produced series continued to be broadcast on Grafton Community Television in 2018. Shows such as Ask the Geezers, TV Classics with Jim Gallagher, and Grafton Minute By Minute, continue to produce/broadcast new episodes. Grafton Movie Theater, Sweet and Sweaty, Rubber Duck Theater, Good Neighbors, History in the Making, and Cooking with Tasha are still part of the normal schedule.

Grafton Government Television

Regular, ongoing meeting coverage of board and committee meetings continued to be captured (both live and rebroadcasted) during the year 2018 on Grafton Government Television. All Grafton Town Meetings, both special and regular, were captured and rebroadcast on Grafton Government Television. Additionally, there were a number of special meetings and presentations covered throughout the year. Some of these meetings and presentations included new recycling PSAs for the town, the League of Women Voter's Candidates Night, a video presentation on the cable access studio

relocation for town meeting, an interview with the Town's planner on revitalization projects, and interview with Senator Michael Moore and Representative David Muradian, a Shop-Local Grafton PSA, the Massworks Grant Presentation ceremony, a PSA on the Grafton Upton Railroad propane facility, a Code Red informational PSA, special Town warrant review segments and Town Administrator updates, and the Grafton Works series continued to promote local businesses in town.

Grafton Education Television

Grafton Education Television continued its partnership with Grafton High School by encouraging file sharing between the school and the studio. Several high school football games were received and broadcast on Grafton Education Television. Grafton Community Television continues to provide support for Town Meetings at the School's auditorium.

In 2018, Grafton Community Television continued to utilize the Town's Fiber Municipal Network (FMAN) to provide live broadcasts of events from different locations; capturing Town Meetings live from the High School auditorium. Additionally, a live broadcast of GCTV's Ask the Geezers program aired from the Mill Villages Park. The Studio continued to receive content from Grafton High School over the Municipal Network; providing High School students the opportunity to create and send new programs for broadcast on the Education Channel.

Municipal Center Broadcast Facilities

The Committee continued upgrades to the broadcast facilities in Conference Room F at the Municipal Center. Upgrades included plaster, and a new paint scheme. The Town Seal is displayed on the wall behind the seated committees.

Access Studio and Master Control Facilities

Grafton Community Television continued to broadcast content on its Tightrope broadcast server. The new server has added increased capability and reliability for the studio and continues to perform exceptionally. The Server's new Carousel bulletin board system continues to allow for more dynamic and informative bulletins to be placed on all three of the Access channels. Both Live Streaming and Video on Demand has provided a stable and reliable way to stream programming to the public.

HOURS OF GCTV STUDIO, EDITING, PORTABLE EQUIPMENT, PLAYBACK & COURSE USE

Date	Studio Use	Linear Edit	NL Edit	Cameras	Misc. Equip.	Playback	1st Run	Course
Jan	3	0	10	0	720	519.5	20	0
Feb	1	0	0	0	672	499.25	16.5	0
Mar	4	0	0	0	672	552	11	0
Apr	3	0	3	0	672	541.75	19	0
May	11	0	7.5	0	672	564.25	16.5	4
June	19	0	14	0	672	563.5	10	8
July	10	0	37	672	672	516	20	9
Aug	12	0	60	672	0	540.45	11.5	0
Sep	7	0	63	672	0	549.75	14.5	0
Oct	0	0	69	672	0	537.75	17	0
Nov	0	0	62.75	480	0	419.75	14.5	0
Dec	4	0	25.25	0	0	478.25	5	0
TOTALS	74	0	341.5	3,168	4,032	5,762.7	155.5	21

Relocation of GCTV Headquarters and Studio to 26 Providence Road

Plans for the relocation of GCTV's Headquarters and Studio to the former police station continue to progress. Bids were accepted from contractors, and the winning bidder was J.J. Cardosi of East Providence, R.I. A kickoff meeting was held on January 17, 2019 and initial assessments place the start of the project in February. Projected completion is Spring 2019. The renovation will require a 5-year bond by the Town which will be repaid by the revenues we receive from Charter and Verizon. The benefits of this relocation include higher visibility, increased parking, improved security, better access to the studios by citizens, High School students, and Town personnel.

Funding

Cable access operations are funded through payments made by each cable provider.

Expenditures in excess of \$1,000.00

Cable Fund

Bargmann Hendrie+Archtype	\$43,923.11
Broadcast Pix Inc.	\$4,650.00
John LaPoint	\$2,470.00
Tightrope Media Systems Inc.	\$2,200.00
CDW Government Inc.	\$1,953.04
W.B. Mason	\$1,760.95
Paige Contracting	\$1,500.00
American Alarm	\$1,361.46
AVIC Corp.	\$1,086.79
B&H Photo & Electronics Corp.	\$1,005.76

Public Input

We welcome input from the public and access producers – all are invited to attend our monthly meetings or to contact us. The Committee meets monthly (usually the third Monday) and meetings are always posted. The Committee can be reached by writing to: Grafton Cable Television Oversight Committee, 30 Providence Road, Grafton, MA 01519

Kris McMullin, the Charter Spectrum Public Access Coordinator and Bob DeToma, Clerk of the Cable Oversight Committee contributed the information included in this report.

Respectfully submitted,

Bob DeToma, Clerk
Grafton Cable Oversight Committee

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) is a nine member body that administers the Community Preservation Act, adopted by Grafton in May, 2002. The Board of Selectmen appoint four at large positions for three-year terms; the Conservation Commission, Historical Commission, Planning Board, Recreation Commission, and Grafton Housing Authority each appoint one member. The Act creates a stream of revenue from a local property tax surcharge and state matching funds to support projects in three areas: open space and recreation, community housing and historic preservation.

The Committee meets the fourth Thursday of the month, except in November and December, when the meetings are held on the first Thursday of the month. Copies of the Guidelines and Project Applications are available in the Planning Office, as well as on the CPC's page on the Town's website.

The CPC had one resignation during 2018, Daniel Graham, who was the Planning Board representative. Sharon Carroll-Tidman was appointed as his replacement. In addition, the Committee hired Joann Duncan, a previous committee member from 2002-2015 to serve in a Committee support role.

The Grafton CPC kept busy during 2018 implementing the Community Preservation Act by monitoring the status of projects, reviewing project submissions, making funding recommendations to Town Meeting and advocating for the Community Preservation Act through the Community Preservation Coalition.

At the Special Town Meeting on May 14, voters approved setting aside an additional \$884.44 in each of the three CPA project areas: Affordable Housing, Open Space and Historic Preservation. The additional amount was required to satisfy the 10% CPA set aside requirement since the actual state match was larger than the original estimate in October 2017.

At the Annual Town Meeting on May 14, voters approved an appropriation of \$24,000 to fund CPC's operating budget, \$82,350 for the purpose of making the principle and interest payments on the \$1.2 million bond issued for the purchase of the Pell Farm property, \$73,350 for the purpose of making the principle and interest payments on the \$1.1 million bond issued for the preservation of the Town House, and \$48,567 to be transferred from the Affordable Housing Reserve to the Grafton Affordable Housing Trust. Additionally, \$14,000 was approved to perform the Institute Woods Recreation Trail Feasibility Study.

At the Semi-Annual Town Meeting on October 15, voters approved setting aside in the amount of \$47,281 for each of the three project areas: Affordable Housing, Open Space and Historic Preservation. Additionally, voters approved \$15,000 to update The Grafton Community Preservation Act Plan.

Ongoing CPC projects include the annual bond payments for the purchase of Pell Farm and for the preservation of the Town House, town records preservation, restoration of the Stone Arch Bridge in North Grafton, the Open Space and Recreation Plan, The Institute Woods Trail Feasibility Study, and the Grafton Community Preservation Act

Plan. In 2018 two projects were completed, restoration of the library columns and the western façade of the Cisco Homestead was restored.

During 2018, the total CPA revenue collected was \$541,070. Grafton collected \$425,991 through local surcharges, received \$81,329 in state matching funds, collected \$457 in interest and penalties, received \$625 in tax title redemptions and earned \$32,667 from investment interest income.

CPC anticipates a busy year in 2019 as the Committee works on the update of the Grafton Community Preservation Act Plan, and monitors on-going projects. Given an estimated \$540,000 in 2019 revenue and funds currently on hand, the Committee will have an estimated \$1.2 million for new projects.

**COMMUNITY PRESERVATION COMMITTEE
EXPENSES IN EXCESS OF \$1,000
January 1 through December 31, 2018**

Vendor	Amount
Community Preservation Coalition	\$ 1,750.00
US Bank Corporate Trust	\$ 154,810.83
Grafton Affordable Housing Trust	\$ 48,567.00
Stosz Construction	\$ 2,500.00
Bayside Engineering	\$ 1,535.34
Blackburn Building	\$ 9,100.00
Sunshine Sign	\$ 4,995.48
Accessrec, LLC	\$ 3,162.20
Holliston Sand Company	\$ 1,073.04
Central Mass Regional	\$ 13,092.57
Vanasse Hangen Bruslin Inc	\$ 9,291.25
Juniors LLC	\$ 273,553.96

Respectfully submitted,

John Stephens, Chairman

Jim Gallagher

Jennifer Thomas

Paul Scarlett

Ken Holberger

Dawn Geoffroy

Sandra Brock

Sharon Carroll-Tidman

Richard Schultz

REPORT OF THE CONSERVATION COMMISSION

The Grafton Conservation Commission is charged with the protection of Grafton's natural resources. The Commission holds public hearings on the first and third Tuesdays of each month. Workshop meetings are held on the fourth Tuesday of some months, as needed.

When fully staffed, the Commission has five members, all of whom are appointed volunteers. The current Commissioners are: Chair Sandra Brock, Scott Conway, Nathan Jaffer, Alicia Bergeron, and Patrick Huegel. The office is staffed by the Conservation Agent, Maria Mast and the Conservation Assistant, Leah Cameron.

Chief among the Conservation Commission's responsibilities is the administration and enforcement of the Massachusetts Wetlands Protection Act, the Grafton Wetlands Protection Bylaw, and the Grafton Stormwater Management Bylaw. In 2018, the Commission held public hearings on 26 Notices of Intent and Requests for Determination of Applicability, 7 requests to amend or extend existing Orders, and 5 Stormwater Permit applications. The Commission inspected and acted on 27 Requests for partial and complete Certificates of Compliance. The Commission also investigated various complaints and calls regarding resource area concerns and issued Enforcement Orders on violations.

The Commission assists with the Town's MS4 (Municipal Separate Storm Sewer System) program and permit compliance by implementing the Grafton Stormwater Management Bylaw and addressing water quality violations to surface waters. The Conservation Agent represents the Town as a member of the Central Massachusetts Regional Stormwater Coalition steering committee and assists the Department of Public Works with the Town's MS4 permit submissions and program implementation.

The Commission advises other Town boards and officials, as well as private individuals and groups, on issues that relate to its areas of jurisdiction. The Commission issued comment letters to the Planning Board and the Zoning Board of Appeals for projects under review and places high priority on providing input during the preliminary design review phase of new developments and 40B projects.

Another significant role of the Conservation Commission is the responsibility to plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation. In 2018, the Conservation Department continued land management work on Conservation properties. Fields were mowed at Merriam Road Conservation Area, Pell Farm, and Hennessey I for the purposes of habitat management and recreational trails. The mowing of fields is staggered each year to fit within the limits of the Conservation Department's management budget. The Department also worked on various projects involving trail maintenance, signage, and other Conservation land management concerns. With the help of a summer intern, Anthony Jreije, staff began the creation of trail maps for the Conservation properties. In addition, the Commission adopted a new Conservation Land Use Policy in April which governs all of the Commission's Conservation properties and can be found on the Commission's website. The Conservation Commission is

actively involved with the Open Space and Recreation Plan Committee which is working to update the Town's 2007 Open Space and Recreation Plan. This plan inventories existing open space and recreation resources within the Town and outlines goals for the expansion and acquisition of new resources.

In 2018, the Conservation Assistant coordinated LED lighting retrofits at the Municipal Center and Police Station, weatherization at the Municipal Center and all three Fire Stations, and an upgrade of the energy management system at the High School utilizing the \$157,485 Green Community designation grant that was attained in 2017. These measures are expected to save 442,748 kWh and 19,856 therms of energy, resulting in an annual savings of \$88,448 for the Town.

The Conservation Department continues to work on program implementation for the Municipal Vulnerability Preparedness grant program that the Town was awarded in 2017 with co-applicants Northbridge and Millbury. This grant program offers funding and technical resources to help communities complete vulnerability assessments and develop action-oriented resiliency plans.

The Conservation Commission is represented on the Lake Quinsigamond Commission, the Open Space and Recreation Plan Committee, the Hassanamesit Woods Sub-Committee, and the Community Preservation Committee.

Expenses in Excess of \$1,000.00:

Sunshine Sign Co. Inc. -	\$2,296.16
Graves Engineering, Inc. -	\$3,395.99

Respectfully submitted,

Leah Cameron
Conservation Assistant
Grafton Conservation Department

REPORT OF THE GRAFTON COUNCIL ON AGING

****It is the mission of the Grafton Senior Center to link needs with resources to preserve and enhance the overall quality of life for Grafton's senior and disabled population.****

The Council on Aging is pleased to submit its annual report for the year ending December 31, 2018. Our programs have evolved to reflect the changing needs of our growing population. The Center has been highly utilized as a place of enjoyment and recreation, as well as a source of information, assistance, and referral. Many individuals and families have come to us with personal crises, and we are proud to have provided information and support. We are the home away from home for many.

The Grafton Senior Center endeavors to offer the elder population (those 60 years of age and older) of Grafton a quality program including educational and wellness workshops, home delivered meals, congregate (on site) meals, crisis assistance, a referral/information service, transportation, as well as recreational and many fitness activities. The Department is also very fortunate to have a large volunteer program. Additional services include a monthly newsletter and fuel assistance.

The information and referral program is one of the most widely used services. We function as a community resource for obtaining information on a wide range of topics. These areas include fuel assistance, Meals on Wheels, Alzheimer's disease and dementia, elders-at-risk and elder abuse, among many others. All inquiries are held in strict confidence.

Outreach is a program where assessments are conducted and services are suggested so that elders can remain independent and at home to age in place for as long as safely possible. Outreach also does "the little things" to enhance the quality of life for those that are homebound. Outreach Worker, Lisa Kelley assisted with the needs of elders and their families. Ms. Kelley also provided assistance with forms for the SMOC (South Middlesex Opportunity Council) fuel program and SNAP (food program). These programs aid elders having financial difficulty.

The Grafton Senior Shuttle, along with the WRTA (Worcester Regional Transit Authority) van, allows for elders and the disabled of any age (when possible) to access rides to medical appointments, hair salons, grocery shopping, to pick up prescriptions, as well as many other errands. It is a bit easier to give up driving when the time comes when one knows there is an alternative to asking friends and family for a ride. We understand that giving up a license is a tremendous loss and hope to make the transition easier with kind and caring drivers. The availability of the senior vans has been invaluable in maintaining independence and dignity for our elder and disabled population. As our population ages, it is comforting to know there is alternate transportation available, as studies have shown that reaction time decreases after approximately age eighty. With financial budget cuts always on the horizon, we hope to continue to receive some reimbursement from the WRTA for the operation of its vehicle. It is hoped that transportation in Grafton will always be available, as it is the lifeblood of senior independence. Grafton is a great place to age; our goal is to keep it that way.

The Council on Aging received a grant from the Executive Office of Elder Affairs. This grant covers part of the wages of the WRTA van drivers, the wages of the fall prevention exercise instructor, volunteer recognition, education, and supplies. This

grant has been vital in meeting some departmental needs that the operational budget is not able to address.

The Senior Center partners with Elder Services of Worcester Nutrition Program to serve meals to the senior population. Some folks eat lunch here at the Center, while others are homebound and receive a meal at home at a reduced cost, subsidized by the state. Socialization is crucial to wellness, and the nutrition program does much to create positive interactions as well as balanced meals.

The Senior Tax Work Off Abatement Program is administered by the Council on Aging office, with assistance from the Assessors' Office. It is a mutually beneficial partnership between seniors with applicable skills and town offices that need an extra hand. Seniors work in Town Departments doing various tasks in exchange for abatement off their property taxes. It is income eligible, with certain requirements.

This Center is for ALL seniors in Grafton, not just for those who are in need of assistance or are "elderly". One visit here and you will see younger, active seniors taking part in exercise, crafts, cards, meals, etc. We always are happy to see a new face come through the door, and make every effort to welcome them. Please stop by and play cards, join the Crafters, have a coffee and snack, or just say "Hello"! Or give us a call at 508.839.9242, and we will pick you up in our handy van (wheelchair lift accessible).

FY18 Payments Totaling Over \$1,000.00

Central Communications Systems	\$ 2,785.25
Linda Foley*	\$ 1,235.00
Barbara Connelly**	\$ 2,863.78
WB Mason	\$ 3,915.99
Xavus	\$ 1,440.00
Stop & Shop	\$ 2,095.86
John Ayotte	\$ 1,053.00
Mike's Car Care	\$ 2,273.17
Liturgical Publications	\$ 3,484.00
Pete's Tire Barn	\$ 1,018.50

*Friends of Grafton Elders paid \$715.

**Reimbursement for Senior Center supplies, equipment, etc.

Total Meals January 2018 – December 2018

MONTH	YEAR	MEALS ON WHEELS	
		(Home Delivered)	CONGREGATE (At Center)
JANUARY	2018	806	329
FEBRUARY	2018	733	358
MARCH	2018	776	378
APRIL	2018	786	332
MAY	2018	940	416
JUNE	2018	940	350
JULY	2018	991	384
AUGUST	2018	1152	367
SEPTEMBER	2018	1052	285
OCTOBER	2018	1144	333
NOVEMBER	2018	1165	329
DECEMBER	2018	1021	347

Chef Lori's meals at the Center: 21 days = total 689 meals

Total Congregate Meals:	4,208 meals
Total MOW Meals:	11,506 meals
Total Chef Lori Lunch:	<u>689 meals</u>
TOTAL MEALS SERVED	16,403

Transportation Statistics

	Duplicated	Unduplicated
Total Rides:	7,048	213

This statistic shows that the average rider uses the senior van over thirty-three times per year. Many use it as their sole source of transportation, whether to medicals, employment, the grocery store, haircuts, banking, etc.

<u>ACTIVITIES</u>	<u>Duplicated</u>	<u>Unduplicated</u>
Community Education	754	179
Cultural Events	169	23
Fitness/Exercise	9,348	302
Health Screening	797	94
Information Sharing	1,495	553
Recreation/Social Evt	8,764	767
Total Activities:	21,327	1,918



*Senior Center Crafters
Senior Center Holiday Party*

TOTAL USE OF SENIOR CENTER

Statistics from **01/01/2018** to **12/31/2018**

Total Seniors Served

Duplicated: 35,915 (Units of Service)

Unduplicated: 1,229 (Number of Seniors)

MANY THANK YOU's

This report of the Council on Aging would be remiss if it did not acknowledge the many volunteers who tirelessly serve Grafton's seniors and disabled—whether you run a card group, deliver meals to the homebound, bring in goodies to share, or help in the kitchen, each and every one of you is appreciated. Without you we would not be able to offer the many programs currently available. Grafton is very fortunate to have such dedicated, caring individuals serving as volunteers. In addition, we wish to thank the many Town individuals, organizations and area businesses that have donated their resources. Special thanks to Worcester Elder Services for its dedication to providing services to our community. Our Boy and Girl Scout Troops and different school classes in Grafton have added much to our Center. Many thanks to them and to their leaders and teachers for all the joy they have brought to the seniors throughout the year.

Thanks to the Assessors' and Treasurer/Collector's Office staff for their assistance in processing Tax Work-Off abatements.

The Council thanks the Board of Selectmen, Town Administrator Tim McInerney, Asst. Town Administrator Rebecca Meekins, the Finance Committee and Town employees for their assistance and cooperation in helping this department meet its goals.

Thank you to Senator Michael Moore and State Representative David Muradian for your support to the Senior Center and providing many Grafton seniors with special lunches and desserts. Thank you for making yourself available to the seniors in our community.

A special thank you to the Friends of Grafton Elders for their generosity that has allowed us to provide free Senior Exercise, Zumba, Line Dancing, Tai Chi, Advanced Tai Chi, Mat and Chair Yoga to seniors. The Friends group also was kind enough to pay for the maintenance of the Senior Center fish tank, sponsored many BINGO games and pizza, and a Summer Tea at the homes of Linda Casey and Carolyn Jakubiak. They sponsored an out to lunch at the Publick House, and donated \$250 for gift cards for the Senior Holiday Giving Tree. The Friends of Grafton Elders also provided assistance to elders who were having financial difficulties, such as paying to heat their homes.

A heartfelt thank you to Dr. Tina Theroux who paid every other month for free van rides to the Senior Center and a Chef Lori lunch.

We thank the following organizations for grant awards and donations this year; Massachusetts Association of Regional Transit Authorities (MArtap) Helping Hand Mini Grant for \$555; Veena Bhagat \$500; Senior Center Quilters \$200; Robert Richard \$100; Massachusetts Council on Aging Grant \$348.52; American Legion Auxiliary \$250; Tufts Neighborhood Service Fund Grant \$500; Senior Center Staff \$639; and St. James Outreach for \$250 in gift cards.

Also, thank you to the following individuals/organizations that were generous in paying for months of free medical van rides for seniors and disabled individuals: The Grafton Community Nursing Association and St. James Outreach.

Many thanks to the Lions Club for its continued support and the wonderful evening dinners they provide. This type of organization improves the quality of life for Grafton's elders and disabled population, for which the COA is very grateful.

We thank the Senior Center Craft Group for all that they brought to the Senior Center. There were approximately 40 crafters and volunteers who donated items to sell. The Craft Group's donation of \$5,100 to the Senior Center in 2018 was greatly appreciated! In addition to these very special ladies volunteering their time, they have helped to bring many new faces to the Center!

Many other individuals, groups, and organizations have also been so kind to donate to the department for seniors in the community. Individuals have sponsored Bingo games, provided lunch and snacks, and supplied the Senior Center with paper products. Your support has been so very vital to the offerings of our department. One individual, who wishes to remain anonymous, has been incredibly generous to our seniors, especially at Thanksgiving. You've made some ordinary days here extraordinary. We sincerely thank all of you for all that you have done.

Our **Holiday Giving Tree** is always an amazing experience. Anonymous tags were taken by individuals who returned the tags with beautifully wrapped gifts for Grafton seniors. Unibank also participated in displaying a Giving Tree for seniors in their bank lobby, and we thank them for their participation. We were especially impressed with the generosity of our residents. Most requests were very basic needs, such as a gloves, scarves, and books. Grafton should be proud of the caliber of citizens residing in our fine community.

THANKS TO COA STAFF

The Council and Director thank the staff of the department for its kindness and compassion in caring for our elders. Your dedication to excellence is evident every day. It is because of you that the seniors feel welcome, cared for, and heard. When someone with memory loss calls many, many times in one day, they receive the same tender response during the 7th call as they did on their first call. We are proud of the work you do, and the Town is very fortunate to have you as elder advocates. The Town has itself a top-notch Senior Center staff caring for its elder and disabled population, as well as their families, and it is a pleasure and an honor to work with you.

The Grafton Senior Center is open Monday through Friday from 8:30 a.m. to 4:30 p.m.

LIFE IS

- By: Michael Sage

*Life is like a river, constantly flowing,
Life is like a tree, constantly growing.*

*Life is like a desert, constantly changing,
Life is like the oceans, constantly re-arranging.*

*Life is accepting, both others and yourself,
Life is understanding, and believing in oneself.*

*Life is committing, and doing the best you can,
Life is believing, and being your own very best fan.*

*Life is for loving, and also for caring,
Life is for helping, and giving and sharing.*

*Life is the seeds that you plant each day,
Life is creating a better world in which to stay.*

Respectfully submitted,

Grafton Council on Aging

William Drago, Chair
William Cutler, Vice Chair
Marcella Benoit, Secretary
Ann Allia

Annette McCarthy
Peter Shay
Nina Whiting

STAFF LISTING

Full Time Staff

Barbara Connelly, Director

Bryan Dudley, Transportation Coordinator/Van Driver

Nancy Malone, Office Manager

Part Time Staff

Lori Brady, Part Time Chef

Tim Brady, Volunteer SHINE Counselor

Lisa Kelley, Outreach Worker

Michele Malkasian, Part Time Activities Coordinator

Stephen Decatur, Part Time Van Driver

Maureen Turcotte, Part Time Van Driver

Karen Kosiba, Elder Nutrition Meal Site Manager (ESW)

REPORT OF THE ENGINEERING DEPARTMENT

The Engineering Department is responsible for the planning, design, cost estimating, permitting, bid preparation, and construction oversight of all public roads, sidewalks, bridges, culverts, storm water and other infrastructure projects. It continued to provide project management and engineering services to the Department of Public Works.

The Department provided a wide range of professional engineering services in the form of plan reviews on various projects for the Planning Board, Conservation Commission, and other Town Committees.

Major initiatives in 2017 included:

- Continuing dialogue with MassDOT for the reconstruction of Main Street from Providence Road to the Sutton town line. The Design Public Hearing will be held by MassDOT in February of 2019 to discuss the project and move on to the 75% design phase. The project is currently programmed on the 2021 State Transportation Improvement Program (STIP);
- Initiating design to replace the culvert over Miscoe Brook on Stowe Road;
- Continuing collaboration with the Central Massachusetts Regional Stormwater Coalition to assist with compliance of the Town's NPDES permit;
- Repairing sections of Potter Hill Road and Main Street that suffered major distress due to the 2017 winter weather;
- Filing the Town's Notice of Intent with the EPA for the new NPDES permit.

Provided engineering and construction oversight for several infrastructure projects throughout the year, which included:

- Road Rehabilitation Projects:
 - Cross Street
 - Fitzpatrick Road
 - Adams Road
 - Institute Road
 - Bruce Street
 - Pullard Road
 - Elliot Trail
 - Greta Lane
 - Heidi Lane
 - Jodi Lane
- Water main installation on Kaye Circle, Hitchings Road and Logan Path
- Gas main installation on Old Westboro, Wesson and Willard Roads

The Department processed over 30 Road Opening Permits and over 20 Driveway Applications, collecting more than \$10,000 in permit fees. We also performed over 30 driveway inspections.

The Department provided substantial completion inspection of Brookmeadow Subdivision Phase 2.

We provided cost estimates to Town officials in order to plan DPW infrastructure projects.

The Department also continued to work in conjunction with the Conservation Department on maintaining compliance with the NPDES Phase II Storm Water Permit requirements.

Respectfully submitted,

Brian Szczurko

EXPENSES OVER \$1,000.00

John Turner Consulting, Inc.	\$7,870.00
P.J. Keating, Inc.	\$1,187,364.02
Marlin Controls, Inc.	\$8,850.00
Grafton Police Dept.	\$75,051.25
Graves Engineering	\$18,983.20
Intuitive Control Systems, LLC.	\$1,500.00
Southworth-Milton	\$243,490.00
R. Bates and Sons, Inc.	\$131,850.00
Sumco Eco-Contracting, LLC.	\$1,853.50
Page Contracting, Inc.	\$9,900.00
City of Worcester	\$2,050.00
Town of Spencer	\$4,000.00
Sterling Concrete Corp.	\$3,612.00
Vanasse Hangen Bruslin, Inc.	\$45,576.99
Weston and Sampson Engineers, Inc.	\$2,150.00
Ballard Mack Sales	\$116,850.00
J.C. Madigan, Inc.	\$83,542.00
P.W. Brown, Inc.	\$382,193.80
H.R. Prescott	\$11,349.88

REPORT OF THE FINANCE COMMITTEE

It is the Finance Committee's responsibility to:

- receive the budget from the executive branch of town government (the Board of Selectman) and the Town Administrator,
- analyze all estimated revenue, expenditure and appropriation line items in the budget;
- hold public hearings where department heads and the public can testify, and
- present a balanced town budget to Town Meeting.

The Finance Committee composes a recommendation for or against each warrant article, along with a clear, concise, thorough explanation for that recommendation. The Finance Committee's decisions are based on their best judgement of the issues and finances of the Town. These recommendations are directed toward the Legislative arm of town government – the citizens who attend the Town Meetings. The ultimate spending authority rests with the Town Meeting attendees.

The primary functions of the Finance Committee are:

- Submitting a balanced budget for consideration at the May Annual Town Meeting;
- Reviewing all articles on Town Meeting warrants and publishing a recommendation thereon to the voters;
- Reviewing, in detail, all departmental budget requests;
- Reviewing the Town Administrator's recommendations for the current fiscal year's budget;
- Participating in examining and projecting future budgets;
- Managing the Town's Reserve Fund (used for unforeseen expenditures);
- Determining and setting the Town's fiscal policies;
- Attending the annual Finance Committee Association meeting in order to network and keep up with current Finance Committee practices;
- Work with the Capital Improvement Planning Committee (CIPC) to review proposed capital expenditures and make recommendations;

The Budget Cycle

The cycle for preparing the annual budget begins prior to the October Annual Town Meeting. The Finance Committee monitors current economic conditions, reviews the previous and current fiscal year results, keeps an eye on potential future budget pressures and establishes the schedule for Finance Committee public meetings and public hearings.

- Throughout the year, the Finance Committee monitors monthly budget reports to follow budget revenues and expenditures.
- In February, public hearings of the Finance Committee provide the Town Administrator the forum to make a formal presentation of the proposed budgets for all Municipal departments, the School Department and capital expenses, along with revenue estimates.
- Starting in February and continuing throughout the Spring, the Finance Committee holds public meetings and hearings to review the School and

Municipal budgets along with revenue estimates. This leads up to the May Special and Annual Town Meeting.

Our Current Fiscal Climate

The Finance Committee is pleased to report that through the hard work and diligence of all of the boards and committees, elected officials, town administration, and volunteers: our budget remained balanced for another year, our bond rating remained strong and our stabilization fund remained healthy.

Proposition 2 ½ limits our annual tax collection increases to 2.5%. But when you add in new growth and debt exclusion, the annual increase is closer to 4%. Growth in all four property classes was the highest it has been in the last 5 years, with the exception of personal property in 2017. Increased focus on economic development makes future new growth a strong possibility. Town administration has wisely taken a conservative approach to new growth.

Combined tax, new growth, and debt exclusion has allowed the town to realize annual increases in the 4% to 5% range. Annual tax collection represents about 67% of our total budget.

State funding currently represents about 20% of our revenue stream. Most of this funding is in the form of Chapter 70 state aid for the schools. We also receive Chapter 90 funding for the roads, Unrestricted General Government Aid, and funding for smaller designated projects. Combined, state aid has risen in the range of 1.6% each year.

The Finance Committee, however, continues to be aware of the need for an increase in services in our schools, police, fire and municipal departments. The 2014 Proposition 2½ override funds have reached their limit in supporting the operational budget for the School Department as well as support for the ongoing project of much needed road repair in our Town.

The School Department anticipated limiting its annual growth to 5.25% in 2018, as promised when the override passed in 2014. According to the Town Administrator's financial forecasting, however, assuming present levels of state aid and growth, the 2014 override funds will be depleted following the receipt of these funds in FY2018. Failure to supplement our income with new growth or other revenue will mean that Grafton will no longer be able to fund services at their present level. Combined annual growth in all expense streams has averaged 3.6% for the last five years. The Finance Committee continues to see the value of multi-year forecasting for revenue and expenses, and operating and capital budgets. The Finance Committee continues to collaborate with the Town Administration, School Department, and Board of Selectmen for the purposes of forecasting revenue and expenses for the next five years, and in October held the first of several planned tri-committee meetings to pursue this objective. Clearly, forecasts are never 100% accurate. However, conservative, detailed projections are a Best Practice of almost every town in the Commonwealth. The Finance Committee looks forward to continuing to work with these groups in order to manage the override funds and plan for future expenses, operational and capital. In addition to the work of the Finance Committee as a whole, the following Town Committees had Finance Committee representation in the calendar year 2018:

- Shared Services Committee (Sue Robbins)
- Economic Development Committee (Ed Prisby, Irene Houle)
- DPW Facility Building Committee (Sue Robbins)
- Capital Improvement Planning Committee (Mathew Often)
- Library Planning and Building Committee (Mark W. Haddad, Irene Houle)
- School Budget Subcommittee (Barry Smith)

The Town Owned Land Committee and Fire Station Building Committee were dissolved at the May 2018 Town Meeting.

Thank you to Roger “Skip” Currier, Don Davison and Ed Prisby for their service to the Town through time spent as members of the Finance Committee.

Thank you to Susan Fiacco for her incomparable dedication and much appreciated support, as she continues to serve as the Finance Committee Assistant.

Finance Committee Budget FY2018

Expenses in excess of \$1,000 Amount

Holden Landmark Corporation 4,684

Reserve Fund Transfers

Transferred to:	Amount	Reason for Transfer
Emergency Management	44,228.16	Emergency siren upgrade
Emergency Management	7,500	Emergency siren install upgrade
Zoning Board of Appeals	440	Administrative Salary offset
Veterans Services	3,145	Expenses offset
Finance Committee	2.41	Administrative Salary offset
	55,315.57	Total

Interdepartmental Transfer of Funds

Transferred to:	Amount	Transferred from:
Group Health Insurance	34,000	Highway-Public Works Services
Medicare/FICA	15,000	Police-Wages Permanent Personnel
Medicare/FICA	21,000	Fire-Training
Group Health Insurance	4,500	Selectmen-Personnel
Group Health Insurance	4,500	Treasurer/Collector- Admin. Personnel
Medicare/FICA	1,000	Treasurer/Collector- Admin. Personnel
Medicaid Claim Processing	1,000	Memorial Day Expenses
Sealer of Weights & Measures-		Sealer of Weights & Measures-
Department Head	11	Dues & Memberships
Principal-Long Term Debt	125,000	Interest-Long Term Debt
	206,611	Total

Respectfully submitted,

Sue A. Robbins, Chairman
 Irene Houle, Vice Chairman
 Erika Wennerstrom, Clerk
 Daniel S. Cusher
 Mark W. Haddad

Heather McCue
 Mathew Often
 Barry Smith
 Eric W. Swenson

REPORT OF THE FIRE DEPARTMENT

The Grafton Fire Department is comprised of Officers, Firefighters and Staff, who take pride in the Fire Department, are dedicated to ensuring the safety of the public and to instilling in the community the confidence in our ability to do so.

The foundation of this objective is to preserve life and protect property through public education, investigation, regulation/code compliance and enforcement, technical assistance and suppression.

The Grafton Fire Department is a Call Department operating out of three stations. Station One, located at 26 Upton Street, also serves as Fire Headquarters and the Business Office. Station Two is located on Mill Street in North Grafton and Station Three is on Main Street in South Grafton.

We are one of the largest call fire departments in Massachusetts and we continue to attract applicants for Firefighter positions. While holding full time jobs, recruits must attend Recruit Training, which consists of approximately three hundred hours of Firefighter I/II training through the Mass Firefighting Academy. Recruits are also required to be CPR/First Responder certified.

The business office serves as administrative services for the fire department. The services provided are diverse and differ from day to day but mainly consist of: Creating and Maintaining all required Documents associated with running a municipal fire department; Public Information Services; Budgetary and Procurement matters; Overseeing and Maintaining Facilities, Vehicles and other equipment; Training and Educational Programs, and Code Compliance and Inspection Services.

The Fire Department Business office hours are Monday through Friday, 8:30 a.m. to 4:30 p.m. We are closed one hour for lunch. The office is also opened on Saturday mornings during Burning Season.

The Fire Department operates a Canteen/Rehab Vehicle which has been in service for over ten years and continues to be an asset to the Grafton Fire Department. Our Rehab Vehicle serves as an onsite firefighter support vehicle for all major incidents within Grafton as well as those towns within our district. The service this vehicle provides is supported solely by donations. We have received substantial donations from Grafton's citizens and businesses over the years. Our mutual aid communities also continue to be generous with donations to support this effort.

The Open Burning Season begins January 15th and ends on May 1st of each year. All Open Burning shall be done under the provisions of a properly executed permit issued by the Fire Department. For additional information regarding Open Burning and how to obtain a permit, please call the business office at 839-4606 or email the Office Manager at barker@grafton-ma.gov.

Handicap, Tot Finder and Emergency Phone Number stickers are available at the Fire Department business office, 26 Upton Street, during office hours.

PERSONNEL

The following members served as Officers of the Grafton Fire Department in 2018 and have been appointed for indefinite terms:

Fire Chief/Forest Fire Warden: Michael E. Gauthier, Fire Chief
Board of Fire Engineers: Michael Mills, Deputy Chief
James E. Barker, Assistant Chief
Stephen L. Charest, Assistant Chief

Company Officers-Captains: Paul Cournoyer, Station One
Robert Egan, Station Two
Richard L. Allain, Station Three

Senior Lieutenants: Michael Corda, Station One
Thomas Mulcahy, Station Two
Robert Remillard, Station Three

Second Lieutenants: Eric Mathieu, Station One
James R. Brawn, Jr., Station Two
Adam Gardzina, Station 3

In addition to having the above officers on staff, we also have up to Twenty-three firefighters assigned to each station.

Assistant Chief Stephen Charest retired December 28, 2018 after forty-four (44) years of dedicated service to the Town and to the Grafton Fire Department. Chief Charest began his tenure with the Fire Department in 1974 as a Firefighter assigned to Station 2. He worked his way through the ranks until being promoted to Assistant Chief in 2003. Chief Charest was appointed the Fire Department's first full time Inspector. He will continue to serve in this capacity on a part time/temporary basis until a replacement is hired. Steve brought to the table a wide range of knowledge and expertise. The loss of this knowledge, expertise and Steve's strong work ethic will leave a large void in the day to day operations of the department. We thank Steve for his many years of dedicated service and wish him and his family the best.

FF Adam Gardzina, was promoted to Lieutenant at Station Three to fill a vacancy.

Each firefighter is outfitted with state of the art and NFPA compliant personal equipment. In addition to turnout gear, each firefighter receives a pass device, helmet, hood, gloves, boots and a SCBA facemask.

TRAINING

Investigation, compliance, enforcement and suppression are all areas that require extensive knowledge and training. In an effort to ensure that training is consistent, we require that all new recruits attend the Firefighter I/II Recruit Training offered through the Massachusetts Firefighting Academy. This training consists of approximately three hundred (300) hours of training which includes classroom, practical and live fire instruction and is done at the Massachusetts Firefighting Academy in Stow.

We also offer Firefighter I/II refresher classes in house for the rest of our firefighters, using Massachusetts Firefighting Academy instructors. We are mandated to be HazMat, CPR and First Responder certified, which the department provides. Our inspectors and Administration staff attend numerous classes through the Academy pertaining to code compliance and enforcement.

COMMUNITY

Once again the Fire Department participated in Grafton's National Night-Out Program at the Police Station and Grafton Celebrates the Holidays.

Fire Headquarters was open to the public for Grafton Celebrates the Holidays, offering a Letter to Santa Workshop, Santa Mailbox, a fire safety video and a tour of the trucks and the fire station. In addition to educational presentations to the schools, the department also offers safety programs to Day Care and Preschool facilities, DYS facilities, group homes and various other groups within Grafton on request.

INVENTORY OF VEHICLES IN SERVICE

2019 Chevrolet Tahoe	Car 1
2016 Ford F350	Forestry 2, Station 1
2014 Pierce Heavy Duty Rescue	Rescue 1, Station 3
2012 Pierce Saber Pumper	Engine 2, Station 2
2009 International Light/Air Truck	Truck 6, Station 2
2008 Ford Expedition	Fire Prevention, Station 1
2002 Chevrolet Utility Truck	Maintenance 2, Station 1
2001 Pierce Midmount Aerial Tower	Tower I, Station 1
2001 American LaFrance Pumper	Engine 1, Station 1
1994 Pierce Sabre Pumper	Engine 3, Station 3
1990 Ford F700 Pumper	Engine 10, Station 2
1982 Ford Pierce Pumper	Engine 4, Station 1

RESPONSE

The Fire Department responded to 562 calls for service during the period January 1, 2018 to December 31, 2018:

Structure Fires - 35
Chimney Fires – 3
Vehicle Fires – 8
Outside Fires – 5
Rupture/Explosion/Overheat w/No Fire – 5
Rescues, Accidents, Search/Extrication – 88
Hazardous Condition-No fire - 54
Service Call/Standby - 75
Good Intent/Cancel en route – 42
False Alarms-Accidental & Malicious –244
Weather - 3

875 Burning Permits were issued during the 2018 Open Burning Season.

The Board of Fire Engineers meets as needed at Fire Headquarters, 26 Upton Street.

EMERGENCY NUMBER: to report a fire ONLY is **9-1-1**, for all other Fire Department business call 839-4606 during business hours.

We strive to provide the best level of service to the people of Grafton, comparable to any town in the Commonwealth. We are able to do so with our primary focus always on life safety, consistent training, conscientious service and fiscal responsibility.

On behalf of the Board of Fire Engineers, I extend my sincere thanks to all Town Officials and Departments for their continued cooperation, assistance and support.

Respectfully submitted,

Michael E. Gauthier, Fire Chief

**FINANCIAL REPORT
FISCAL YEAR 2018**

APPROPRIATION:	\$701,327.00
TRANSFER AMOUNT:	00

Salaries & Wages	\$384,145.49
Expenses	121,203.45
New/Replacement Equipment	111,545.49
Encumbered Funds	3,799.55

TOTAL EXPENDED:	\$620,693.98
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UNEXPENDED BALANCE:	\$80,633.02
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RECEIPTS:	\$ 42,586.25
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Permits and Inspections, Reports	\$42,186.25
Fire Service	
Reports, Copies, Reimbursement	50.00
Gift	50.00
Details & Plan Review	300.00

EXPENSES IN EXCESS OF \$1,000.00

Air Cleaning Specialists	2,014.00
Bigelow Electric	8,787.00
Birchlers Automotive Inc	1,694.00
Bound Tree Medical, LLC	2,876.00
Budzyna, W.J.	4,157.00
Constellation	5,115.00
Eversource	4,333.00
East Coast Emergency Outfitter	22,633.00
Firematic Supply Co., Inc	41,877.00
Fire Programs	1,556.00
Grafton Water District Solar Project	7,505.00
Grafton, Town of	2,358.00
Graveson Transmission & Auto Repr	5,771.00
Hawill Ltd	3,092.00
Independent Compressor Service	4,802.00
Industrial Cleaning Products	1,469.00
Industrial Protection Services	19,171.00
Koopman True vlaue	1,031.00
Mass Fire District 7	1,100.00
Minuteman Trucks	6,268.00
Motorola	43,724.00
National Grid	5,957.00
New England Ladder Testing	1,085.00
Pete's Tire Barn	3,712.00
Private Eye Security	1,998.00
Reliant Medical Group	2,752.00
Renaud HVAC & Controls	1,792.00
Verizon	4,067.00

REPORT OF THE GRAFTON HISTORICAL COMMISSION

The Historical Commission meets regularly on the second Thursday of each month.

The Commission selected David Therrien to serve as Chairman, Donna Girouard as Vice-Chairwoman and Robert Aberg as Clerk.

In June Bruce Teixeira was appointed to the Commission to fill a vacancy.

In September Vice-Chairwoman Donna Girouard resigned. We would like to thank Donna for all her hard work and wish her well.

The work of the Commission during 2018 included the following:

Sampson Park - In 2018 the Commission looked into having the wooden wheels rebuilt for the cannon at Sampson Square. The wheels were removed in June and sent out to be rebuilt. The wheels have been re-built and re-installed on the cannon.

MHC Survey and Planning Grant – The Commission submitted an Intent to Apply Application to Massachusetts Historical Commission for a grant to update Grafton's 1991 Inventory of Historical and Cultural Resources.

Hassanamesit Woods Subcommittee – Historical Commission representatives met with Conservation Commission representatives to discuss the ongoing management and public education programming for Hassanamesit Woods. At this time a joint subcommittee has not been formed.

Main Street / Route 122A Improvement Project – Proposed changes to Sampson Square and Wenc Square – The Commission continues to monitor this project with specific attention to the impacts on Sampson Square and Wenc Square. Of particular concern are the impacts to the cannon and the street trees given their proximity to the proposed realignment of Elmwood Avenue.

Points of Interest Map Project – The Commission continues to work on a mapping project which will identify historic points of interests on a Town map. Additional curriculum connections will include working with local educators to tie into their Grafton history assignments. Two maps are under consideration: general history and a remember when challenge.

Fountain Restoration –The restored fountain of historic interest still resides at the Grafton Fire Department. The Commission discussed a number of options that would keep it within the area of the Grafton Common which is where it was originally located.

Walking Tours - The Commission is looking into updating walking maps for the three areas of town.

Sealer of Weights cabinet - The Commission is looking into what is needed to have the Sealer of Weights cabinet restored and displayed.

Monitoring of CPC Projects – The Commission continues to monitor the status of the projects currently receiving historic preservation funding from the Community

Preservation Committee / CPA fund. Current project receiving funds is the Stone Arch Bridge in North Grafton.

Commission Membership

Six positions are filled with one position vacant.

Expenses in excess of \$1,000: None.

Respectfully submitted,

David Therrien, Chair
Robert Aberg, Clerk
Donald Clark
Mark Fobert
John Stephens
Bruce Teixeira

REPORT OF THE HISTORIC DISTRICT COMMISSION

The Historic District Commission (HDC) was established to insure the preservation of the architecture and historical features of the buildings and other structures within the Grafton Common Historic District. The HDC generally meets on the third Thursday of each month in the Municipal Center. Commission membership during FY2017 was as follows:

- John Morgan - Chair
- Bill Nicholson - Vice Chair
- Paul Scarlett - Clerk
- Bob Perla - Member
- Brad Schlapak - Member
- John Stephens - Member
- Open

Three applications for Certificates of Appropriateness were received during FY 2018:

- An application submitted by Kevin Shattuck for installation of a sign and window decal at his business, Iconic Ink, situated at One Grafton Common was approved in January 2018.
- An application submitted by Cindy Libbey for installation of a sign at her business, Beatz Dance Studio, situated at One Grafton Common was approved in February 2018.
- An application submitted by Bridget Murphy for installation of a sign at her business, Murphy Academy of Irish Step Dance, situated at One Grafton Common was approved in April 2018.

In addition to these applications, The HDC was actively involved in the following:

- Distributing an updated copy of the Property Owner's Handbook, which provides pertinent information and guidance to owners of property located within the historic district.
- Developing a plan for improvements within the Common that includes, replacement of asphalt walkways, burying of utility service lines, installation of new lighting, benches and garbage receptacles, as well as restoration of the historic archways, which used to adorn the four entrances to the Common and center of the Common. The plan also includes the planting of new trees. The HDC plans to finalize these plans and bring them before the Board of Selectmen in 2019.

Respectfully submitted,

Paul A. Scarlett, Clerk

REPORT OF THE GRAFTON AFFORDABLE HOUSING TRUST

The Affordable Housing Trust met 11 times throughout the year. The membership of the Trust at the end of the calendar year included Chairman Daniel Crossin, Vice Chairperson Mary Campbell, Treasurer Bruce Spinney, Clerk Charles Pratt, Members John Carlson, Kris Koliss and Philip Gates.

Administrative / Financial

Resale of Affordable Units – Ongoing work of the Trust includes the review and recommendation of the resale of units currently listed on the Subsidized Housing Inventory. These units have deed riders attached to them to ensure that they remain affordable based on the State's eligibility requirement. The Town is always offered the right of first refusal to either purchase the unit or to assist unit owners in finding a qualified buyer. The following is a list of the affordable housing units that the Trust reviewed.

Affordable Home resales:

- 18 Buttercup Lane
- 90 Highpoint Drive
- 39 Buttercup Lane

Given the past success of the assigned monitoring agents finding qualified buyers, the Trust recommended that the Board of Selectmen decline the right of first refusal for those units which allowed the monitoring agents to proceed.

Ongoing Initiatives

Action Plan 2016 – The Trust finalized their 2016 Action Plan with JM Goldson. The Action Plan was continually utilized throughout the year to guide the Trust in searching for opportunities to reach their goals and objectives.

Town Owned Land – The Trust continues to assess Town owned land for future development. Sites identified in the Housing Production Plan continue to be reviewed based on in-house information.

- 53 Millbury Street: The Trust contracted with an engineering firm to create a concept plan and with MHP to develop a ProForma. Research is continuing on this property into the legal ownership and disposition.

Staff Support – The Planning Department continued to provide staff assistance for research, administrative tasks, coordination with developers and other interested parties as well as coordination with Town departments, and with state agencies such as the Department of Housing and Community Development.

Trust Membership

Philip Gates joined the Trust in February 2018.

Expenses in excess of \$1,000: None

Respectfully submitted,

Daniel Crossin, Chairman
Mary Campbell, Vice Chairwoman
Bruce Spinney, Treasurer
Charles Pratt, Clerk

John Carlson, Member
Kris Koliss, Member
Philip Gates, Member

REPORT OF THE AGRICULTURAL COMMISSION

The Grafton Agricultural Commission represents the Town's farm, nursery, and related agricultural communities. Meetings are usually held once a month.

The Commission has undergone significant membership changes; however the members now listed are: Rebecca Wilson and Daniela Sharma, Co-Chairs, Elizabeth Anderson and Carolyn Weeks, members. A new advisor has just been named, Bruce Teixeira.

In the past year, residents have asked the Commission for expert assistance with planning issues related to agricultural land use. This service is expected to grow in the future as the Commission will collaborate with other Commissions and Boards of the Town, as well as State units such as the Farm Bureau.

No expenses at this time.

Respectfully submitted,

Daniela Sharma, Co-Chair

REPORT OF THE GRAFTON HOUSING AUTHORITY

The Grafton Housing Authority owns and/or manages 176 units of affordable housing for families, the elderly and disabled individuals. The Forest Lane and Maxwell Drive Complexes in North Grafton offer 128 apartments for people over age 60 and disabled persons. There are 6 units of family housing located at McHale Drive in Grafton and 16 units at Veteran's Circle in South Grafton. The Authority administers 6 Vouchers under the Massachusetts Rental Voucher Program. This program provides a rental subsidy paid directly to private landlords on behalf of the program participants.

There are 20 units of housing for individuals with special needs located at Forest Lane and Providence Road. Although the Authority owns these buildings, the management of these units is provided by Alternatives Unlimited under the direction of the Massachusetts Department of Mental Health.

The Grafton Housing Authority is regulated by the Massachusetts Department of Housing and Community Development and is financially self-sufficient. The entire operating budget is derived from rental income. The Authority does not receive financial assistance from the Town of Grafton and makes payment in lieu of taxes on its family housing.

Management of the Authority is overseen by the Grafton Housing Authority Board of Commissioners. Four of the five Board of Commissioners members are elected by the Town of Grafton and one is appointed by the Governor. The Board meets on the first Monday of every month at 6:00 p.m. The meetings are held alternately at the Maxwell Drive and Forest Lane Community Centers. The Commissioners are committed to providing quality, affordable housing in Grafton and welcome public attendance at their meetings. Members, offices held and term expiration are as follows:

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Lisa Kelley	Chairman	2020
James Gallagher	Vice-Chairman	2021
Edward Murphy	Treasurer	2019
Jack Kelley	Assistant Treasurer	2023
David Robbins	Member State Appointee	2016

Management and Maintenance of all Housing Authority programs and properties is administered by the Executive Director and approved by the Board of Commissioners.

The office is located at 10 Maxwell Drive in North Grafton. Office hours are 8:00 a.m. to 4:00 p.m. Monday through Friday. Applications for housing are available at the Housing Authority office or will be mailed upon request. Telephone (508) 839-6089.

Respectfully submitted,

Amanda Brady, Executive Director

Lisa Kelley, Chairman
James Gallagher, Vice-Chairman
David Robbins, Member State Appointee

Edward Murphy, Treasurer
Jack Kelley, Assistant Treasurer

REPORT OF THE INFORMATION TECHNOLOGY COMMITTEE

The Information Technology (IT) Committee was formally commissioned during the first committee meeting on December 18, 2006. The mission and charge of the Committee is to “advise the Town Administrator, the Board of Selectmen and the Town on all aspects of information technology and to lead the Town in proactively developing and implementing an information technology strategy.”

The committee has established the following priorities, with guidance received from the Town Administrator and other town boards and committees:

- Based on the professional experience of the committee members, provide advice, counsel, independent viewpoints, perspectives, and experience regarding Information Technology.
- Make recommendations that will result in cost savings and improved responsiveness by using information technology.
- Identify potential cost savings or service level improvements obtainable by leveraging services across school and municipal functions.
- Identify opportunities for improving town computing strategy and infrastructure.
- Reduce risk and exposure for the town related to Information Technology.
- Provide ad hoc technology based guidance and consultation as requested.

Accomplishments:

- Participated in the review of RFP responses for IT services. The Committee recommended that the incumbent vendor be selected for the new contract period.
- Initiated a review and investigation of the performance issues experienced with the electronic voting system at the May and October 2018 Town Meetings. The system had been used with no observed problems for the previous two years and for the February 2018 Town Meeting. The Committee expects to report the results of its investigation prior to the May 2019 Annual Town Meeting.
- Discussed issues of ongoing interest to the Committee, including backup, disaster recovery, and security.
- Provided the Town Administrator and other municipal departments with specific advice and guidance when requested.

Active initiatives:

- Complete the investigation of the Town Meeting electronic voting system.
- Coordinate with the Town’s IT staff and administration regarding IT policies and procedures.
- Provide guidance and expertise as needed for continued development and enhancement of the Town’s Web presence.

Respectfully submitted,

David Robbins, Chair
William F. Jones, Jr., Clerk
Robert W Carroll Jr, Member

Robert Hassinger, Member
Patricia Myers, Member

REPORT OF THE PLANNING BOARD

The Planning Board meets regularly on the second and fourth Monday of each month. In May, Robert Hassinger and Michael Scully were re-elected to the Planning Board. Sharon Carroll-Tidman was appointed for a period of one year to complete the remaining two-year term previously held by J. Daniel Graham. Paul Monroe was appointed as the Associate Planning Board to fill the position held by Sharon Carroll-Tidman following her appointment as a Planning Board Member. During re-organization after the May election, Robert Hassinger was chosen by the Board to serve as Chairman, with Linda Hassinger serving as Vice-Chairman and Sharon Carroll-Tidman as Clerk.

In 2018, the Planning Board met 26 times, 23 of which were regular meetings. The Board held 67 public hearing sessions and conducted four workshop sessions. The Board also participated in one joint meeting with the Board of Selectmen.

In 2018, permit/application review remained relatively busy for the Planning Board. The following is a summary by application type:

Special Permits (new in 2018 & carried over from 2017)	14
Special Permits (opened in 2017; still open as of 1/2018)	0
Special Permits (modification of previous approval)	2
Preliminary Subdivision Plans (new)	1
Definitive Subdivision Plans (new)	0
Definitive Subdivision Plans (mod. of previous approval)	1
Definitive Subdivision Plans (default/on-going)	4
Definitive Subdivision Plans (rescinded)	0
Site Plan Review (not associated with Special Permit)	0
Site Plan Review (mod. of previous approval)	0
Approval Not Required Plans	6
Scenic Road Permits	1
Scenic Road Permits (mod. of previous approval)	0
Determination of Completeness for Subdivision	1
Request for Determination (Cellular Facilities)	3
Project Plan Review (Tufts)	0

Fourteen (14) Special Permits reviewed, new, and carried over from 2017, all of which were approved. Special Permits were granted for the following projects: two (2) accessory apartments; two (2) solar facilities; one (1) Department of Public Works facility; one (1) for a cellular facility; two (2) for horses on less than 5 acres; one (1) for a two-family dwelling; and one (1) for sign relief. One (1) Minor Residential Special Permit was approved.

Two (2) existing Special Permits were modified – one (1) to extend the period to construct approved medical marijuana facility and one (1) for the storage facility on Milford Road to extend the time for completion of construction. A total of six (6) Approval Not Required Plans were submitted to and reviewed by the Board in 2018, all of which were endorsed.

Monitoring and various work items pertaining to six (6) subdivisions continued throughout the year – Brookmeadow Village (off Providence Road), Gristmill Village (off Pleasant Street), Dendee Acres (off Elmwood Avenue), Fieldstone Farms (Meadow Lane), Grafton Hill (off North Street), and Highfields of Grafton (Magill Drive). The second phase of Brookmeadow Village was accepted as a Town road at the Fall Semi-Annual Town Meeting.

During 2018, the Planning Board spent a considerable amount of time on proposed amendments to the Town's Zoning By-Laws (ZBL). For a Special Town Meeting held in February, the Planning Board proposed the Medical Marijuana and Marijuana Establishments Bylaw that expanded the types of marijuana business types permitted in town. Separate Bylaws were presented to Special Town Meeting for locating retail marijuana establishments within each district. Special Town Meeting approved retail establishments within the Office Light Industrial and Industrial Districts with the issuance of a special permit by the Planning Board. At the Spring Semi-Annual Town Meeting, the Planning Board proposed amendments to the Medical Marijuana Establishments Bylaw to bring the bylaw in line with Cannabis Control Commission regulations adopted after the February Special Town Meeting. The Board also proposed additional amendments for shared parking and number of copies required for applications.

For the Fall Semi-Annual Town Meeting, the Planning Board proposed housekeeping articles associated with the Water Supply Protection Overlay District and specifying the number of votes for granting increases in height within the Campus Overlay District and Office Light Industrial/Industrial Districts. All articles passed. Staff continued work on zoning amendments for future consideration by Town Meeting.

Throughout 2018, the Planning Board continued to work on various short and long-range planning projects with the Planning Department and other departments, boards and committees. Projects included:

- On-going monitoring of implementation of the Grafton Comprehensive Plan.
- 40B Reviews – Elmrock Estates (21 Wheeler Road), Prentice Place (23 Prentice Street).
- North Grafton Village Transit Master Plan / Worcester Street Village Plan: Funded through a state grant, Consultants were hired to develop a zoning bylaw to implement the recommendations of the Worcester Street Village Plan. Three workshops were held on the development of the bylaw.
- Riverwalk Feasibility Study: Funded through Community Preservation Funds, a consultant was hired to develop a feasibility study for a Riverwalk along the banks of the Fisherville Pond and Blackstone River. Engineering work commenced in 2016 and was completed in the summer of 2018.
- The Planning Department worked with other members of the Municipal Center staff and the Town Administrator to continue development of the Town's website and Geographic Information System (GIS). Major departmental initiatives included development and deployment of a new Economic Development Commission website focused on economic development within Grafton. Staff also developed material for the Planning Department permitting process, zoning initiatives, and for the Affordable

Housing Trust. Project information and Planning Board meeting materials web pages have proven to be a major benefit to the public and staff alike.

- Development Team: Planning Department Staff participates in weekly meetings where residents, businesses, and developers can meet informally to discuss potential projects and receive feedback and guidance.
- Main Street / Route 122A Study: Planning Department Staff assisted in the coordination of a second community meeting in South Grafton to discuss progress on the reconstruction of Main Street from the Sutton Town Line to Providence Road. Staff continued to communicate with consultants and regional officials through the project development phase.
- Staff coordinated and was successful in receiving MassWorks funding for the extension of sewer along Route 30 (Westboro Road) in the amount of \$575,000.
- An intern was hired during the summer of 2018 to map town trails to create maps. Data was collected and imported into GIS for future refinement and eventual development of trail maps for Town Conservation Land.
- During 2018, the Planning Department continued to provide support to the Affordable Housing Trust with the update of the 2018 Affordable Housing Production Plan. Staff supported the Trust's two working subcommittees – Land Acquisition & Public Outreach / Advocacy. Additional work items included the site investigation for potential housing production on Town-owned land and review of request for resale or refinancing of deed restricted housing units.
- Staff continued to work with representatives from the Cummings School of Veterinary Medicine / Tufts University to support development activities at the Grafton Science Park including meeting with prospective buyers and real estate agents interested in development at the park.
- Staff welcomed the new Economic Development Coordinator into the Department. Staff worked with the Economic Development Commission to identify opportunities for encouraging economic development in the Town. Staff and Board members attending numerous meetings with local and state officials and legislators to discuss supporting and encouraging economic development within Grafton. Staff also developed updated marketing material, attended meetings and expositions to support economic development, and worked to implement the Shop Grafton Campaign during the 2018 holiday season.

The Planning Board encourages use of the Planning Department website at www.grafton-ma.gov to view and download many of the plans detailed above, as well as other useful information.

Looking ahead to 2019, the Board and Department will continue to consider new residential development applications and the oversight of construction activities. The Board will continue to undertake zoning bylaw development regarding marijuana establishments, to encourage development in North Grafton along Route 30 and Worcester Street, and modifications to other provisions regarding signs, parking, solar facilities, and accessory apartments. The Board will continue to focus on short and long-term planning efforts that address development issues and concerns facing

Grafton, with specific attention to the implementation of the South Grafton Villages Master Plan, opportunities to update the Comprehensive Plan, and encourage development opportunities in North Grafton, on Worcester Street, and in town village areas.

PAYMENTS IN EXCESS OF \$1,000.00

PLANNING BOARD –Calendar Year 2018

Central MA Regional Planning Association	\$4,963.36
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Respectfully submitted,

Joseph Laydon, Town Planner
Grafton Planning Board

REPORT OF THE POLICE DEPARTMENT

The Grafton Police Department is a full-service agency comprised of officers and staff who take pride in their department and are dedicated to ensuring the safety, security and high quality of life that Grafton residents expect and deserve.

The philosophy of the Grafton Police Department is that of preventing crime and being proactive while maintaining a high quality of life in this community. We believe in the Community Oriented Policing approach in dealing with the many problems we face each day. Community Policing is a philosophy of becoming involved with the people we serve and working together as a team to solve the problems that lead to crime.

We are a progressive department with the main objective in making the Town of Grafton a place where people would like to locate and raise their families. Working together with citizens, businesses, schools and civic organizations, the Grafton Police Department is ***Building Partnerships for a Safer Community***.

We offer the following services and programs to Town residents:

- ✓ Speed Trailer for visual speed enforcement.
- ✓ Daily house checks for residents who are away from home for extended periods.
- ✓ Chief's Column published weekly to answer citizen's questions and to provide crime prevention and safety information.
- ✓ Drug disposal kiosk in the police station lobby to provide the public with an opportunity to dispose of expired, unused and unwanted prescription drugs anytime, 24/7, with no questions asked.
- ✓ Use of social media including web site (www.graftonpolice.com), Facebook (www.facebook.com/GraftonPolice) and Twitter (www.Twitter.com/graftonpolice) to improve transparency and keep citizens informed of department activities.

In 2018, approximately 245 sixth grade students from the Grafton Middle School graduated from the **D.A.R.E.** program instructed by Officer Robert Collette. We would like to once again thank Brian and Julie Marino of Dunkin Donuts in Grafton for their generous donation that enables the department to purchase books and needed materials to maintain the program.

In July, the department conducted a Youth Police Academy, a program offered to 7th & 8th grade students who have an interest in law enforcement, military or emergency services. 17 area teens participated and were offered a variety of activities and lessons aimed at building leaders in the community. Several topics were covered including: Crime Scene Investigation, CPR, K-9 demonstration, Worcester County House of Corrections tour, Motor Vehicle Law, mock traffic stops, CEMLEC SWAT tactics, team building/leadership exercises, MA State Police and Life Flight Helicopter landings and marching and drill exercises. Kudos to Sgt. Crosby, Officers Spellman, Alves and O'Brien for organizing the Grafton Police Youth Academy and making it a great success.

The department received two new 2018 Harley-Davidson Motorcycles at no cost thanks to the generosity of Karl Moisan and Homefield Credit Union, James and Robert Collette of Collette Motors and Brian Lamontagne of E-Tech, Inc. in Millbury. These businesses offered to pay the lease and fees associated with acquiring the motorcycles. We thank them for their kindness which allows us to maintain our motorcycle program at

no cost to the town. Thanks to Officer Doug Tripp for coordinating the equipment and lease details.

On Tuesday, August 7th, the department held its 13th National Night Out (NNO) Block Party on the grounds near the police station. Once again, hundreds of citizens attended the event and a great time was had by all. More importantly, residents had an opportunity to meet police officers, firefighters and other Town officials in a relaxed setting and were able to speak with them about crime prevention, drug awareness, fraud, personal safety, elderly concerns and other quality of life issues.

Over 100 children received free bicycle helmets donated by Dorenzo Towing. Free pizza was donated by Pepperoni Express and Grafton Job Corps donated about 800 hot dogs. Free Table Talk pies and other refreshments were also provided for those who attended. Other sponsors of the event included Homefield Credit Union, Dunkin Donuts, Unibank, the Lions Club and E.L. Harvey & Sons.

Members of the Grafton Police Department also hosted an open house on Sunday, December 2nd as part of Grafton Celebrates the Holidays. Citizens were invited to tour the police station, meet with department members and discuss any problems or issues that might be of concern. Free gun locks, Child Identification Kits and public safety information was made available for adults and children. Children were also provided with badges and coloring books and had a chance to meet McGruff the Crime Dog.

The department again participated in the *National Prescription Drug Take Back Day* sponsored by the Drug Enforcement Administration (DEA) to provide a venue for persons who wanted to dispose of unwanted and unused prescription drugs. On April 28th and October 27th, residents were able to drop off their unused medications at the police station so that it could be properly discarded. **In total, 307 pounds of unused and unwanted prescription drugs and medications were turned over to DEA for destruction.** The Police Department and the Board of Health recognize the importance of this event and partnered with DEA in this effort. In collaboration with the Board of Health (BOH), the department also collected sharps (needles & syringes) to be disposed of at a later date. Many people are unaware of the sharps kiosk located in the BOH office so we assisted in collections to ensure these items would not end up in the trash...or on the street.

On Saturday, December 15th, the Grafton Police Department held its fourth annual *Goods for Guns* - gun buyback event sponsored in conjunction with UMASS Health Care, Injury Free Coalition for Kids and the Central MA Regional Public Health Alliance. Citizens turning in their unwanted firearms were given gift cards from local markets in amounts depending on the type of firearm turned in. A total of 6 firearms were turned in for destruction.

As part of its fleet management program, the department purchased one marked and one unmarked Ford Police Interceptor utility cruisers. Both vehicles are equipped with all-wheel drive which is a tremendous asset during winter storms and other adverse weather conditions.

The department continues to participate in the Central Massachusetts Law Enforcement Council (CEMLEC) whose mission is to provide resources of manpower and equipment to member agencies. Simply stated, a law enforcement council is a collaborative

partnership of police agencies in a region that share knowledge, resources and personnel for the benefit of public safety. Each member agency commits a portion of resources to CEMLEC and those resources are made available to member police departments to increase and improve their capabilities and capacities. Officers from Grafton are assigned to the Special Weapons and Tactical Unit (SWAT), Collision Reconstruction Unit and the Motorcycle Unit.

PERSONNEL TRAINING:

Officers and Dispatchers participated in the following training in 2018:

First Responder, CPR/AED Certification, Mental Illness, ICAT(Integrating Communications, Assessment, and Tactics), ASHE(Active Shooter Hostile Event), Street level Narcotics, New Hire Training, Advanced Photography, Autism Awareness, Sexual Assault Investigator, Taser Certification, Firearms Legal Update, Annual Firearms Qualifications, Defensive Tactics, Sergeants Leadership Conference, MPAC Conference, EVOC, SWAT In-Service, Cannabis Impairment Detection, Officer in Charge, MILO Range Instructor, D.A.R.E. Instructor, Buccal DNA Collection, Advanced Latent Print Recovery, Violent Extremism Awareness, Surviving the Unthinkable, Social Media and the First Amendment, Advanced O.U.I. Clinic, Crisis Negotiator, Human Trafficking Awareness, Response to Opioid Overdose, Response to Alzheimer's and Dementia, Dispatchers Liability, Crime Scene for First Responders, Surviving Stress and Stigma for Policing, Matron Training, Violent Extremism Awareness, Stress (Stigma and Survival) for Law Enforcement, Emergency Medical Dispatch Certification, 911 Next Gen Certification, Public Safety Telecommunicator 1, Law Enforcement Response to Domestic Violence & Sexual Assault, Procedural Justice

GRANTS RECEIVED:

The Department received a grant award in 2015 under the Department of Justice's Office of Community Oriented Policing Services (COPS) Hiring Program. The total amount of federal funds awarded over the three-year grant period is \$125,000.00. We utilized these funds to pay for the full-time School Resource Officer (SRO) assigned to the Grafton Public Schools. We received the final drawdown of funds in September and the grant has been closed.

The department also received a grant from the Executive Office of Public Safety and Security (EOPSS) – State 911 Department in the amount of \$54,096.00. The funds were used to help defray dispatch personnel and overtime costs and purchase equipment to enhance the capabilities of the police department's communication center. We also received a State 911 Training Grant in the amount of \$10,000.00 to pay for training and training related expenses for the department's dispatchers.

We also applied for and received a Traffic Enforcement Grant from the Massachusetts Executive Office of Public Safety and Security (EOPSS), Highway Safety Division. The total grant was in the amount of \$5000.00 to be utilized during five mobilizations including the *Drive Sober or get Pulled Over*, *Click It or Ticket* and *Distracted Driving* campaigns. The department also received \$5000.00 to purchase new radar units for the cruisers.

In October, the department once again received a *National Gold Award* from AAA Southern New England for the quality of our traffic and pedestrian safety education and

enforcement programs for 2017. Officer John Ropiak also received an award for his traffic safety efforts. We were honored to receive this recognition for our traffic safety efforts.

I would like to once again thank the Board of Selectmen, Town Administrator and all citizens of Grafton for their support of the police department. I also wish to thank and commend the officers and staff of the department for their service, professionalism and devotion to duty. Their dedication and tireless efforts help to make the Town of Grafton a safe and desirable community in which to live, work and prosper.

Respectfully submitted,

Normand A. Crepeau, Jr.
Chief of Police

ACTIVITIES FOR THE YEAR 2018:

Total Calls for Service	20,267
Total Incidents Investigated	661
Total Arrests	407
Summons Arrests	233
Lock-ups	150
Protective Custody	24
Total 911 Calls Received	3080
Total Accidents Reported	398
Total Accidents Investigated	217
Accidents with Injuries	64
Fatal Accidents	0
Pedestrian Accidents	3
Hit and Run Accidents	44
Accidents with Animals	24
Motor Vehicle Citations	2620
Summons Service	80
Harassment & 209-A Served	72
Total Alarm Calls	866
Motor Vehicle Thefts	6
Identity Theft / Fraud	59

AMONG THE 432 ARRESTS MADE IN 2018 WERE:

Aggravated Assault	16
Simple Assault	47
Breaking and Entering	1
Driving While Intoxicated	39
Larceny	12
Trespassing	4
Destruction of Property	17
Disorderly Conduct	23
Drug / Narcotics Offenses	7
Liquor Law Violation	15

EXPENSE PAYMENTS IN EXCESS OF \$1,000.00
July 1, 2017 to June 30, 2018

Colonial Municipal Group	\$90,824.05
WORAD, INC.	\$22,522.70
Tritech Software Systems	\$14,536.25
Security Design	\$12,911.25
Department of Criminal Justice Information Services	\$12,487.50
KS MT Solar 1	\$11,818.98
Verizon	\$10,371.04
Renaud HVAC & Controls, Inc.	\$10,317.00
Duggan Vehicle Equipment	\$ 9,966.00
Dell Marketing, LP C/O Dell USA	\$ 7,075.94
Town of Northbridge	\$ 6,885.00
Commonwealth of Massachusetts	\$ 6,687.50
Xerox Corporation	\$ 6,426.79
Millbury Police Department	\$ 5,604.50
Grafton Water District	\$ 5,141.07
Verizon Wireless	\$ 4,596.98
Axon Enterprise, Inc.	\$ 4,509.50
Tripp's Uniform Co.	\$ 4,291.50
Truck & Trailer World, LLC	\$ 4,237.50
Xpression Prints	\$ 3,748.14
Raps Auto Parts Supply, Inc.	\$ 3,414.91
Kearsarge Master Tenant, LLC	\$ 3,397.69
Public Safety Consultants, LLC	\$ 3,300.00
Sullivan Tire	\$ 3,192.48
Community Fire & Police	\$ 3,012.93
Partners Technology	\$ 2,750.00
Staples	\$ 2,702.11
Cogswell Sprinkler Co., Inc.	\$ 2,070.50
MPH Industries	\$ 2,010.00
MA Police Accreditation Commission	\$ 1,900.00
Worcester Elevator	\$ 1,896.00
Fitzzy's Car Wash	\$ 1,890.00
Constellation Energy	\$ 1,878.74
Bigelow Electrical Co., Inc.	\$ 1,836.30
MDI Worldwide	\$ 1,830.20
Fire Tech & Safety of New England	\$ 1,750.00
Ready Refresh by Nestle'	\$ 1,724.07
POWERPHONE, INC.	\$ 1,657.70
EVERSOURCE	\$ 1,650.40
GOVCONNECTION, INC.	\$ 1,647.00
W.B. Mason	\$ 1,614.65
N. F. Sheldon, Inc.	\$ 1,586.95
Millville Police Dept.	\$ 1,577.25
Gall's Inc.	\$ 1,511.53
Meticulous Paint Removal	\$ 1,400.00
MA Chiefs of Police Association	\$ 1,333.00
Industrial Design Works	\$ 1,242.00
AAA Police Supply	\$ 1,192.00

SIMX Tactical Solutions, Inc.	\$ 1,150.00
Charter Communications	\$ 1,091.20
Blackstone Valley Drug Task Force	\$ 1,000.00

RECEIPTS
July 1, 2017 to June 30, 2018

RMV Receipts	\$ 41,713.33
Outside Detail Admin Fees	\$ 25,803.38
Cruiser/Misc. Fees	\$ 11,649.00
Court Fees	\$ 7,905.00
Firearms Permit Fees	\$ 7,887.50
Parking Fines	\$ 1,005.00
Solicitors Permits	\$ 950.00



REPORT OF THE BOARD OF PUBLIC LIBRARY TRUSTEES

The Board of Grafton Public Library Trustees met on the fourth Wednesday of each month at the Municipal Center unless otherwise posted. Ms. Beth Gallaway continues as Director and was recognized by residents as town employee of the year in the Grafton News. She continues to nurture a welcoming atmosphere for all in the Library and has translated that message to her team. She has been instrumental in meeting with the Library Building Committee and ensures that the building will be constructed in a way that benefits the Library staff and its patrons while meeting the requirements of the grant from the Massachusetts Board of Library Commissioners.

Actions taken this year include:

1. Supported the Building Committee regarding final building design through the efforts of Trustee Doug Bowman who functioned as a liaison for the Board of Trustees.
2. Attended monthly meetings.
3. Worked with the Librarians to create the Grafton Public Library Action Plan FY 2019, review of the Strategic Plan 2016-2020 and the Long-Range Plan for 2018-2019.
4. Hosted a banquet for Diane Libbey to thank her for 39 years of service to the Town of Grafton and the Library.
5. Under the direction of the Board, Trustee Dana Wilson continued to support the Grafton Public Library Capital Campaign Fund. These monies will be used for the renovation and expansion of the Library both now and in the future.
6. Attended legislative breakfasts [February] to advocate for Library funding at the state level.
7. Attended the Massachusetts Library Trustee Association annual meeting [November] of which Martina Arndt volunteered to serve on the board.
8. Hosted a staff appreciation evening to thank them for their outstanding performance and dedication to the Library and its programs.
9. Created an Advocacy Subcommittee which serves to find methods for Trustees to advocate for Library services and funding.
10. Review of staff appointments by the Director through the monthly Director's report.
11. Reviewed and revised 4 policies including the Internet Use policy.
12. Participated in the South Grafton Octoberfest and North Grafton Fun Fair, donated monies for the Breakfast with Santa, Easter Egg Hunt, National Night Out and Grafton Celebrates the Holidays events with informational tables for both parents and students.

Ongoing actions:

1. Oversight of the operation of the Grafton Public Library and of State Aid and Trust monies and how the funds are allocated throughout the year.
2. Maintenance of the Library Building including monthly walkabouts to review building and grounds.
3. Updating and creating materials for the Library's Policy Manual.
4. Review of the Long-Range Plan.

Board Changes:

Martina Arndt was elected to a three-year term at the May election, and Doug Bowman and Aaron Vandesteen were re-elected to three-year terms as well. Aaron was appointed Chairman of the Board replacing Doug Bowman, and Karen Durand was appointed Vice-Chair replacing Diane Libbey.

We wish to recognize Diane Libbey, Trustee, who served on the Board for 39 years completing her final term closing on the May election. Diane has served as Chair and Vice-Chair as well as on the policy committee which helped to shape how our Library operates. Her knowledge and support to new members of the Board will be missed.

Board Members at the end of 2018:

Aaron Vandesteen, Chair

Kristi Lutjelusche

Karen Durand, Vice-Chair

Dana M. Wilson

Marilyn J. Cusher

Douglas S. Bowman

Martina Arndt

- Elizabeth Patch, Recording Secretary

Respectfully submitted,

Aaron Vandesteen, Chair
Grafton Public Library Board of Trustees

REPORT OF THE GRAFTON PUBLIC LIBRARY

The Grafton Public Library, located at 35 Grafton Common, is open Monday through Thursday from 10 a.m.– 9 p.m. and Friday and Saturday from 10 a.m. – 5 p.m. A library card is free to any person who lives, works, or owns a business/property in Massachusetts; proof of residency is required.

In 2018, visitors and program attendance decreased while number of programs offered increased. Many programs were held offsite due to space constraints, which resulted in lower program attendance (in spite of offering more programs), lower circulation (borrowers were off site and unable to browse the full collection) and lower foot traffic (program participants at program off site). Although circulation of physical items such as books, music, and movies (129, 452 items) decreased by 4%, digital item circulation of (23,080 items) increased by 22%.

The C/W MARS network surpassed over 1 million digital checkouts in OverDrive, our eBook provider, for the first time this year; check out ebooks and more at digitalbooks.cwmars.org.

2018 STATS AT A GLANCE

- 74,867 visitors (down 3% from 2017)
- 9,939 library card holders (down 2% from 2017)
- 11,082 program attendees (down 5% from 2017)
- 485 programs (up 2% from 2017)
- 129,452 physical items circulated (down 4% from 2017)
- 23,080 digital items circulated (up 22% from 2017)
- 1,364 museum pass checkouts (50% decrease)
- 7,207 computer users (9% increase)
- 4,940 reference questions (down 13% from 2017)
- 54,038 website hits (up 15% from 2017)
- 119 volunteers (up 221% from 2017)
- 1,741 volunteer service hours (down 11% from 2017)
- 105 documents notarized
- 70 passport applications executed
- 25 tests proctored

BENEFITS OF THE LIBRARY

The Library provides a collection of over 50,000 items in various formats for children, teens, and adults, including books (large print, graphic novels, manga, ESL resources, fiction, non-fiction, easy readers, picture books, board books for babies, and more); magazines; audiobooks; music CDs; movies and television series on BluRay and DVD; membership passes to museums and attractions; board, card, and video games; and a variety of kits and equipment, such as a telescope, ukuleles, home energy assessment kits, binoculars, lawn games, programmable robots, and more.

The Library provided nearly 1,400 programs for children, teens, and adults, including an all-ages summer reading program, seven story-time sessions per week, four programs per month for teens, and five book discussion groups for adults. In 2018

we added more Tween programming for grades 5-8 and continued outreach to Crescent Manner, local public schools, daycares, and homebound residents.

Free services include free test proctoring; reference and research assistance in person, by email, and by phone; home-bound delivery service; one-on-one technology help; access to a scanner, paper shredder, and other office supplies. The Library provides free public access computers for word processing and Internet access for adults and children. Sign up is required; computer users must adhere to the Library's Acceptable Use policy.

In 2018 the Library was certified as a Passport Acceptance Agency, with five staff certified as Passport Acceptance Agents. Passport acceptance is available Monday through Thursday from 11am-8pm and Friday and Saturday from 11am-4pm. All Department of State fees apply. An additional service fee of \$35.00 per new passport goes into the Library's gift fund. The Library accepted 70 passports in 2018.

Fee services include faxing (\$2.00 first page/\$1.00 each additional), laminating (\$1.00/page), and photocopying (\$.20 black & white, \$.50 color). These fees go into a revolving account to pay for paper and ink/toner.

Online services include free tutoring daily from 3–9 p.m. via Tutor.com/grafon; streaming music and movies via our Hoopla database at hoopladigital.com; online art and music instruction via ArtistWorks; eBooks (including eAudio) via OverDrive, Hoopla, BookFlix and ComicsPlus; Ancestry.com (in library) and Heritage Quest (at home) for genealogical research; a collection of databases from Gale publishers; and **access to 52.5 million items statewide** via the Commonwealth Catalog online at commonwealthcatalog.org/.

RETURN ON INVESTMENT

The Library, funded at \$802,232 out of the total \$61,662,139 FY19 Town budget, is 1.3% of the Town budget.

- **Value of CIRCULATING materials in 2018: \$1,556,373.05**
- Value of materials from OTHER libraries, borrowed IN Grafton: \$492,889.38
- Value of items circulated TO other libraries from GRAFTON: \$295,778.50

The Library's operating budget cost taxpayers **\$43.26 per resident** in FY2019. **The total value of services for 2018 is \$2,303,778.60.** Calculate the value of your household's library use online at www.ala.org/advocacy/library-value-calculator.

CONSTRUCTION UPDATE

The Library Planning and Building Committee hired an architect (Drummeys Rosane Anderson), an Owner's Project Manager (Mark Sullivan of D.A. Sullivan & Sons), and a Clerk of the Works (Andy Deschenes). Schematic design is complete. The Library will move to St. Andrew's Church in April 2019, with ground breaking anticipated in the spring 2019 and project completion in 2020. More information about the grant, the construction process, and preliminary design is online at: www.graftonlibrary.org/thetimeisnow.

2018 ACTIVITIES

In 2018, the Library accomplished the following:

- Delivered a dozen electronic library newsletters and began a new materials e-newsletter – sign up at <http://grafftonlibrary.org/> (scroll down for link!)
- Switched to electronic accounting, delivering all invoices via SoftRight and digital scan to Accounting.
- Began tagging the Library collections with RFID tags to prepare for self-check.
- Launched a partnership with Burbio to consolidate local community calendars in one place with multiple feeds at www.burbio.com.
- Continued popular programs like Afternoon Knitting, Grafton Ukulele Musicians Jam Session.
- Registered 772 participants in the Summer Reading Program, and provided 122 summer programs (twice as many as last year) for 2,757 participants of all ages. Read to Bead was a very popular component!
- Added passes to the Springfield Museums, Southwick Zoo, MA Audubon Society, and Zoo New England.
- Partnered with the Grafton Food Bank to offer two amnesty periods (July–August and November–December), allowing patrons to donate non-perishable goods in lieu of cash. This is repeated annually.
- Partnered with the Historical Society and others to offer an Independence Day program on Frederick Douglass.
- Partnered with Apple Tree Arts, Willard House & Clock Museum, UniBank, Grafton Historical Society, the Grafton Garden Club, Grafton Public Schools, Grafton Recreation Department, and Busy Bee Academy for off-site story times.
- Partnered with scout troops, the National Honor Society, and teens on donation initiatives for community relief.
- Partnered with Friends of the Grafton Library on Community Reads and various fundraisers.
- Partnered with Recreation Department on Fun in the Sun, Scarecrow Contest, and Storytime in the Park, and attended Big Truck Day.
- Partnered with Grafton Public Schools on Parent Teacher nights, Community Reads Days, Mystery Reader, EdCamp, library visits, Student Wellness Resource Fair, PTG Fun Fair and Oktoberfest, and Summer Reading.
- Participated in Town-wide initiatives such as National Night Out, Halloween trick or treating, Shop Grafton, and Grafton Celebrates the Holidays.
- Coordinated 119 volunteers who donated 1,741 hours of service.
- Participated in local and national initiatives including the Teal Pumpkin Project, National Voter Registration Day, Banned Books Week, Grafton Clean Up Day, and Library Love Letters.
- Promoted Big Library Reads (on Overdrive) and PBS's Great American Read. (Harper Lee's *To Kill a Mockingbird* was the winning title!)
- Had a record-breaking 100 attendees at New Year's at Noon for our youngest patrons.

GRANTS and GIFTS

The Library received 3 grants totaling \$22,926.22 in State Aid from the Massachusetts Board of Library Commissioners. These funds are appropriated from state taxes annually. Funding is dependent on several requirements:

- Municipal Appropriation Requirement: the annual Total Municipal Appropriated Income (TAMI) is a minimum of the average of the last 3 years plus 2.5%

- Meet the minimum Standards of Service for operating hours, materials expenditure, and more
- Report statistics annually.

Not meeting these terms results in loss of state aid, loss of grant opportunities, loss of awarded grant funds, and loss of reciprocal borrowing privileges. More about State Aid in online at <https://mbhc.state.ma.us/programs-and-support/state-aid-and-aris/>. State Aid is a grant for discretionary expenditure to supplement the municipal library budget, and it does not have to be spent by the end of the fiscal year. It is administered by the Board of Trustees, and is currently being banked to defray construction costs; the Trustees have committed \$125,000.00 to the Capital Campaign.

The Library received \$10,000.00 in contributions from the Friends for marketing, programs, and staff hospitality. The Friends membership reached 172 members. The Friends hosted the annual Spring Egg Hunt, and several fundraisers: Pepperoni Express, Container Gardening, LEGO Ornaments, Paint Night and several Down Under Books. Canvas tote bags are still available for sale at the Library as an ongoing fundraiser.

The Library received an additional \$3,053.00 in gifts, including fees from passport application execution. These funds were used to buy book carts and fulfill other unexpected equipment needs,

The Library received a MA Cultural Council grant of \$1,200.00 that covered 50% of the cost to deliver a storytelling program with Diane Edgecomb, and a Shakespeare-themed concert by Seven Times Salt that included a country dance lesson.

The Capital Campaign continued to accept donations and pledges. Donations are accepted at any UniBank location.

FACILITIES MAINTENANCE

The Library made the following building improvements in 2018:

- Completed repair and restoration on the four columns on the portico at the Main Entrance.
- Made electrical repairs to restore parking lot and entrance lights.
- Installed new wifi hotspots.
- Repaired window leaks.
- Painted restrooms and hallways.
- Performed annual maintenance of air conditioning and heating units, fire alarm system, lift, fire extinguishers, boiler and hot water heater.
- Hired a landscaper to maintain the Library's vegetables and herb garden.

PERSONNEL

In 2018, the Library had 12 FTE and continued to fall short of the lowest baseline standard for public library service of 13.8 FTE for a population of 10,000–24,999 residents. This baseline standard for public library service which was established by Wisconsin was updated in 2018 and is used as a national standard. Lee McCulloch' has been on extended leave, Suzanne Witham resigned her 24-hour position due to moving an hour away; she agreed to stay on as a temp to cover leave time gaps. We hired 4

subs as part-time staff to help cover gaps from benefitted staff leave time and are pleased to welcome Jane Burough, Katie Hanna, Ranjita Hedge, and Allison Picone, all Grafton residents.

All staff members met their commitment to maintain their skills by attending professional development sessions on topics ranging from eBooks to reader's advisory to marketing.

The Library was closed for professional development for three half days in 2018. Staff were trained in A.L.I.C.E. (active shooter), customer service, and using tutor.com. Staff oversaw 119 volunteers who delivered 1,741 hours of service. Volunteers shelved and shelf-read library materials, covered books, gardened, delivered books to the homebound, and worked on clerical projects.

Three members of the Friends of the Grafton Public Library provided 240 volunteer hours managing the Down Under Book Store: sorting, shelving, and merchandising materials donations.

THERE'S AN APP FOR THAT!

Download our Grafton Library app: www.cwmars.boopsie.com

Download Libby, the OverDrive eBook app: meet.libbyapp.com

Download the Pronunciator Language Learning app: www.pronunciator.com/go-mobile

Download the Comics Plus app: library.comicsplusapp.com

Download the Tutor.com app at www.tutor.com/mobile

Download Access My Library for databases at support.gale.com/aml/guest.php

Download the Hoopla App on iTunes or Google Play

In addition to offering eBooks, music, movies, and online learning at graftonlibrary.org, the Library continues to increase its social media presence across multiple platforms. Friend or follow the Grafton Public Library on the following sites:

- facebook.com/GraftonPublicLibraryMA/
- pinterest.com/graftonpl
- twitter.com/graftonpublib
- instagram.com/graftonpubliclibrary


BUDGET

Town By-laws require each department to disclosed expenditures over \$1,000.00; the Library spent over \$1,000.00 with the following vendors in 2018:

Ingram Library Services (books & media)	\$45,198.70
C/W MARS network (catalog, delivery)	\$20,768.00
Midwest Tapes (media)	\$14,312.86
Amazon.com	\$11,682.00
OverDrive (ebooks)	\$9,334.01
Bibliotheca	\$9,321.00
Blackburn Building	\$9,100.00
Kearsarge (electric)	\$6,054.66
Blackstone Publishing	\$5,994.79
Prenax (magazines)	\$5,518.32
GovConnection (computers)	\$5,139.68
W.B. Mason (supplies)	\$4,175.98
DMH Electrical	\$3,710.10

Southwick Zoo	\$3,630.00
Drummey Rosane Anderson, Architects (testing)	\$3,540.00
Eversource	\$3,376.13
National Grid (electricity)	\$3,010.23
Tutor.com (database)	\$3,000.00
Staples Advantage (supplies)	\$2,756.64
Gale (large print books)	\$2,672.83
Recorded Books (Artistworks database)	\$2,500.00
Xerox Corporation (copier lease)	\$2,486.22
The Creative Company (books)	\$2,482.00
Allison Cusher	\$2,244.83
iVerse Media, LLC (ComicsPlus)	\$2,000.00
T-Mobile	\$1,896.20
Town of Shrewsbury (Worcester T&G online)	\$1,872.45
Scholastic (BookFlix database)	\$1,715.00
Recorded Books (materials)	\$1,660.55
Worcester Telegram and Gazette	\$1,579.81
Town of Grafton (sewer)	\$1,483.77
Plymouth Rocket (software)	\$1,450.00
Linda Casey (landscaping)	\$1,200.00
Crystal Entertainment (Fun in the Sun)	\$1,200.00
TruGreen	\$1,127.32
Garaventa (elevator inspection)	\$1,075.00
Influx (website)	\$1,000.00

Respectfully submitted,



Elizabeth S. Gallaway, Library Director

REPORT OF THE NELSON MEMORIAL PARKS & LIBRARY TRUSTEES

The Trustees meet as needed at 7:00 p.m. in the library building. The trustee's responsibilities are to manage the land, buildings and other assets donated to the town by Charles Nelson.

The park is in constant use throughout the spring, summer & fall; the Grafton Girls Softball League plays regular games as well as hosting three to four tournaments a year, the Grafton Women's Softball League plays on Sunday evenings throughout the summer, there are various town recreation department programs during summer morning hours, and a flag football league holds their season in the fall.

The meeting room is host to the Brownies, Girl Scouts, Cub Scouts, the Grafton Historical Society, Town's Democratic Committee, and a variety of other local groups for meetings. The library is open Tuesday & Thursday from 1 pm to 7 pm and Saturday from 11 am to 2 pm. It is fully & successfully staffed by volunteers for the past several years. We have a full complement of books for loan, simply visit the library, get a card and read & borrow away!

This coming year we will continue to work on ways to improve and manage the park, while continuing to meet the demands of a growing group of local leagues and groups.

We'd like to thank our two grounds keepers Bob Donahue and Tom Hanesbury for the great job they do keeping our park & buildings in fantastic shape and Rosemary Haseltine for her many years of service as a Trustee.

Respectfully submitted,

Trustees,
William Kuck
Bridgett Webber
J. Roger Currier, Jr.

Nelson Park & Library Trustees
Expenses of the trust this past year:

NStar/Eversource	\$ 2,001.76
National Grid	\$ 650.17
Kearsarge Master Tenant LLC	\$ 1,307.32
New Horizon Communications	\$ 802.94
Gauvin Supply, INC.	\$ 2,002.05
Grafton Water District	\$ 72.92
Koopman Lumber	\$ 1,501.60
Charter Communications	\$ 719.88
Lipinski & Sons	\$ 568.98
Holden Landmark	\$ 34.00
O'Connell Fire Protection	\$ 64.60
Staples	\$ 559.36
M E Obrien & Sons	\$ 605.32
Roger Currier	\$ 6.82
Total	\$ 10,338.36

REPORT OF THE INSPECTOR OF ANIMALS

The following is a summary of the inspections conducted and reported by the Inspector of Animals for the calendar year of 2018. These inspections were carried out in the months of October, November, and December.

The purpose of these inspections is to provide the Massachusetts Dept. of Agriculture with a detailed accounting of animals located in the town of Grafton. I report on the condition of the animal and the conditions which surround them. In particular, the inspector looks for three basic things; adequate shelter, food, and water. Although some animals, such as horses and cattle do not require a great deal of shelter, provisions should be made during severe weather. The general conditions and appearance of there habitat tells a great deal as to the well being of the animals looked at. It is worth noting, that all animals inspected were in good general condition. This report does not include dogs and cats. I mainly deal with farm animals.

There are several diseases which can be transmitted by the animals we come in contact with, Rabies being of major concern. We should not limit our concern only to dogs when we speak of rabies. Cats are very high on the list of animals that can transmit rabies. The easiest way to prevent transmittal of rabies is to have your animals vaccinated and checked on an annual basis.

Wild animals should all be suspect, especially if they are acting in an unusual manner. As we continue to invade our wild animal's habitat, they become more aggressive in there actions. Again, I will caution you concerning the feeding of wild animals. **The wild animal you feed just may become your new pet.** If any animal is acting in a suspicious manner, it should be reported to the Selectman's office. The following is a summary of the known animal population in the Town of Grafton. This summary as you can see does not cover dogs or cats.

CATTLE	
DAIRY	35
BEEF	51
GOATS	5
SHEEP	63
SWINE	443
LLAMAS/ALPACA	7
EQUINE	
HORSES/PONIES	184
MULE/DONKEY	4
CHICKENS	274
BISON	1

Respectfully submitted,

John L. Carlson, Inspector of Animals

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works is comprised of Administration, Engineering, Highway, Parks & Cemetery, Fleet Maintenance, Sanitation and Street Lighting.

The Public Works Department is responsible for all endeavors relating to planning, designing, operating, maintaining and managing public ways, shade trees, fleet maintenance, sanitation and snow & ice operation. The Department also provides motor equipment maintenance services to all Town Departments and limited maintenance and repair for Town owned facilities. The goal of the Department is to provide cost effective and efficient services to the residents of the Town with commensurate budget levels, and to maintain compliance with all applicable laws and regulations.

The Highway Division maintained 110 miles of roadway including, but not limited to pavement repairs, catch basin cleaning and repair, storm drain installations and repair, street sweeping, street and regulatory signage installation & replacement and snow and ice control.

The DPW was able to service and clean out catch basins using Department owned equipment. A total of 26 catch basins were repaired, 7 catch basins were rebuilt and all were cleaned. In addition, DPW added 300 feet of berm.

The Department serviced and filled 2178 potholes throughout the Town. The Staff maintained all traffic pavement markings on Town roads which included 120,000 linear feet of centerline and 155,000 linear feet of edge lines, 72 crosswalks, 261 stop lines and all 'school zone' markings. 46 street signs were repaired by the DPW staff.

The Department continues to provide grass mowing services for the Municipal Center, Police Station and other Town owned locations. The Department mows approximately 18.50 acres throughout the Town. 117 hazardous trees around Town were removed. Of which 94 were done by a contractor and 23 were removed by Public Works staff. Over 110 trees were trimmed and 12 new trees were planted.

We continue to oversee and maintain the recycling center at the DPW highway garage. To better serve the public's needs, a second cardboard container has been added. The Town's brush dump, located on Millbury Street, is also maintained by the DPW staff. In an effort to encourage recycling, we also make available composting bins to Town residents at very favorable prices through a contract the Town has with the state.

We assisted the Recreation Department with the installation and removal of the docks at Silver Lake in addition to other projects at that location. The Department also provided miscellaneous services and assistance to various Town Departments and community groups with their activities.

Our inventory includes:

8 Large 6-wheel dump trucks (one with a catch basin cleaner)

1 Ten wheel dump truck

5 One ton trucks with dump bodies

3 Sidewalk machines (with attachments)
 3 Zero turn mowers
 3 Loaders
 2 Message boards
 1 Street sweeper
 1 Fork truck
 1 Tree chipper
 1 Asphalt hot box
 1 Tow behind air compressor
 1 Backhoe

For winter snow plow operations:

21 Hired contractors
 4 Sewer Department trucks
 3 Cemetery trucks
 All Highway Equipment

Respectfully submitted,

Kevin Gallagher
 Highway Superintendent

EXPENSES OVER \$1,000.00

J. Freeman, Inc.	\$1,030.00
Cintas Corp.	\$1,066.64
J.C. Madigan, Inc.	\$1,106.45
Holden Landmark Corporation	\$1,207.00
Tri State Truck Center, Inc.	\$1,263.07
Montage Enterprises Inc.	\$1,331.63
Boston Lawnmower Co.	\$1,399.92
Hillview Equipment Leasing Co.	\$1,400.00
Bigelow Electrical	\$1,485.00
Fuel Management Services, Inc.	\$1,527.50
Schmidt Equipment Inc.	\$1,670.53
Masterman's Industrial Safety	\$1,701.05
W.B. Mason Co.	\$1,848.91
C.N. Wood Company, Inc.	\$1,866.96
Superior Industrial Products, Inc.	\$1,974.50
Camosse Masonry Supply	\$2,009.45
Howard P. Fairfield, Inc.	\$2,025.82
D.M.H. Electrical	\$2,175.00
Imperial Ford Corp.	\$2,287.36
Airgas East	\$2,503.39
Verizon Wireless	\$2,544.25
Perma-Line Corp. of New England	\$2,866.00

Ballard Mack Sales & Service	\$2,953.12
Pete's Tire Barns Inc.	\$3,314.72
Birchlers Automotive, Inc.	\$3,463.75
Gauvin Supply Company, Inc.	\$3,516.48
Koopman Lumber Company, Inc.	\$3,571.61
Michael Murphy (Snap-On)	\$3,740.40
National Grid	\$3,751.49
Zep Sales & Service	\$3,930.91
Franklin Paint Company, Inc.	\$4,006.40
AMR Auto Holding FA, LLC	\$4,050.10
Commonwealth of Mass, DOR	\$4,104.76
Royco Distributors	\$4,259.38
UniFirst Corporation	\$4,405.35
Visi-Flash Rentals Eastern, Inc.	\$4,453.40
NStar Gas Company	\$4,530.00
Kearsarge Master Tenant LLC	\$4,769.04
Constellation Energy Services	\$4,889.40
Muni-Tech, Inc.	\$5,476.06
Lawson Products, Inc.	\$5,623.53
Renaud HVAC & Controls, Inc.	\$5,969.30
Grafton Police Department	\$6,085.50
Minuteman Trucks, Inc.	\$6,506.15
Southworth-Milton, Inc.	\$8,248.99
Aggregate Industries	\$10,079.23
Raps Auto Parts Supply, Inc.	\$12,138.14
Spring Rebuilders Inc.	\$12,181.78
Hi-Way Safety Systems, Inc.	\$15,621.65
Northeastern Tree Service, Inc.	\$82,600.00

REPORT OF THE CEMETERY AND PARKS DEPARTMENT

The Cemetery Department maintains a year round schedule providing a wide variety of services, up-keep and maintenance for the Town Common as well as the Town's three cemeteries and six recreational fields and parks.

Cemeteries

Riverside Cemetery: In Riverside there were 11 burials and 12 graves sold. Two new trees were planted (a Flowering Pear and an Apple tree) near the border of expansion. Approximately fifty feet of underground water lines were replaced and a new pressure regulator was installed.

Pine Grove Cemetery: At Pine Grove there were 32 burials this past year and 31 graves sold. A new flowering Cherry tree was planted and a large Oak tree was removed. Pine Grove is renovating the turf in the expansion to a Matrix Tall Fescue blend. This not only makes for better looking grass, but also aids in conservation efforts as well as drought resistance.

Fairview Cemetery: Fairview had 27 burials this past year and 31 graves were sold. This year 2 large Oak trees were removed and a section of iron fence was repaired due to a motor vehicle accident.

Parks

All Town fields and park grounds are groomed and maintained on a weekly basis. The following parks had a few extras:

Airport Park: A playground structure was removed in anticipation of a new ADA compliant structure. Grounds at Airport Park were overseeded, dethatched and aerated.

Ferry Street Park: A new sun-shade structure was put in and this past winter Ferry Street was host to a successful Town wide ice skating party. The grounds were also overseeded and aerated.

Norcross Park: All trees at Norcross were trimmed to increase airflow and prevent limb rubbing. The parking lot fence was replaced. The grounds were overseeded.

Riverview Park: The turf at Riverview is being renovated to a Matrix Tall Fescue. The parking lot was regraded and sections of the parking lot fence were repaired or replaced. The pump in the control panel was replaced.

Brookmeadow Park: The grounds were overseeded with Matrix Tall Fescue. The grounds were also aerated.

Mill Villages Park: Mill Villages is now the new home to Grafton's 5400 sq. ft. ice rink. One of the benches was replaced. The grounds were overseeded with Matrix Tall Fescue. The grounds were also aerated.

Grafton Town Common

The Common's perimeter fence was repainted. A Flowering Dogwood tree was planted for a Recreation Department dedication. The Vietnam War memorial had new brickwork

installed. Additionally, the brickwork around the gazebo was leveled creating a smoother walking surface. The Grafton Common grounds were overseeded, dethatched and aerated.

In a special dedication ceremony, the new Pavilion at Mill Villages Park was named in honor of longtime Grafton resident Phil Gauthier.

Respectfully submitted,

Daryl Roberts
Superintendent of Cemetery and Parks

EXPENSES OVER \$1,000.00

Site Specifics, LLC	\$1,019.50
M.E. O'Brien & Sons, Inc.....	\$1,041.05
UniFirst Corporation	\$1,050.10
Neighborhood Car Care	\$1,087.22
Bob's Auto Supply	\$1,231.41
Lawson Products, Inc.....	\$1,771.94
Koopman Lumber Company, Inc.....	\$1,980.06
Harrell's, Inc	\$2,078.20
Verizon	\$2,363.42
SiteOne Landscape Supply.....	\$2,727.13
Bay State Pump Company, Inc	\$3,079.80
Chase/Harris Corporation.....	\$3,445.00
Cook Forest Products, Inc.....	\$4,050.00
Gauvin Supply Company, Inc.....	\$4,254.96
TruGreen Chemlawn	\$5,812.58
Northeastern Tree Service, Inc	\$12,460.00

REPORT OF THE GRAFTON RECREATION COMMISSION

This report of the Grafton Recreation Commission is based on activities during the calendar year January 1, 2018 through December 31, 2018. The Commission meets the first Monday of every month at 7:00pm at the Grafton Memorial Municipal Center. In addition, the Commissioners and Director attend other department meetings, seminars and conferences.

The Recreation Department continues to offer a wide variety of activities and expanding its offerings to include more tot programs, adult education programs, and adult fitness programs, totaling 252 program options with close to 3,000 participants.

More new offerings and programs were launched this year including free day passes to Tower Hill Botanic Garden in Boylston, free day passes to DCR State Parks, free snow shoe rentals, a snowshoeing class, a basic gardening class taught by Ruth Houlden of Houlden Farms, and a tot play group for ages 0 – 4.

The crowd-pleasing Concerts on the Common series returned for six weeks in July and August as did the Movies in the Park, with two events at Mill Villages Park and one event on the Common on Halloween, both with support from local businesses.

Grafton Celebrates the Holidays returned for its 23rd year and over 40 stops were offered throughout the day at the numerous businesses in town. The rain cancelled the petting zoo and horse drawn wagon rides but a festive trolley, which many enjoyed, replaced the school bus shuttle from last year and ran loops from the high school to the Common to Koopman's Plaza to easily access the most popular stops. The department also once again assisted in the collection of toys along with Savers Bank, and the Grafton Fire Department for the Grafton Food Bank to distribute to children in town.

Other popular recurring events throughout the year were the 29th Annual Grafton Gazebo Road Race in May which benefits our children's scholarship fund, Big Truck Day in June, Fun in the Sun in July that is held in conjunction with the library, and a Scarecrow Contest in September which was held this year during the Apple Pie Social put on by the Congregational Church.

Have you visited one of our 5 playgrounds? In the fall, we renovated the Perry Hill playground by replacing the main structure and adding more swings. At the Ferry St. playground, we put in a shade canopy and we have plans in the summer of 2019 to install a new structure at the Airport Rd. playground.

Silver Lake Beach also received some much needed repairs and equipment with Capital Improvement funds; the boathouse roof and restroom toilets were replaced, a retaining wall was installed, a new oven, refrigerator, and freezer were purchased, and the snackbar roof will be redone in 2019 to complete the project.

It's encouraged to follow the department on Facebook and to visit GraftonRec.com often for the latest news and updates.

Many volunteers help chaperone and run these programs and events and a big thank you goes out to them as these programs wouldn't run without them.

PAYMENTS IN EXCESS OF \$1,000

Repair and Maintenance

- Holliston Sand: \$2,521.78
- Michael Jackson: \$1,700.00
- Microbac Laboratories: \$1,295.00
- Site Specifics: \$1,019.50
- Solitude Lake Management: \$2,450.00

Communications:

- Michael Morris: \$3,100.00

Office/Other Supplies

- WB Mason: \$1,893.54

Other Supplies

- Marine Rescue Products: \$2,462.60

Respectfully submitted,

Kristen Belanger, Chair and Open Space and Recreation Committee Representative

Kayla Cushman

Stephen Crowley

Gina Dalan

Dawn Geoffroy, Community Preservation Committee Representative

REPORT OF THE BOARD OF REGISTRARS

Submitted herewith is the report of the Registrars of Voters from January 1, 2018 through December 31, 2018.

It was a busy year for voting in Grafton! Three elections were held along with Early Voting in 2018. 1,667 registered voters cast ballots in the Town Election on May 15, 2018. After a contentious race for the one open seat on the Board of Selectmen, candidate Edward Prisby won. Peter Carlson and Laura Often were re-elected for three year terms for School Committee. Michael Scully and Robert Hassinger reclaimed the two open seats for Planning Board. The Library Trustees had three seats open for three year terms that Douglas Bowman and Aaron Vandesteen were reelected, along with first time candidate, Martina Arndt. Interim Town Clerk, Kandy Lavallee won for Town Clerk and new comer John Kelley took the seat on the Housing Authority. The ballot also contained questions to pass changes to the Charter as proposed by the Charter Review Committee.

The State Primary Election in September brought out 1,044 registered voters to elect party candidates for Senator, Governor, Representative and several other district candidates. The new Dominion ImageCast Voting machines were introduced to voters at the polls. The transition happened effortlessly with little to no impact on voters.

This year's State Election on November 4 also included Early Voting hours that began on October 22 through November 2. All voters, regardless of which precinct they resided in, reported to the Municipal Center Gym to cast their ballots and poll pads were used to check in voters instead of paper voting lists. Early voting hours were conducted the same hours as the Town Clerk's office, with the addition of one Saturday for four hours. Of the 12,997 registered voters eligible to vote in the election, 2,747 voters cast their ballots early, or approximately 21% of the voters, helping reduce the impact of foot traffic at the polls.

Persons registered to vote in the office, by mail and on line through the Secretary of State's website at <https://www.sec.state.ma.us/OVR>. The total number of registered voters in Grafton on December 31, 2017 was 18,023.

The Board of Registrars is down by one member. This member would have to be a registered Democrat. If you are a registered voter who is enrolled in the Democratic party (you cannot be Unenrolled) and you would like to become a member of the Board of Registrars, please go to the Boards & Committee Information Center of the Town website (www.grafton-ma.gov) and submit your application. Or call the Town Clerk's office (508-839-5335 ext. 1195) and we will answer any questions you may have about the Board of Registrars.

**FINANCIAL REPORT OF THE BOARD OF
REGISTRARS**

Appropriations:

	Salaries & Wages	\$6,475.00
	Overtime	1,500.00
	Expenses	14,000.00
Total		\$7,975.00

Total Expended	\$6,818.63
Unexpended	\$ 1,156.37

Extended	
Polling Hours	\$7,695.17
Total Expended	\$0.00
Unexpended	\$7,695.17

**Payments in excess of
\$1,000.00**

LHS Associates	\$10,060.65
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Respectfully submitted,

Kandy L. Lavallee, Town Clerk
Justin A Phillips
Elizabeth MacDonald

REPORT OF THE SCHOOL COMMITTEE

The following report highlights the accomplishments of the Grafton School District and the School Committee for the 2018 fiscal year. The School Committee would like to thank the residents of Grafton for their consistent and unwavering support of our students, staff, and leadership team.

Grafton Public Schools Vision

We believe that the Grafton Public Schools is an evolving and responsive community. We provide an interactive learning environment that ensures academic excellence and social responsibility. Our instructional programs foster personal integrity and the critical thinking necessary for global citizenship. We empower our students to be active participants who thrive in an ever-changing world.

Theory of Action

The Grafton Public Schools will exceed the needs of all students by promoting exceptional instruction and the growth of all educators through collaboration, a rich and interconnected curriculum, and instructional supports.

Strategic Objectives

The district has identified three strategic objectives in the areas of content, instruction, and collaboration to support our vision. All of our decisions and actions align with these strategic objectives and guide school improvement and professional practice goals.

- Content: We will ensure that every student has access to rich, high-quality content.
- Instruction: Instruction will be differentiated, informed by evidence of student learning, collaborative, defined by high levels of student engagement, and focused on continual growth.
- Collaboration: Educators will work together to exceed the needs of all students.

Grafton Public School Highlights

Over the past year, the school district has continued to experience great educational success:

- The district created a Strategic Plan. The plan defines our priorities in the short term while allowing for expansion to ensure continual progress which includes fostering the development of flexible and innovative learning environments, maximizing community engagement, expanding authentic learning experiences and assessments for all students, increasing personalized learning, and fostering social-emotional learning.
- Initiatives for expanding Social-Emotional Learning (SEL) programming were a focus for 2018. For example, the district offered SEL programs during six in-service professional development days and faculty meetings; a book study throughout the district; Grafton Middle School implemented One Grafton and a Suicide Prevention Program; Grafton High School implemented GHS Reset days, a Wellness Fair, and bi-weekly advisory lessons; and North Street

Elementary School increased classroom SEL libraries, implemented a peer interaction survey, and created common expectations and positive reinforcements.

- The district's MCAS scores continued to achieve above the state average across all academic disciplines. The district saw moderate to high student growth across all grade levels in ELA and Math.
- District Professional Development programming included six impactful practice groups focusing on instructional strategies; K-6 implementation of Project Read Written Expression; K-12 revision of social studies standards; 10-15 curriculum projects by Summer Academy; and six in-service days focused on growth mindset, bias/beliefs, and the five social-emotional competencies.
- The District Technology Department rolled out Schoology at Grafton Middle School and Grafton High School for the teachers and students, opened Schoology's parent portal this fall at GHS, implemented Xerox Follow Me Printing throughout the district, participated in the E-Rate Program which allowed the district to increase internet speed with a cost saving of \$40,000, added Chromebook carts which will allow testing of an entire grade and session at one time, and increased Wi-Fi capabilities in all the schools.
- The Human Resources Department welcomed 17 professional staff and 28 support staff members. The New Teacher Orientation, Mentor Training, and Substitute Teacher Orientation programs continue to play a pivotal role in staff success.
- The Special Education Department made a significant investment in the special education programming and services to provide a continuum of services for all of our students, keeping out-of-district costs down, including creating a new Life Skills classroom at Grafton Middle School.
- Grafton High School (GHS) implemented a new integrated math curriculum. GHS also explored other authentic assessments, including eliminating midterms and finals. The last week of school will be a year-end celebration of student and adult learning.
- Grafton Middle School (GMS) continued to strengthen the curriculum by implementing the STEM Club for Girls and the Engineering Club in the 3 C's (continuity, collaboration and choice); fostering student agency by creating robust choices for student learning in ELA; and piloting the Google Expedition Augmented Reality program.
- North Street Elementary School (NSES) implemented a rich and interconnected curriculum, such as sharing Math Quick References with families and researching visible learning practices (Hattie). NSES also focused on authentic learning, which includes cube conversations and 3 act problem-solving. It expanded to include the physical building with the creation of the Bren Bataclan mural, multiplication stairs, garden ideas, and read and run stars.
- Millbury Street Elementary School (MSES) continued to promote authentic learning through various activities such as the engineered-based Project Arcade, science-based Blanding's Turtle Headstarting Program, the math-based Stock Market Game, and the problem-solving computer-based Ozobots.
- North Grafton Elementary School (NGES) continued to research and integrate STEAM connections for students. For example, Student EdCamp involved teachers and community members sharing different interests and ideas, providing hands-on learning experiences to the students in new, innovative ways and promoting student agency.

- South Grafton Elementary School (SGES) continued to improve communication with families and the community using technology. The school also concentrated on supporting student and faculty wellness through established programs while investigating new means of support within and outside of the school day. Mrs. Parker implemented the Golden Ticket project which helped build positive behavior.
- The district started the Helping Hands Fund, which accepts donations for students who need assistance affording breakfast and lunch in school. The district also approved a Sliding Scale that will help lower preschool costs for struggling families.

Fiscal Update

The Grafton School Committee and the Grafton Public School leadership and staff would like to thank the Town of Grafton for their continuous support of quality educational programs. The budget is founded on the desire to maintain class sizes, foster student opportunities, and provide specialized programming, despite lower than expected state funding and unanticipated special education costs.

Grafton spent \$12,200 per pupil, the ninth lowest in the state. The state average is \$15,956 per-pupil. Despite the low per-pupil spending, the district consistently demonstrates strong performances in all areas and is highly competitive with neighboring communities.

The override funding was intended to place the school district at the low end of stable funding through 2019. We were able to achieve our goals for class sizes, student opportunities, and specialized programming. The stability of the Grafton Public Schools is being tested by rising special education costs, rising insurance costs, and below-expected state and town funding. Any one of these variables in isolation could be dealt with adequately. However, all three variables occurring simultaneously will negatively affect the budget and pose great challenges to the school district's ability to provide a stable level of education to students in 2019 and beyond.

Enrollment

Grafton projects stable enrollment, which has not been seen in the past twenty years. Student movement into and out of the school district continually fluctuates. Through economies of scale, we are able to absorb increases and maintain comparatively low class sizes. For the most part, it is fairly predictable and manageable. However, we cannot predict the number of students who move into the school district with special needs. These needs include, but are not limited to, English not spoken as a primary language and the need for additional special education services. Another area of significant changeability is at the preschool level. Our preschool program is driven by the number of students who require special education services at three years of age. There has been a significant and consistent rise in the number of preschool students with needs. Over the past three years, we have had to double our number of preschool classes to meet this growing need.

District Personnel

In 2018, we welcomed 17 professional staff members, and we said goodbye to six retirees:

Deborah Cote, Science teacher for 22 years at Grafton High School

Terri Gerhardt, Science teacher for 29 years at Grafton Middle School

Gail Berardi, Instructional Assistant and Behavioral Learning Assistant for 20 years at South Grafton Elementary School

Carol Wahlgren, support staff for over 25 years within the Grafton public schools

Sue Howell, Reading teacher and then literary specialist for 10 years at Grafton Middle School and then North Street School

Christine Papzian, First Grade teacher for 17 years at North Grafton Elementary School

All of our retirees contributed greatly to the Grafton Public Schools, positively impacting the lives of thousands of our students over their careers. It is the dedication of our district personnel, as exemplified by our retirees, that makes our district an excellent school system for our students.

Ongoing School Committee Work

Policies. A prime responsibility of the School Committee is to review, revise, and write policies that are aligned to current state and federal laws and regulations. Therefore, the Committee systematically reviews the policy manual, which can be found online on our Grafton Public Schools policy webpage at: <https://www.graftonps.org/Page/2457>

One significant policy update was the Homework Policy. Educators will design homework that is meaningful, manageable, and developmentally appropriate. Homework is to be given for the following purposes for learning: reading, preparing, check for understanding, practice, and/or extension.

Some other policies that were reviewed and/or revised in 2018 included: Section G-Personnel: Job Vacancies, Certification Requirement, Staff Hiring, Orientation and Induction, Staff Development, Discrimination, Harassment and Bullying, Evaluation of Administrators, Equal Employment Opportunity, Staff Health/Health Examinations, Personnel Records, Professional Staff Salary Schedules Section I-Instruction: Homework Policy, Request for Home Education Plan Section J-Students: Education Opportunities for Children in Foster Care and for Military Children, Student Attendance K-12, Alcohol/Drug Possession or Use by Students, Behavior Code of Conduct, Employment of Principals, Tests Examinations.

Later Start Times Sub-Committee. A Later Start Time (LST) subcommittee, made up of administrators, teachers, parents, and students, was created to investigate the benefits and impact of later start times for our secondary students. Current research supports the benefits to student learning and well-being. Later start times would also have an impact on areas such as costs, families, and staff. A survey will be created to help guide the subcommittee's decisions. Due to the complex nature of changing start times, the subcommittee will continue to meet to further study local implications if a change were to be proposed.

Membership. The School Committee believes strongly in creating opportunities for student leadership and engaging student agency and voice. Therefore, we ask student

representatives to participate and contribute to School Committee discussions. For the 2017-2018 school year, we were fortunate to have two student representatives from Grafton High School as participating members at our meetings: Stella Baskowski and Anja Dickmann. In 2018-2019, we welcomed new member, Tyler Concaugh. Our student representatives continue to be an asset to the committee by bringing a student perspective to our district conversations.

Grafton has a long, proud history of providing excellent educational experiences for students. As a school system, we are continuously striving to ensure that our students are well-prepared for the challenges of the 21st century. On behalf of the entire school district, we want to thank the community for continually supporting the Grafton Public Schools.

Respectfully submitted,

Jennifer O. Connelly
Secretary

School Vendors FY2018 Over 999.99	Amount
AA TRANSPORTATION CO INC	\$1,492,129.72
WHITSONS NEW ENGLAND, INC.	\$746,474.19
TRAVELERS TRANSIT, INC.	\$553,538.07
FRENCH RIVER EDUCATION CENTER	\$436,996.70
PERKINS SCHOOL FOR THE BLIND	\$285,969.67
LEARNING CENTER FOR THE DEAF	\$231,951.74
ASSABET VALLEY COLLABORATIVE	\$184,461.97
SOUTHERN WORCESTER COUNTY	\$165,183.24
CENTRAL MA COLLABORATIVE	\$160,703.53
APPLE INC	\$149,061.14
KS MT SOLAR 1 LLC.	\$144,756.24
CONSTELLATION ENERGY SERVICES, INC.	\$134,309.91
KEARSARGE MASTER TENANT LLC	\$122,650.38
MARK'S TRANSPORTATION	\$117,010.00
PC-PLUS TECHNOLOGIES, INC.	\$107,436.50
NASHOBA LEARNING GROUP, INC.	\$105,920.61
CROSSROADS SCHOOL, INC.	\$105,361.20
HILLYARD-ROVIC	\$104,538.31
TRUSTEES OF BOSTON COLLEGE	\$88,717.86
THE MARGARET GIFFORD SCHOOL	\$85,731.39
RENAUD HVAC & CONTROLS, INC.	\$79,863.80
NSTAR GAS COMPANY	\$78,995.58
XEROX FINANCIAL SERVICES	\$77,721.05
CENTER FOR APPLIED BEHAVIORIAL INSTRUCTIONS	\$74,303.46
W. B. MASON CO	\$72,132.99
GRAFTON WATER DISTRICT	\$70,729.14
LANDMARK SCHOOL	\$59,354.80
NATIONAL GRID	\$59,320.36
PAGE CONTRACTING INC.	\$58,335.00
AMAZON.COM LLC	\$52,521.57
SEVERIN INTERMEDIATE HOLDINGS, LLC.	\$51,715.76
WINDSTREAM CORPORATION	\$44,810.37
LEARNING PREP SCHOOL	\$42,253.20
TOWN OF BELLINGHAM	\$41,900.40
HUB TECHNICAL SERVICES, LLC.	\$39,359.11
MCLEAN HOSPITAL CORPORATION	\$38,547.30
MHQ, INC.	\$37,040.48
CIT	\$36,385.38
RIVERSIDE COMMUNITY CARE, INC.	\$35,844.85
MIRICK O'CONNELL	\$35,000.45
WAYSIDE YOUTH & FAMILY SUPPORT NETWORK, INC.	\$33,984.90
VALLEY COMMUNICATION SYSTEMS	\$33,905.33
DOCTOR FRANKLIN PERKINS SCHOOL	\$32,785.02

LIPINSKI & SONS ELECTRICAL CONTRACTOR	\$32,582.02
GLENNEAGLE L.L.C	\$29,743.05
CONNECTICUT BUSINESS SYSTEMS, INC.	\$28,700.85
WORCESTER ELEVATOR CO INC	\$28,356.50
GOVCONNECTION, INC.	\$27,623.36
WILSON LANGUAGE TRAINING CORP	\$24,499.92
JUSTICE RESOURCE INSTITUTE, INC.	\$23,540.16
TITAN ROOFING, INC.	\$23,467.48
INDUSTRIAL CLEANING PRODUCTS	\$23,048.50
DELL MARKETING L. P.	\$22,718.65
CONTRACT PAPER GROUP, INC.	\$21,730.00
CDI COMPUTERS (US) CORP	\$21,395.26
SIEMENS	\$21,234.82
FACILITY MANAGEMENT CORP	\$21,217.00
MURPHY, HESSE, TOOMEY & LEHANE	\$20,864.99
FOLLETT SCHOOL SOLUTIONS, INC.	\$20,237.39
RICOH AMERICAS CORPORATION	\$19,751.64
BCM CONTROLS CORPORATION	\$18,904.49
BI-COUNTY COLLABORATIVE	\$18,600.00
FRONTLINE TECHNOLOGIES GROUP, LLC.	\$18,507.66
AMERICAN COMMERCIAL APPLIANCE, INC.	\$17,627.45
GIBNEY SALES & RECONDITONING OF ATHLETIC EQUIPMENT	\$17,299.26
GAMSJAGER, DONALD	\$17,108.00
TOWN OF GRAFTON	\$16,830.00
KOOPMAN LUMBER CO INC	\$16,455.51
KAMCO SUPPLY CORP OF BOSTON	\$15,766.01
CAMBIUM LEARNING	\$15,158.95
MASS INSIGHT EDUCATION AND RESEARCH INSTITUTE, INC	\$15,000.00
SHARMA, MAHESH C.	\$14,627.00
INTEGRA NETWORK SERVICES LLC	\$14,439.38
VERIZON	\$13,638.37
LANNON, DANIEL F	\$13,432.48
G & L PLUMBING INC	\$12,863.06
GRAINGER	\$12,562.01
BAYSTATE INTERPRTERS, INC.	\$12,542.36
WESTERMAN STORE EQUIPMENT INC	\$12,195.00
LANGUAGE CIRCLE ENTERPRISES, INC.	\$11,665.00
RANSFORD PEST CONTROL INC	\$11,645.00
ARCADIS U.S. INC.	\$11,639.00
HOME DEPOT CREDIT SERVICES	\$11,591.95
WAGNER, SHAWN M	\$11,500.00
WORCESTER CENTER FOR THE	\$11,180.45
NCS PEARSON, INC.	\$11,162.49
BLACKBOARD INC.	\$11,147.64

PREVELIGE, SARAH ANN	\$10,650.00
VHS, INC.	\$10,475.00
REALLY GOOD STUFF, INC.	\$10,462.18
SCHOOL SPECIALTY INC	\$10,410.98
WILLIAM V. MACGILL & CO.	\$10,371.38
STAPLES CONTRACT & COMMERCIAL, INC.	\$9,879.36
PITNEY BOWES	\$9,457.41
SCHOLOGY, INC.	\$9,320.50
LIBERTY FIRE PROTECTION, INC.	\$9,022.38
AUTOMATED LOGIC CONTRACTING SERVICES	\$8,980.00
RUBICON WEST, INC.	\$8,837.00
KOREL CONTROLS, INC.	\$8,780.00
UNITED RENTALS (NORTH AMERICA), INC.	\$8,337.91
MASS SECONDARY SCHOOL ADMIN	\$8,167.00
LEVEL DATA, INC.	\$8,143.24
MAXIM HEALTHCARE SERVICES, INC.	\$7,800.00
ACE TEMPERATURE CONTROL, INC.	\$7,782.00
PROFESSIONAL SOFTWARE FOR NURSES, INC.	\$7,705.00
BRAINPOP	\$7,690.00
CENGAGE LEARNING	\$7,650.01
MASS ASSOC OF SCHOOL COMMITTEE	\$7,419.00
NORTHEASTERN TREE SERVICE INC.	\$7,340.00
CENTER FOR RESPONSIVE SCHOOLS, INC.	\$7,303.60
MACMILLAN HOLDING LLC	\$7,253.87
CAM OFFICE SERVICES	\$7,066.42
GANDER PUBLISHING	\$6,965.21
J.C. KADY BUILDERS, INC.	\$6,887.56
JAMF SOFTWARE, LLC	\$6,776.00
WARD'S NATURAL SCIENCE EST.LLC	\$6,728.13
JOSEPH'S LOCK & SAFE CO., INC.	\$6,294.90
HORIZON INFO SERVICES, LLC.	\$6,192.00
DICK BLICK COMPANY	\$6,115.12
PROTECTION ONE ALARM	\$5,746.32
TOBII DYNAVox, LLC	\$5,624.70
SCHOOLS FOR CHILDRENS, INC.	\$5,480.66
PLAYCORE WISCONSIN	\$5,476.55
LAKE SHORE LEARNING MATERIALS	\$5,433.52
NEW HORIZON COMMUNICATIONS CORP	\$5,392.59
POWERSCHOOL GROUP, LLC.	\$5,337.67
MA INTERSCHOLASTIC ATHL.ASSOC.	\$5,300.00
AUBURN PUBLIC SCHOOLS	\$5,233.00
STOP & SHOP #057	\$5,206.18
NETCHEMIA/A PEOPLEADMIN COMPANY	\$5,071.50
MODERN LEARNER MEDIA, LLC	\$5,000.00

TOWN OF NORTHBRIDGE	\$5,000.00
COGSWELL SPRINKLER CO., INC	\$4,999.60
DEVEREUX FOUNDATION	\$4,997.74
LESLEY UNIVERSITY	\$4,970.00
NEW ENGLAND SPORTS FLOORS, LLC	\$4,914.00
LEDUC, KRISTINA	\$4,775.00
DRAIN-A-WAY	\$4,737.07
NEW ENGLAND PSYCHOLOGICAL ASSESSMENT CENTER, INC.	\$4,710.00
EI US LLC	\$4,704.33
HUSSEY SEATING COMPANY	\$4,700.00
BLACKSTONE VALLEY CHAMBER OF COMMERCE	\$4,683.00
ALL PHASE GLASS CORPORATION	\$4,647.60
PHONAK, INC.	\$4,602.07
MASS TEACHER'S RETIREMENT BOARD	\$4,524.00
M-F ATHLETIC COMPANY, INC.	\$4,499.00
NEW ENGLAND FACILITY SALES, INC.	\$4,372.00
PARKER ENVIRONMENTAL CORPORATION	\$4,319.06
RUGGED PROTECTION, LLC	\$4,276.18
RIDE RITE MEDI-VAN, INC.	\$4,250.00
DISCOVERY EDUCATION, INC.	\$4,200.00
KONE, INC.	\$4,098.33
PARTNERS INTERPRETING, LLC.	\$4,096.55
WACHUSETT REGIONAL SCHOOL DISTRICT	\$4,073.42
COLLINS, THOMAS H.	\$4,048.36
BEME WATER SYSTEMS SOLUTIONS, INC.	\$4,031.00
M.E. O'BRIEN & SONS INC.	\$4,015.37
SCANLON AND ASSOCIATES, LLC	\$4,000.00
SILVA, CHRISTOPHER A.	\$4,000.00
DAVID FRENCH MUSIC CO	\$3,995.02
NE ASSOC OF SCHOOLS & COLLEGES	\$3,845.00
ALERT SOLUTIONS, INC.	\$3,812.50
*	\$3,776.88
LET'S GO TECHNOLOGY, INC.	\$3,760.00
TRI-STAR SPORTSWEAR	\$3,597.10
BARNES & NOBLE	\$3,559.49
SITE SPECIFICS, LLC	\$3,545.59
AXIS INSURANCE COMPANY	\$3,500.00
LIEBERMAN, BENJAMIN L MD	\$3,378.50
UMASS MEMORIAL MED GROUP	\$3,378.50
HEARTLAND PAYMENT SYSTEMS, INC.	\$3,371.33
MENDON-UPTON REGIONAL SCHOOL DISTRICT	\$3,350.00
LOOKOUT SECURITY SYSTEMS, INC.	\$3,300.00
PEARSON EDUCATION	\$3,224.99
LIGHTHOUSE PRODUCTIONS, INC.	\$3,171.06

TURNITIN, LLC.	\$3,170.09
MASS ASSOC OF SCHOOL	\$3,130.00
JW PEPPER & SON	\$3,126.19
SUNSHINE SIGN CO INC	\$3,076.90
RISO, INC.	\$3,050.74
SONOVA USA INC.	\$3,040.00
NORTHBORO YOUTH HOCKEY PROGRAM	\$2,950.00
SCHOLASTIC INC.	\$2,917.47
RICOH USA, INC.	\$2,911.54
YOUTH OPPORTUNITIES UPHELD INC	\$2,861.71
CHISHOLM, JASON A.	\$2,692.00
MATHEMATICS VISION PROJECT, LLC	\$2,586.00
TOSHIBA BUSINESS SOLUTIONS (USA) INC.	\$2,544.36
HIGHFIELDS GOLF & COUNTRY CLUB	\$2,532.86
TOWN OF HOPEDALE	\$2,520.00
NEWSELA, INC.	\$2,495.00
LAVIOLETTE, JAMES G.	\$2,490.00
COMMONWEALTH OF MASS	\$2,455.00
ASCD	\$2,448.40
WAL-MART COMMUNITY BRC	\$2,438.43
LEXIA LEARNING SYSTEMS LLC	\$2,400.00
LTR TUTORING ASSOCIATES, LLC.	\$2,400.00
AGILE SPORTS TECHNOLOGIES, INC	\$2,399.00
US POSTAL SERVICE	\$2,397.55
NIXON COMPANY	\$2,396.50
MARRO III, JOHN	\$2,350.00
RIGOLI, SCOTT J.	\$2,300.00
CHASE/HARRIS CORP.	\$2,280.00
KAJEET, INC.	\$2,260.87
SHELDON, KENDRA J.	\$2,248.75
TEACHERS 21	\$2,190.00
MEDCO SUPPLY COMPANY	\$2,175.39
ACTION PUBLISHING, INC.	\$2,175.05
GEORGE GUERTIN TROPHY	\$2,123.80
MASS COMPUTER USING EDUCATORS	\$2,115.00
SUNBURST DIGITAL, INC.	\$2,099.85
S.A.J. FREEDMAN CORP	\$2,081.30
ACCEPT EDUCATION COLLABORATIVE	\$2,047.00
IBA PRINT SHOP	\$2,030.57
SOUTH GRAFTON WATER DISTRICT	\$1,995.00
MASS MUSIC EDUCATORS ASSOC. INC.	\$1,960.00
BUREAU OF EDUCATION & RESEARCH	\$1,932.00
GRAFTON PUBLIC SCHOOLS	\$1,930.00
PRO-ED	\$1,914.62

NORTHEASTERN UNIVERSITY	\$1,914.00
F. W. WEBB COMPANY	\$1,895.29
MIKE'S TRUCK SERVICE	\$1,887.93
GREENWOOD INDUSTRIES, INC.	\$1,867.34
NEW ENGLAND MEDICAL BILLING	\$1,861.42
ORIENTAL TRADING COMPANY, INC.	\$1,827.43
B & H FOTO & ELECTRONICS CORP.	\$1,823.68
BOX, INC.	\$1,800.00
ALL-STEEL FABRICATING CO INC	\$1,790.00
STANDARD ELECTRIC	\$1,790.00
RIBAS ASSOCIATES AND PUBLICATIONS, INC.	\$1,780.45
COMMONWEALTH OF MASS - DEPT OF EDUCATION	\$1,778.70
RAPS AUTO PARTS SUPPLY, INC	\$1,754.10
MERCEDES, BRIGITTE J	\$1,750.00
THINK SOCIAL PUBLISHING, INC.	\$1,734.21
INTERSTATE ALL BATTERY CENTER	\$1,730.00
HIGGINS OFFICE PRODUCTS	\$1,707.05
GRAFTON POLICE DEPARTMENT	\$1,696.00
CALIFORNIA STATE UNIVERSITY DOMINGUEZ HILLS	\$1,680.00
PEARSON EDUCATION	\$1,668.02
ACCO BRANDS USA LLC	\$1,636.17
REINKE, JOSEPH	\$1,635.44
GOPHER	\$1,632.14
U.S. ELECTRICAL SERVICES, INC.	\$1,614.27
QUILL CORPORATION	\$1,613.75
PERRY, FRANK	\$1,600.00
COLLABORATIVE FOR EDUCATIONAL SERVICES	\$1,580.00
SCHOOL TECH, INC.	\$1,563.30
MASSACHUSETTS DOWN SYNDROME CONGRESS	\$1,560.00
SEESAW LEARNING, INC.	\$1,550.00
VERIZON WIRELESS	\$1,524.87
DON JOHNSTON, INC.	\$1,512.00
DUGMORE & DUNCAN, INC.	\$1,495.83
CONCORP, INC.	\$1,452.50
CAROLINA BIOLOGICAL SUPPLY COMPANY	\$1,444.76
HOUGHTON MIFFLIN CO	\$1,429.89
HEINEMAN	\$1,407.50
STANDARD STATIONARY SUPPLY	\$1,378.81
KNM HOLDINGS, LLC.	\$1,369.00
GAUVIN SUPPLY COMPANY, INC.	\$1,360.03
RIDDELL/ALL AMERICAN SPORTS CORP	\$1,353.25
FRANKLIN PAINT CO INC	\$1,348.75
CHILD AND FAMILY PSYCHOLOGICAL SERVICES, PLLC	\$1,300.00
YMCA OF CENTRAL MASSACHUSETTS	\$1,296.00

CURTIS, GEORGE W	\$1,295.00
DEMCO, INC.	\$1,260.81
OKAPI EDUCATIONAL PUBLISHING, INC	\$1,249.60
JR. TECH, INC.	\$1,242.00
MASS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS, IN.	\$1,235.00
TODAYS CLASSROOM LLC	\$1,231.50
FIRST ARKANSAS BANK & TRUST	\$1,223.28
COMMONWEALTH OF MASSACHUSETTS	\$1,200.00
STADIUM THEATRE FOUNDATION	\$1,190.00
NATIONAL ART & SCHOOL SUPPLIES	\$1,177.24
SHRED-IT US JV LLC.	\$1,151.83
CHAMPIONS CHOICE INC.	\$1,131.00
CASCADE SCHOOL SUPPLIES INC	\$1,122.05
LIGHTSPEED TECHNOLOGIES, INC.	\$1,114.39
POSTMASTER, GRAFTON	\$1,099.00
PERREAULT NURSERIES	\$1,089.22
INFOBASE PUBLISHING	\$1,082.25
REMI FORTIN CONSTRUCTION CO, INC.	\$1,070.00
USI	\$1,069.96
RENAUD ELECTRIC & COMMUNICATIONS	\$1,064.38
TUFTS MEDICAL CENTER	\$1,058.73
SCHOOL DATEBOOKS, INC.	\$1,032.29
MCGRAW-HILL EDUCATION, INC.	\$1,024.40
WORCESTER SAND & GRAVEL CO INC	\$1,019.02
ROCHESTER 100 INC	\$1,007.50
BLUMER, IRWIN	\$1,000.00
CBS THERAPY	\$1,000.00
GREEN, ROBERTA ML	\$1,000.00

REPORT OF THE BOARD OF SEWER COMMISSIONERS

Susan Hunnewell-Duval was elected Chairman with David L. Therrien as Clerk and Gerald F. LeBlanc as the third member at the Board's Reorganizational Meeting held in August 2018.

Presently, the Sewer Department is staffed by Office Manager: Mary P. Murray, Chief Operator: Vincent J. Drago, Operators: Craig J Alex, Matthew M. Maynard, Carrie-Ann Cadrin and Superintendent of Sewers: Paul F. Cournoyer. The Board wishes to thank Maintenance Mechanic Michael P. Cadrin for his 35 years of dedicate service to the town and wish him well in his retirement.

The Board of Sewer Commissioners wishes to thank all our employees for their continued loyalty and outstanding performances. Thanks to their efforts, Grafton enjoys one of the most cost efficient and advanced treatment facilities in Massachusetts. It is a facility of which the town can be very proud. Again this year we had an excellent safety record, with no lost-time occurrences.

The Sewer Dept. continues to operate very efficiently, with a use rate of \$9.00/1000 gallons. In order to comply with the updated NPDES Permit (issued by the EPA and MADEP) discharge limits, the user rates will be adjusted annually for needed system upgrades and improvements. These upgrades and improvements have an estimated cost of \$45 million dollars. The treatment plant improvements and upgrades project which started in January 2016 and should be completed by June 2019 at a cost of \$40 million dollars. The Upgrades to the Arcadia and Worcester Street pump stations started in January 2019 and should be completed by October 2019 with an estimated cost of \$4 million dollars.

During the past year the wastewater collection system conveyed from the 4,500 service connections more than 700,000,000 gallons of wastewater. This wastewater traveled through 14 pump stations, more than 70 miles of gravity sewer main and 4 miles of pressure main to the treatment plant for an average daily flow of 2.04 million gallons.

The Board of Sewer Commissioners meets Mondays each month in the Sewer Department Office at the Municipal Center. All townspeople are welcome to attend.

CAPITAL PROJECTS

INFLOW & INFILTRATION LOCATION AND REPAIR

Balance in Account as of July, 2017	\$60,932.59
Total Expenditures	\$60,850.22
Unexpended Balance	\$82.37

MINOR SEWER EXTENSION & CONNECTION ACCOUNT

Balance in account as of July, 2017	\$112,415.55
Total Expenditures:	\$ 0
Unexpended Balance	\$112,415.55

MAJOR EQUIPMENT REPAIR/REPLACEMENT

Balance in Account as of July1, 2017	\$301,787.86
Total Expenditures	\$118,058.80
Unexpended Balance	\$174,798.06

PLANT UPGRADE/EXPANSION

Balance in Account as of July1, 2017	\$595,988.93
Total Expenditures	\$307,826.70
Unexpended Balance	\$288,162.23

GIS IMPROVEMENT OF LAYER

Balance in Account as of July, 2017	\$ 3,443.07
Total Expenditures	\$ 0
Unexpended Balance	\$ 3,433.07

SEWER OVERFLOW REPAIR

Balance in Account as of July, 2017	\$12,495.67
Total Expenditures	\$10864.63
Unexpended Balance	\$1,631.04

SEWER O&M EMERGENCY

Balance in Account as of July, 2017	\$ 63,494.61
Total Expenditures	\$11,956.03
Unexpended Balance	\$51,538.58

FINANCIAL STATEMENT FISCAL YEAR 2018

OPERATION AND MAINTENANCE

Appropriation for Fiscal Year July 1, 2017 through June 30, 2018

Transferred from Sewer Receipts	
0	\$1,134,220.0
Salaries	\$441,009.05
Expenses:	
Energy	\$213,560.51
Repair & Maintenance	\$19,149.50
Collection Systems Maintenance	\$15,551.62
Sludge Disposal	\$263,498.57
Hazardous Waste Collection	\$0.00
Professional & Technical	\$28,982.86
Communications	\$25,235.78
Office Supplies	\$2,514.73
Vehicular Supplies	\$2,953.55
Laboratory Supplies	
\$9,588.67	
Chemical Supplies	\$88,211.01
Personal Supplies	\$1,908.22
Dues & Memberships	\$ 0.00
Non-Energy Utilities	\$ 0.00
Conference/Seminar Fees	\$1,578.00

PAYMENTS IN EXCESS OF \$1,000.00

Accela	\$4,026.00
Aires Chemical	\$9,953.00
Automatech	\$4,488.00
BMC Industrial	\$2,288.00
Bigelow Electrical	\$1,925.00
Borden & Remington	\$74,696.00
CDM/Smith	\$2,080,111.00
Cabot Risk	\$20,592.00
Charter Communications	\$3,412.00
Chase/harris Inc.	\$117,501.00
Comm-Tract Corp	\$4,170.00
East Jordan Iron Works	\$35,045.00
Eaton Corp.	\$2,572.00
ERA	\$1,062.00
ESRI	\$2,845.00
Environmental Sampling	\$3,600.00
Factor Systems	\$6,463.00
Fisher Science	\$2,333.00
Grainger, Inc.	\$2,450.00
Hach Company	\$6,818.00
HD Supply Facilities	\$1,157.00
IdexxDist.	\$1,959.00
KS MT Solar	\$27,960.00
Koopman Lumber Co	\$1,209.00
MA. Clean Water Trust	\$96,934.00
NSTAR	\$10,573.00
National Grid	\$180,892.00
New England Bioassay Inc.	\$7,721.00
Paul J. Moriarty and Assoc.	\$2,525.00
Podgurski Corp.	\$5,135.00
R.H. White	\$10,864.00
Republic Services	\$11,490.00
Raps/NAPA Auto Parts	\$3,813.00
Royco Dist.	\$1,825.00
Town of Grafton	\$6,077.00
UBWPAD	\$153,046.00
Verizon/Verizon Wireless	\$17,056.00
Walsh Construction	\$.00
Worcester Elevator	\$1,619.00
Xylem Water Solutions USA	\$5,348.00
YSI Inc.	\$1,324.00
Zep Sales & Service	\$1,765.00

Respectfully submitted,
Board of Sewer Commissioners

Susan Hunnewell-Duval, Chairman
David L. Therrien, Clerk
Gerald F. LeBlanc

REPORT OF THE TOGETHER WE CAN SUB-COMMITTEE TO THE BOARD OF SELECTMEN

A sub-committee to the Board of Selectmen since 1995, our mission is to seek out the help and support of the Grafton community to develop and implement programs to reduce risk factors associated with drug use, underage drinking, and violence. *Together We Can* (TWC) brings together organizations, schools, police, churches, businesses, families, youth, and adults to help keep our citizens, especially our youth, more resilient, healthy, happy and safe. Part of goal is to also encourage and recognize young people who exemplify our mission with their personal contributions of time and effort to help their school and community. TWC is most known for its sponsorship of the annual post graduation celebration *Bon Voyage*. This year it was held at Grafton High School on Friday, June 1, 2018. Along with parents of GHS seniors and juniors, TWC ensures the annual celebration continues with start up funds to reserve the facility and rental deposits for entertainment. Although promoted as the last gathering of their class, the true purpose of *Bon Voyage* is to provide a safe and fun event to reduce risks associated with underage drinking and driving under the influence often occurring on graduation night.

TWC's annual operating budget for fiscal 2017-18 was \$3300. Along with assisting with some of the Bon Voyage graduation party expenses, TWC's budget co-sponsored and helped support school and town organizations with the following events:

- Financial back-up support of the annual Bon Voyage Graduation Party honoring all GHS graduates is TWC's top priority. The parents of graduating Seniors led by co-chairs Jill Reschia and Bobbi Driscoll, had such effective fundraising campaigns: mattress sale, Krispy Kreme Donut Sale, direct donations from local businesses, churches and organizations, that no TWC funds were needed to put on a wonderfully successful celebration at Grafton High School, attended by 93% of the class of 2018.
- Grafton High School Student Organizations Family and Community Leaders (FCL), Students Against Destructive Decisions (SADD) and National Honor Society (NHS) continued their involvement with TWC this year.
 - GHS students helped raise money and food items for families supported by the Grafton Food Bank assisting the committee with movie nights at Millbury Street School. Diane Racicot, Food and Consumer Science teacher and FCL advisor provided much support to TWC with student recruitment and training to GHS student volunteers.
 - With the encouragement and support from Grafton PD School Resource Officer Mark Alves, our local GHS SADD chapter participated in the National SADD organization's nationwide contest to produce and submit a public service video with the theme of driving safety, specifically "Distracted Driving" or "Drinking and Driving". Submission deadline for video was in March. First Place Prize was \$5000 cash award plus 4 tickets to Taylor Swift Concert, Second Place \$2500. TWC discussed supporting this SADD project with financial support that may arise for production costs, but none was needed.
- TWC supported multiple families needing extra assistance during the holiday season. Food baskets are purchased and assembled for Thanksgiving and Christmas. Holiday Gifts are also purchased for families with dependent children

with proceeds from the Movie Nights and donations TWC receives from the community not designated for the Bon Voyage party.

- Grafton Police Department Youth Academy held in July was provided supplies, golf shirts and caps imprinted with “Youth Academy” to support youth cadets, ages 12 to 14. Eighteen cadets attended this five-day program spearheaded by Grafton’s School Resource Officer Mark Alves, a TWC Member.
- TWC distributed re-useable insulated lunch totes to the local Grafton Community at National Night Out, a nationwide annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live. Held yearly on the first Tuesday in August, The Grafton Police Department has proudly participated in National Night Out for many years. National Night Out activities enhance the relationship between neighbors and law enforcement while bringing back a true sense of community. TWC is proud to be a part of this opportunity to bring police and neighbors together under positive circumstances.

SRO Mark Alves, of the Grafton Police Department is working in his second year as School Resource Officer. TWC is fortunate to have Officer Alves on the committee and proud to support community policing initiatives with Grafton Public Schools.

Current members of the board: SRO Mark Alves, Helen Atchue, Katharine Cederberg, Timmery Kuck, Det. William Kuck (Retired Grafton Police Department) and Deborah Trapasso, Chair/Treasurer. *Together We Can* has openings in the committee membership and would welcome anyone from the Grafton Community interested in attending meetings, working on current programs or creating new events that align with TWC’s mission.

Expenses in Excess of \$1000.00:

Xpressions Prints Inc. - \$1500.00
Grafton Police Department Youth Academy Supplies

Respectfully submitted,

Deborah Trapasso
Together We Can
Chair/Treasurer

REPORT OF THE VETERANS SERVICES DEPARTMENT

Mission

The mission of the Central Massachusetts Veterans' District is to act as the chief advocate for Veterans residing in Grafton, Northborough, Shrewsbury, and Westborough. We do this by:

- Helping Veterans access and navigate federal, state, and local programs and benefits
- Serve as a center of information for Veterans and their families
- Coordinate Veterans' services across state agencies and local governments
- Develop innovative, flexible programming and outreach to address Veterans' needs
- Provide individualized support where necessary

Benefits

There are a variety of benefits available to Veterans and their families residing in Grafton. The most common benefits applied for through the Central Massachusetts Veterans' District are described below.

Federal Benefits

Disability Compensation is a tax free monetary benefit paid to Veterans with disabilities that are the result of a disease or injury incurred or aggravated during active military service. Compensation may also be paid for post-service disabilities that are considered related or secondary to disabilities occurring in service and for disabilities presumed to be related to circumstances of military service, even though they may arise after service. Generally, the degrees of disability specified are also designed to compensate for considerable loss of working time from exacerbations or illnesses.

Dependency and Indemnity Compensation (DIC) is a tax free monetary benefit generally payable to a surviving spouse, child, or parent of Service-members who died while on active duty, active duty for training, or inactive duty training or survivors of Veterans who died from their service-connected disabilities. DIC for parents is an income based benefit.

Veterans Pension* is a tax-free monetary benefit payable to low-income wartime Veterans.

Survivors Pension* is a tax-free monetary benefit payable to a low-income, un-remarried surviving spouse and/or unmarried children of a deceased Veteran with wartime service.

**Veterans and survivors who are eligible for Pension benefits and are housebound or require the aid and attendance of another person may be eligible to receive additional monetary amounts.*

State Benefits

Massachusetts General Law, Chapter 115 provides a uniform program of financial and medical assistance for low-income veterans and their dependents. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, and medical care.

In 2018, the Central Massachusetts Veterans' District administered Massachusetts General Law, Chapter 115 benefits in the amount of \$75,000.00 for Grafton residents. Benefits are generally reimbursed to the town by the Commonwealth at 75%.

Veterans' Bonuses are offered through the Massachusetts' Department of the State Treasurer for those who served during World War II, Korea, Vietnam, Iraq, and Afghanistan.

An annuity in the amount of \$2,000 (payable biannually on August 1st and February 1st in two installments of \$1,000 each) is given in recognition of the service of our distinguished 100% service-connected disabled veterans and to the parents of distinguished veterans (Gold Star Parents) and the non-remarried spouses (Gold Star Wives or Husbands) of distinguished Veterans who gave their lives in the service of their country during wartime.

Additional information on these and other benefits can be found on www.centralmassvets.org.

2018 Overview

The District is served by a full-time Veterans' Services Director and two part-time Veterans' Services Officers. The staff offers regular office hours in each of the four towns. Veterans residing in the district are free to meet with any of the District's Officers in any location. Current walk-in hours and contact information is available at www.centralmassvets.org or by calling (774) 293-2208. Veterans and their family members seeking information regarding benefits are strongly encouraged to speak with a Veterans' Services Officer.

The District's website, www.centralmassvets.org, may be used as a self-help resource for Veterans seeking information regarding benefits. Traffic to the website has significantly remained steady with 7,000 views between January and December 2018, compared to 7,200 for the same period in 2017.

Payments to public assistance recipients in Grafton under Massachusetts General Law Chapter 115 rose from \$55,445.11 in 2017 to \$75,000.00 in 2018. This 26-percent increase was primarily driven by an increase in eligible recipients applying for the program due to better efforts outreaching to the community through the Council on Aging and word of mouth through the local veteran organizations like the American Legion or VFW.

Most local Veterans and family members seen in our office are seeking information and assistance accessing benefits offered through the Department of Veterans Affairs, to include disability compensation and pensions. Grafton residents are collectively receiving approximately \$2.6 million in annual compensation through the VA's disability and pension programs. The demand for assistance in this area has increased in 2018 as compared to 2017, as more veterans become aware of and apply for the VA Non Service-Connected Pension. At the time of this writing there are 28 open claims currently on file through the district.

The district coordinated, hosted, and participated in various events throughout 2018, including various memorial services, benefit education programs, and Memorial and Veterans Day activities. Pictures and information on these events can be found on the Central Massachusetts Veterans' District Facebook page.

Respectfully submitted,

Justin Sousa
Director of Veterans Services

REPORT OF THE TOWN ACCOUNTANT

FISCAL YEAR ENDING JUNE 30, 2018

**Accountant's Office Payments
in Excess of \$1,000.00:**

Accela, Inc. \$7,197.34
Eric A. Kinsharf \$11,750.00

**General Fund Cash on Hand as of
June 30, 2018: \$5,994,619.59**

**Free Cash Certified as of July 1, 2018:
\$2,166,660**

2018 Revenue Statement by Subobject Summary GENERAL FUND

	Actual
PERSONAL PROPERTY	1,073,343.88
DEPARTMENTAL REVENUE	383,374.88
LICENSES & PERMITS	332,354.99
FINES & FORFEITS	58,410.33
INVESTMENT INCOME	65,003.77
MISC. RECURRING/MEDICAID FUNDS, VETERANS DISTRICT	279,159.45
MISC. NON-RECURRING REVENUE/PREMIUMS ON BONDS	175,566.06
STATE REVENUE	12,595,021.00
FEDERAL REVENUE/FEMA PRIOR YEAR	0.00
TRANSFERS	385,486.96
REAL ESTATE	39,076,431.53
OTHER TAXES/TAX LIENS REDEEMED	186,309.65
MOTOR VEHICLE EXCISE	2,980,329.72
OTHER/BOAT EXCISE, LOCAL OPTION MEALS TAX	145,749.77
PENALTY & INTEREST ON TAXES	91,233.44
IN LIEU OF TAXES	85,039.59
FEES	236,524.13
RENTALS	50.00
Fund 1 GENERAL FUND	58,149,389.15

APPROPRIATION BALANCES

June 30, 2018

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED	PERCENT
MODERATOR	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED	PERCENT
SALARY	150.00	0.00	150.00	0.00	0.00	100.00%
EXPENSES	300.00	0.00	0.00	0.00	300.00	0.00%
TOTAL	450.00	0.00	150.00	0.00	300.00	33.33%
BOARD OF SELECTMEN						
SALARY	137,000.00	-2,600.00	67,084.64	0.00	67,315.36	49.91%
EXPENSES	14,600.00	0.00	10,227.88	4,100.00	272.12	98.14%
VACATION AND SICK BUYBACK	16,776.00	23,000.00	35,639.58	4,136.42	0.00	100.00%
PRIOR YEAR BILLS	1,905.29	277.03	1,817.12	88.17	277.03	87.31%
TOWN ENGINEERING EXPENSE	14,426.42	0.00	0.00	14,426.42	0.00	100.00%
ART 9, 5/08 FOLLETTE WELL DEP	12,857.92	10,000.00	980.00	21,877.92	0.00	100.00%
TOTAL	197,565.63	30,677.03	115,749.22	44,628.93	67,864.51	70.27%
TOWN ADMINISTRATOR						
SALARY	293,145.00	0.00	282,853.79	0.00	10,291.21	96.49%
EXPENSES	63,791.00	50,000.00	111,604.65	1,637.90	548.45	99.52%
ART 25, 10/12 REWARD PROGRAM/PUB	500.00	0.00	0.00	500.00	0.00	100.00%
ART 3, 5/17 PROPANE FACILITY	16,000.00	0.00	5,330.00	10,670.00	0.00	100.00%
ART 36, 10/17 DESIGN ENG RT30	0.00	50,000.00	13,024.69	36,975.31	0.00	100.00%
ART 39, 10/17 DPW SITE STUDY	0.00	10,000.00	0.00	10,000.00	0.00	100.00%
ART 41, 10/17 159 MILLBURY ST.	0.00	1,500.00	1,418.70	81.30	0.00	100.00%
TOTAL	373,436.00	111,500.00	414,231.83	59,864.51	10,839.66	97.76%
FINANCE COMMITTEE						
SALARY	9,758.00	2.41	9,760.41	0.00	0.00	100.00%
EXPENSES	8,050.00	0.00	7,920.61	0.00	129.39	98.39%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	17,808.00	2.41	17,681.02	0.00	129.39	99.27%
RESERVE FUND						
EXPENSES	75,000.00	-55,315.57	0.00	0.00	19,684.43	0.00%

TOTAL	75,000.00	-55,315.57	0.00	0.00	19,684.43	0.00%
TOWN ACCOUNTANT						
SALARY	129,757.00		115,454.16	0.00	14,302.84	88.98%
EXPENSES	22,879.00		21,287.88	133.92	1,457.20	93.63%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
ART 13, 10/08-SFT/HARDWARE	9,464.58	0.00	0.00	9,464.58	0.00	100.00%
RESERVE FOR NEXT YEAR EXP	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	162,100.58	0.00	136,742.04	9,598.50	15,760.04	90.28%
ASSESSORS						
SALARY	149,995.00		148,945.32	0.00	1,049.68	99.30%
EXPENSES	26,460.00		23,521.63	2,090.00	848.37	96.79%
ART 5, 5/17 CAMA SYSTEM UPGRADE	24,000.00	9,000.00	32,000.00	1,000.00	0.00	100.00%
REAL ESTATE REVALUATION SERVICES	10,000.00	0.00	5,000.00	5,000.00	0.00	100.00%
TOTAL	210,455.00	9,000.00	209,466.95	8,090.00	1,898.05	99.14%
TREASURER/COLLECTOR						
SALARY	244,955.00		238,459.57	0.00	6,495.43	97.35%
EXPENSES	79,128.00		55,129.17	4,804.96	19,193.87	75.74%
EQUIPMENT OUTLAY	500.00	0.00	500.00	0.00	0.00	100.00%
TOTAL	324,583.00	0.00	294,088.74	4,804.96	25,689.30	92.09%
LEGAL						
EXPENSES	120,000.00	0.00	117,696.54	1,500.00	803.46	99.33%
TOTAL	120,000.00	0.00	117,696.54	1,500.00	803.46	99.33%
COURT JUDGEMENTS	0.00	0.00	0.00	0.00	0.00	0.00%
HUMAN RESOURCES						
SALARIES	36,305.00	4,000.00	39,401.96	0.00	903.04	97.76%
EXPENSES	33,200.00	9,300.00	42,489.09	0.00	10.91	99.97%
TOTAL	69,505.00	13,300.00	81,891.05	0.00	913.95	98.90%
MIS/GIS						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00%
EXPENSES	80,000.00	15,000.00	89,260.85	171.13	5,568.02	94.14%
EQUIPMENT OUTLAY	12,000.00	0.00	11,720.28	0.00	279.72	97.67%
ART 9, 5/08 - GIS DRAINAGE	12,200.00	0.00	0.00	12,200.00	0.00	100.00%
ART 23, 5/14 - GIS/GRAVE MAPPING	13,500.00	0.00	0.00	13,500.00	0.00	100.00%
ART 17, 5/14 - LONG RANGE INFO.	7,231.50	0.00	7,223.91	7.59	0.00	100.00%

ART 42, 10/17 LONG RANGE IT	0.00	25,000.00	1,794.76	23,205.24	0.00	100.00%
TOTAL	124,931.50	40,000.00	109,999.80	49,083.96	5,847.74	96.45%
COPIERS						
EXPENSES	26,500.00	0.00	26,296.52	0.00	203.48	99.23%
TOTAL	26,500.00	0.00	26,296.52	0.00	203.48	99.23%
TOWN CLERK						
SALARY	147,143.00	-3,600.00	108,460.66	0.00	35,082.34	75.56%
EXPENSES	7,810.00	0.00	5,425.95	663.45	1,720.60	77.97%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
ART 8, 5/11 SCANNER & VOTING	2,156.33	-2,156.33	0.00	0.00	0.00	100.00%
ART 18, 5/16 STORAGE SHELVES	6,022.80	-5,000.00	1,022.80	0.00	0.00	100.00%
ART 31, 10/17 VOTING DEVICE	0.00	7,000.00	7,000.00	0.00	0.00	100.00%
TOTAL	163,132.13	-3,756.33	121,909.41	663.45	36,802.94	76.91%
ELECT & REGISTRATION						
SALARY	7,975.00	0.00	6,818.63	0.00	1,156.37	85.50%
EXPENSES	14,000.00	0.00	13,623.53	351.50	24.97	99.82%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
ART 15, 5/17 VOTER SCANNER SYSTEM	0.00	42,000.00	35,700.00	6,300.00	0.00	100.00%
ART 15, 5/17 POLL PADS	0.00	13,725.00	9,650.00	4,075.00	0.00	100.00%
TOTAL	21,975.00	0.00	65,792.16	10,726.50	1,181.34	348.21%
CABLE TV						
EXPENSES	3,900.00	0.00	3,677.68	0.00	222.32	94.30%
TOTAL	3,900.00	0.00	3,677.68	0.00	222.32	94.30%
CONSERVATION COMMISSION						
SALARY	84,950.00	2,000.00	85,317.06	0.00	1,632.94	98.12%
EXPENSES	13,987.00	0.00	7,394.02	69.99	6,522.99	53.36%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
DREDGING LAKE RIPPLE	17,378.50	-12,378.00	1,853.50	3,147.00	0.00	100.00%
TOTAL	116,315.50	-10,378.00	94,564.58	3,216.99	8,155.93	92.30%
PLANNING BOARD						
SALARY	196,119.00	0.00	183,432.83	0.00	12,686.17	93.53%
EXPENSES	10,450.00	0.00	9,684.92	0.00	765.08	92.68%
TOTAL	206,569.00	0.00	193,117.75	0.00	13,451.25	93.49%
APPEALS BOARD						

SALARY	10,068.00	6,000.00	14,593.81	0.00	1,474.19	90.83%
EXPENSES	3,000.00	440.00	3,233.03		206.97	93.98%
TOTAL	13,068.00	6,440.00	17,826.84	0.00	1,681.16	91.38%
EC. DEV. COMMISSION						
EXPENSES	13,000.00	0.00	9,282.59	0.00	3,717.41	71.40%
ART 33, 10/17 PT ECON DEV COORD	0.00	22,700.00	8,752.20	13,947.80	0.00	100.00%
TOTAL	13,000.00	0.00	9,282.59	0.00	3,717.41	71.40%
FARNUMSVILLE FIRE HOUSE						
EXPENSES	2,000.00	0.00	1,177.58	0.00	822.42	58.88%
TOTAL	2,000.00	0.00	1,177.58	0.00	822.42	58.88%
S.G.C.H						
SALARY	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
EXPENSES	15,950.00	25,000.00	31,830.10	154.91	8,964.99	78.11%
TOTAL	15,950.00	25,000.00	31,830.10	154.91	11,464.99	78.11%
MUNICIPAL CENTER						
SALARY	146,771.00		146,770.86	0.00	0.14	100.00%
EXPENSES	219,200.00	3,600.00	219,421.58	3,323.43	54.99	99.98%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
RECORD STORAGE/MGT	330.87	-33.87	0.00	297.00	0.00	100.00%
TOTAL	366,301.87	3,566.13	366,192.44	3,620.43	55.13	99.99%
FACILITIES						
ART 5, SATM 10/10 DPW FACILITY	1,800.00	0.00	0.00	1,800.00	0.00	100.00%
ART 18, 10/15 LIBRARY ARCHITECTURE	37,500.00	0.00	37,500.00	0.00	0.00	100.00%
ART 11,10/12 DPW BUILDING MASTER	8,000.00	0.00	0.00	8,000.00	0.00	100.00%
ART 6, 5/16 MUNI FIRE ALARM	25,000.00	0.00	0.00	25,000.00	0.00	100.00%
ART 15, 5/17 ADA ACCESSIBLE SERVICE	0.00	44,500.00	10,843.40	33,656.60	0.00	100.00%
TOTAL	72,300.00	44,500.00	48,343.40	68,456.60	0.00	100.00%
FUEL/GASOLINE						
EXPENSES	130,000.00	0.00	116,566.93	0.00	13,433.07	89.67%
TOTAL	130,000.00	0.00	116,566.93	0.00	13,433.07	89.67%
UNCLASSIFIED						
RETIREMENT AND PENSION	1,527,028.00	0.00	1,527,028.00	0.00	0.00	100.00%
MEDICARE/FICA	445,000.00	0.00	439,495.88	0.00	5,504.12	98.76%
GROUP LIFE INSURANCE	7,000.00	0.00	5,750.02	0.00	1,249.98	82.14%

GROUP HEALTH INSURANCE	4,357,649.00	0.00	4,341,570.14	10,000.00	6,078.86	99.86%
AUDITING SERVICES	27,000.00	0.00	27,000.00	0.00	0.00	100.00%
TOWN REPORT	2,000.00	0.00	2,000.00	0.00	0.00	100.00%
HYDRANT RENTAL	66,300.00	0.00	51,187.50	0.00	15,112.50	77.21%
HYDRANT RENT SO GRAFTON	18,000.00	2,600.00	20,600.00	0.00	0.00	100.00%
MEMORIAL DAY EXPENSES	4,000.00	0.00	3,951.00	0.00	49.00	98.78%
HISTORICAL DISTRICT COMM	800.00	0.00	28.00	0.00	772.00	3.50%
HISTORICAL COMMISSION	2,000.00	0.00	70.96	0.00	1,929.04	3.55%
TOWN INSURANCE	567,650.00	6,500.00	569,756.00	0.00	4,394.00	99.23%
EMPLOYEE ASSISTANCE PROGRAM	1,200.00	0.00	100.00	0.00	1,100.00	8.33%
MEDICAID CLAIM PROCESSING	8,000.00	0.00	7,966.40	0.00	33.60	99.58%
TOTAL	7,033,627.00	9,100.00	6,996,503.90	10,000.00	36,223.10	99.49%
TOTAL GENERAL GOVERNMENT	9,860,473.21	223,635.67	9,590,779.07	274,409.74	277,145.07	97.83%
POLICE DEPARTMENT						
SALARY	1,964,699.00	-12,000.00	1,950,347.85	0.00	2,351.15	99.88%
EXPENSES	169,100.00	12,000.00	167,715.69	6,380.00	7,004.31	96.13%
REPLACE EQUIPMENT	68,950.00	0.00	68,950.00	0.00	0.00	100.00%
REPLACE EQUIPMENT - OTHER	13,000.00	0.00	10,319.23	2,208.00	472.77	96.36%
UPGRADE RADIO SYSTEM	15,123.36	0.00	15,123.36	0.00	0.00	100.00%
ART 6, 5/9 RADIO	5,160.00	40.00	2,447.34	2,752.66	0.00	100.00%
ART 6, 5/9 VEHICLE	1,928.00	-1,928.00	0.00	0.00	0.00	0.00%
ART 15, 5/17 POLE MOUNTED RADAR	0.00	16,000.00	0.00	16,000.00	0.00	100.00%
TOTAL	2,237,960.36	14,112.00	2,214,903.47	27,340.66	9,828.23	99.56%
FIRE DEPARTMENT						
SALARY	401,824.00	-6,000.00	384,145.49	0.00	11,678.51	97.05%
EXPENSES	177,270.00	-1,000.00	121,203.45	5,810.55	49,256.00	72.06%
NEW/REPLACEMENT EQUIPMENT	129,233.00	0.00	111,545.49	0.00	17,687.51	86.31%
INSURANCE SUPPLEMENT	18,221.55	1,000.00	0.00	19,221.55	0.00	100.00%
FIRE DEPARTMENT RETIREMENT	4,125.00	7,400.00	4,100.00	7,425.00	0.00	100.00%
ART 6, 5/15 REPLACE TRUCK	981.33	-981.33	0.00	0.00	0.00	0.00%
ART 37, 10/17 3K GALLON FIRE TANKER	0.00	130,542.00	0.00	130,542.00	0.00	100.00%
REPLACE RESCUE # LEASE PURCHASE	126,490.76	-116.70	0.00	126,374.06	0.00	100.00%
ART 38, 10/17 FIRE DEPT STUDY	0.00	15,000.00	7,137.91	7,862.09	0.00	100.00%
TOTAL	858,145.64	145,843.97	628,132.34	297,235.25	78,622.02	92.17%
INSP OF BUILDINGS						
SALARY	172,573.00	-5,300.00	163,658.77	0.00	3,614.23	97.84%
EXPENSES	6,750.00	0.00	5,214.40	373.42	1,162.18	82.78%

TOTAL	179,323.00	-5,300.00	168,873.17	373.42	4,776.41	97.26%
GAS INSPECTOR						
SALARY	12,850.00	0.00	9,427.50	0.00	3,422.50	73.37%
EXPENSES	1,920.00	0.00	667.24	0.00	1,252.76	34.75%
TOTAL	14,770.00	0.00	10,094.74	0.00	4,675.26	68.35%
PLUMBING INSPECTOR						
SALARY	14,478.00	0.00	8,437.50	0.00	6,040.50	58.28%
EXPENSES	2,000.00	0.00	1,306.71	0.00	693.29	65.34%
TOTAL	16,478.00	0.00	9,744.21	0.00	6,733.79	59.13%
SEALER OF WEIGHTS						
SALARY	8,031.00	0.00	8,030.80	0.00	0.20	100.00%
EXPENSES	775.00	0.00	524.41	0.00	250.59	67.67%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	8,806.00	0.00	8,555.21	0.00	250.79	97.15%
WIRING INSPECTOR						
SALARY	16,741.00	0.00	14,790.00	0.00	1,951.00	88.35%
EXPENSES	2,900.00	0.00	918.54	327.29	1,654.17	42.96%
TOTAL	19,641.00	0.00	15,708.54	327.29	3,605.17	81.64%
EMERGENCY MANAGEMENT						
SALARY	1,400.00	0.00	1,400.00	0.00	0.00	100.00%
EXPENSES	7,850.00	51,728.16	8,075.94	32,960.96	18,541.26	68.88%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	9,250.00	51,728.16	9,475.94	32,960.96	18,541.26	69.59%
ANIMAL CONTROL						
SALARY	7,217.00	0.00	7,216.68	0.00	0.32	100.00%
EXPENSES	200.00	0.00	0.00	0.00	200.00	0.00%
TOTAL	7,417.00	0.00	7,216.68	0.00	200.32	97.30%
ANIMAL INSPECTOR						
SALARY	1,500.00	0.00	1,500.00	0.00	0.00	100.00%
TOTAL	1,500.00	0.00	1,500.00	0.00	0.00	100.00%
TOTAL PUBLIC SAFETY	3,353,291.00	206,384.13	3,074,204.30	358,237.58	127,233.25	96.43%

PUBLIC SCHOOLS

BUDGET	33,347,605.07	0.00	33,292,638.07	41,097.39	13,869.61	99.96%
BLACKSTONE VOC. REG. ASSMNT	808,968.00	0.00	808,968.00	0.00	0.00	100.00%
BLACKSTONE VOC. REG. ASSMNT	53,401.00	0.00	53,401.00	0.00	0.00	100.00%
REPLACE UNIVENTS GMS - PHASE ONE	1,314.25	69,500.00	69,266.00	1,548.25	0.00	100.00%
ART 6, 5/16-FRIDGE COMPRESSOR GMS	2,536.00	-1,726.47	809.53	0.00	0.00	100.00%
ART 6, 5/16-PRESCHOOL ENTRY WAY(SGES)	8,805.00	0.00	8,805.00	0.00	0.00	100.00%
ART 6, 5/16-LIBRARY AC REPAIR(NGES)	10,421.00	-2,736.00	7,685.00	0.00	0.00	100.00%
ART 6, 5/16-GREASE TRAP REPLACE(MSES)	543.06	-543.06	0.00	0.00	0.00	100.00%
ART 15, 5/17 REPLACE OF SCHOOLROOM FURNITURE	0.00	60,000.00	54,632.25	5,367.75	0.00	100.00%
ART 15, 5/17 BLDG SECURITY SYSTEM-DIST	0.00	75,000.00	35,167.20	39,832.80	0.00	100.00%
ART 15, 5/17 REPLACE FLOOR TILES-MSES	0.00	27,000.00	27,000.00	0.00	0.00	100.00%
ART 15, 5/17 CARPET REPLACEMENT-NGES	0.00	49,095.68	49,095.68	0.00	0.00	100.00%
ART 15, 5/17 REPLACE FAILED CONCRETE CURBS-GHS	0.00	64,648.00	64,648.00	0.00	0.00	100.00%
ART 15, 5/17 MUSIC RM CARPET REPLACEMENT	0.00	42,000.00	42,000.00	0.00	0.00	100.00%
ART 15, 5/17 REPLACE FAILING STAIR TREAD	0.00	70,000.00	70,000.00	0.00	0.00	100.00%
ART 15, 5/17 STAGE MAINTENANCE-NSES	0.00	35,000.00	35,000.00	0.00	0.00	100.00%
ART 15, 5/17 SIDEWALK REPAIR-MSES	0.00	14,649.20	14,649.20	0.00	0.00	100.00%
ART 15, 5/17 PRE-K PLAYGROUND-NGES	0.00	45,000.00	45,000.00	0.00	0.00	100.00%
ART 15, 5/17 BATHROOM UPGRADES-NGES	0.00	45,000.00	45,000.00	0.00	0.00	100.00%
ART 40, 10/17 FUND FEASIBILITY-NGES	0.00	50,000.00	50,000.00	0.00	0.00	100.00%
TOTAL PUBLIC SCHOOLS	34,233,593.38	641,887.35	34,773,764.93	87,846.19	13,869.61	99.96%

ENGINEERING

SALARY	76,141.00	0.00	75,857.60	0.00	283.40	99.99%
EXPENSES	54,000.00	0.00	38,353.09	15,050.99	595.92	98.90%
TOTAL	130,141.00	0.00	114,210.69	15,050.99	879.32	99.32%

HIGHWAY DEPARTMENT

SALARY	677,894.00	30,000.00	679,258.26	0.00	28,635.74	95.95%
EXPENSES	471,600.00	-2,000.00	299,901.97	132,743.45	36,954.58	92.13%
EQUIPMENT OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00%
BRIDGE REPAIRS	25,374.44	0.00	0.00	25,374.44	0.00	100.00%
VARIOUS DAMS	5,951.00	0.00	0.00	5,951.00	0.00	100.00%
LONG RANGE DRAINAGE	35,255.92	0.00	339.64	34,916.28	0.00	100.00%
LONG RANGE SIDEWALK	79,105.28	0.00	13,750.84	65,354.44	0.00	100.00%
NPDESPHASE II-PUBLIC ED	58,707.21	0.00	0.00	58,707.21	0.00	100.00%
DRAINAGE UPGRADES	11,149.13	-11,149.00	0.00	0.00	0.13	0.00%
ART 6, 5/16-ROOF ADAMS RD LOCATION	23,000.00	-23,000.00	0.00	0.00	0.00	0.00%

ART 6, 5 TON TRUCK	15,422.00	-15,422.00	0.00	0.00	0.00	0.00%
ART 6, 5/16-FORD PICKUP TRUCK	11,583.00	-11,583.00	0.00	0.00	0.00	0.00%
REPLACE SWEEPER #35 - LEASE PUR	8.60	-8.60	0.00	0.00	0.00	0.00%
ART 17, 10/14 - TRANSP. IMPROV.	2,094.50	0.00	2,094.50	0.00	0.00	100.00%
ART 18, 10/17 SNOW PLOW OPS EQUIP	0.00	35,000.00	12,900.00	22,100.00	0.00	100.00%
TOTAL	1,417,145.08	1,837.40	1,008,245.21	345,146.82	65,590.45	95.38%
SANITATION						
SALARY	16,010.00	0.00	12,618.60	0.00	3,391.40	78.82%
EXPENSES	906,000.00	0.00	789,061.15	0.00	116,938.85	87.09%
TOTAL	922,010.00	0.00	801,679.75	0.00	120,330.25	86.95%
SNOW AND ICE CONTROL						
SALARIES	38,000.00	57,848.58	95,848.58	0.00	0.00	100.00%
EXPENSES	112,000.00	238,027.50	349,718.70	0.00	308.80	99.91%
TOTAL	150,000.00	295,876.08	445,567.28	0.00	308.80	99.93%
STREET LIGHTING						
EXPENSES	65,000.00	0.00	65,000.00	0.00	0.00	100.00%
TOTAL	65,000.00	0.00	65,000.00	0.00	0.00	100.00%
CEMETERY DIVISION						
SALARY	228,138.00	0.00	212,379.99	0.00	15,758.01	93.09%
EXPENSES	75,250.00	0.00	59,946.47	1,593.40	13,710.13	81.78%
EQUIPMENT OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00%
TOWN COMMON REP/MAIN	9,834.83	0.00	0.00	9,834.83	0.00	100.00%
ART 22, 5/14 PINE GROVE ROADWAY	25,412.06	0.00	0.00	25,412.06	0.00	100.00%
ART 6, 5/16 ADD TO S.GRAFTON GARAGE	35,000.00	0.00	0.00	35,000.00	0.00	100.00%
ART 6, 5/16 SPORTS TOPPER MODEL	198.00	-198.00	0.00	0.00	0.00	0.00%
ART 15, 5/17 REPLACE '05 CHEV PICKUP	0.00	40,000.00	38,315.52	1,684.48	0.00	100.00%
TOTAL	373,832.89	39,802.00	310,641.98	73,524.77	29,468.14	92.88%
TOTAL PUBLIC WORKS	3,058,128.97	979,402.83	2,745,344.91	521,568.77	230,446.57	80.91%
BOARD OF HEALTH						
SALARY	51,149.00	0.00	49,713.56	0.00	1,435.44	97.19%
EXPENSES	86,843.00	0.00	83,698.62	0.00	3,144.38	96.38%
TOTAL	137,992.00	0.00	133,412.18	0.00	4,579.82	96.68%
COUNCIL ON AGING						

SALARY	193,779.00	0.00	173,310.23	0.00	20,468.77	89.44%
EXPENSES	19,870.00	0.00	17,939.80	108.70	1,821.50	90.83%
ART 6, 5/16 SR CTR UPGRADES	23,000.00	0.00	20,552.85	2,447.15	0.00	100.00%
TOTAL	213,649.00	0.00	191,250.03	108.70	22,290.27	89.57%
TOGETHER WE CAN						
EXPENSES	3,300.00	0.00	3,300.00	0.00	0.00	100.00%
TOTAL	3,300.00	0.00	3,300.00	0.00	0.00	100.00%
VETERANS						
SALARY	81,924.00	-2,600.00	73,409.38	0.00	5,914.62	92.54%
EXPENSES	81,500.00	5,745.00	81,614.01	30.64	5,600.35	93.58%
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00%
TRUST FOR SOLDIERS	300.00	0.00	0.00	300.00	0.00	100.00%
TOTAL	163,724.00	3,145.00	155,023.39	330.64	11,514.97	93.10%
ASSESSMENTS						
RMV NON-RENEWAL SURCHARGE	15,360.00	0.00	15,360.00	0.00	0.00	100.00%
REGIONAL TRANSIT	79,106.00	0.00	79,106.00	0.00	0.00	100.00%
SPECIAL EDUCATION	2,935.00	0.00	0.00	0.00	2,935.00	0.00%
SCHOOL CHOICE	184,864.00	0.00	247,057.00	0.00	-62,193.00	133.64%
CHARTER SCHOOLS	403,048.00	0.00	323,646.00	0.00	79,402.00	80.30%
AIR POLLUTION CONTROL	5,413.00	0.00	5,413.00	0.00	0.00	100.00%
MBTA	41,960.00	0.00	41,960.00	0.00	0.00	100.00%
TOTAL	732,686.00	0.00	712,542.00	0.00	20,144.00	97.25%
TOTAL HUMAN SERVICES						
	1,251,351.00	3,145.00	1,195,527.60	439.34	58,529.06	95.33%
LIBRARY						
SALARY	531,361.00	0.00	517,447.98	0.00	13,913.02	97.38%
EXPENSES	211,125.00	0.00	200,759.66	1,335.96	9,029.38	95.72%
EQUIPMENT OUTLAY	5,500.00	0.00	5,484.18	0.00	15.82	99.99%
ART 15, 5/17 SELF CHECK WORKSTATION	0.00	22,800.00	0.00	22,800.00	0.00	100.00%
TOTAL	747,986.00	22,800.00	723,691.82	24,135.96	22,958.22	97.02%
RECREATION						
SALARY	202,564.00	-3,500.00	183,340.20	0.00	15,723.80	92.10%
EXPENSES	39,710.00	0.00	29,561.20	5,818.63	4,330.17	89.10%

NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
ART 5, 10/15 - SUPERPARK STRUCTURE	276,044.61	0.00	0.00	276,044.61	0.00	0.00	100.00%
ART 6, 5/16 FERRY ST FENCE REPLACEMENT	5,067.00	-1,500.00	3,567.00	0.00	0.00	0.00	100.00%
TOTAL	523,385.61	-5,000.00	216,468.40	281,863.24	20,053.97		96.13%
NELSON LIBRARY							
SALARY	17,500.00	0.00	12,883.39	0.00	4,616.61		73.62%
EXPENSES	11,900.00	0.00	8,589.35	2,211.74	1,098.91		90.77%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00		0.00%
TOTAL	29,400.00	0.00	21,472.74	2,211.74	5,715.52		80.56%
TOTAL CULTURE & RECREATION	1,300,771.61	17,800.00	961,632.96	308,210.94	48,727.71		96.30%
RETIREMENT OF DEBT							
PRINCIPAL ON LONG-TERM DEBT	2,495,000.00	0.00	2,495,000.00	0.00	0.00		100.00%
BLACKSTONE EXPANSION DEBT	54,837.00	0.00	54,837.00	0.00	0.00		100.00%
TOTAL	2,549,837.00	0.00	2,549,837.00	0.00	0.00		100.00%
INTEREST							
INT. ON LONG-TERM DEBT	1,341,707.00	0.00	1,330,139.48	0.00	11,567.52		99.14%
INT. ON SHORT-TERM DEBT	0.00	0.00	0.00	0.00	0.00		0.00%
TOTAL	1,341,707.00	0.00	1,330,139.48	0.00	11,567.52		99.99%
TOTAL DEBT SERVICE	3,891,544.00	0.00	3,879,976.48	0.00	11,567.52		99.99%
TOTAL GENERAL FUND	56,949,153.17	1,430,367.63	56,221,230.25	1,462,866.37	753,649.18		98.81%
APPROPRIATION BALANCES							
June 30, 2018							
SEWER DEPARTMENT							
SALARY	458,720.00	0.00	441,009.05	0.00	17,710.95		96.14%
EXPENSES	675,500.00	0.00	672,847.95	2,649.94	2.11		100.00%

EQUIPMENT OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
PRINCIPAL-LTD	0.00	328,480.00	328,480.00	0.00	0.00	0.00	100.00%
INTEREST-LTD	0.00	264,987.84	264,987.84	0.00	0.00	0.00	100.00%
FEES-LTD	0.00	96,934.90	96,934.90	0.00	0.00	0.00	100.00%
INDIRECT EXPENSE	377,319.00	0.00	377,319.00	0.00	0.00	0.00	0.00%
SEWER OVERFLOW REPAIR	12,495.67	0.00	10,864.63	1,631.04	0.00	0.00	100.00%
O&M EMERGENCY	63,494.61	0.00	11,956.03	51,538.58	0.00	0.00	100.00%
PLANT UPGRADE/EXPANSION	595,988.93	0.00	307,826.70	288,162.23	0.00	0.00	100.00%
MAJOR EQUIP REPAIR/REPLACE	301,787.86	0.00	118,058.80	183,729.06	0.00	0.00	100.00%
GIS IMPROVE LAYERS	3,433.07	0.00	0.00	3,433.07	0.00	0.00	100.00%
ART 6, 10/09-MINOR SEWER EXT	112,415.55	0.00	0.00	112,415.55	0.00	0.00	100.00%
ART 8, 5/14 STM INFLOW & INFILTRA	60,932.59	0.00	60,850.22	82.37	0.00	0.00	100.00%
TOTAL	2,662,087.28	690,402.74	2,691,135.12	643,641.84	17,713.06	99.47%	
TOTAL SEWER DEPARTMENT	2,662,087.28	690,402.74	2,691,135.12	643,641.84	17,713.06	99.47%	

Respectfully submitted,

Anita Patel
Town Accountant

CITY/TOWN OF GRAFTON, MASSACHUSETTS
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2018
(Unaudited)

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ASSETS

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	SEWER Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
Cash and cash equivalents	5,994,634.95	4,418,570.08	2,966,720.71	5,529,862.33		7,473,100.64		26,382,888.71
Investments	(15.36)	(12,461.16)		(49,938.70)		(68,607.10)		(131,022.32)
Receivables:								-
Personal property taxes	32,274.76	3,335.88						35,610.64
Real estate taxes	317,340.59							317,340.59
Deferred taxes	-							-
Allowance for abatements and exemptions	(716,790.59)							(716,790.59)
Special assessments	-							-
Tax liens	1,077,240.76	8,511.85		67,032.42				1,152,785.03
Tax foreclosures	164,150.15							164,150.15
Motor vehicle excise	291,713.49							291,713.49
Other excises	910.72							910.72
Utility Charges	-			541,097.63				541,097.63
Departmental	58,222.19							58,222.19
Other receivables	800.00	71,839.06		329,368.21				402,007.27
Due to/from other funds			2,755,045.77	22,555,800.00				-
Due from other governments								-
Prepays								-
Inventory								-
Fixed assets, net of accumulated depreciation				11,605,312.58				11,605,312.58
Amounts to be provided - payment of bonds		1,545,000.00					30,304,758.00	31,849,758.00
Amounts to be provided - vacation and sick leave								-
Total Assets	7,220,481.66	6,034,795.71	5,721,766.48	40,578,534.47	-	7,404,493.54	30,304,758.00	97,264,829.86

LIABILITIES AND FUND EQUITY

Liabilities:

Deferred revenue								-
Real and personal property taxes	(367,175.24)	3,335.88						(363,839.36)
Deferred taxes								-
Prepaid taxes/fees								-
Special assessments								-
Tax liens	1,077,240.76	8,511.85		67,032.42				1,152,785.03
Tax foreclosures	164,150.15							164,150.15
Motor vehicle excise	291,713.49							291,713.49
Other excises	910.72							910.72
Utility Charges				351,646.83				351,646.83
Departmental- VETS	58,222.19							58,222.19
Deposits receivable								-
Other receivables	800.00	71,839.06		518,819.01				591,458.07
Due from other governments			2,755,045.77					2,755,045.77
Due to other governments								-

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	SEWER Enterprise	Internal Services			
Accounts payable								-
Warrants payable	369,472.11							369,472.11
Accrued payroll and withholdings	56,537.00					290,255.46		346,792.46
Other liabilities								-
IBNR								-
Bonds payable		1,545,000.00		17,188,392.00			30,304,758.00	49,038,150.00
Notes payable			1,000,000.00	22,555,800.00				23,555,800.00
Vacation and sick leave liability								-
Total Liabilities	1,651,871.18	1,628,686.79	3,755,045.77	40,681,690.26	-	290,255.46	30,304,758.00	78,312,307.46
Fund Equity:								
Reserved for encumbrances	277,052.31							277,052.31
Reserved for expenditures	860,368.00	3,991,078.23	2,396,175.22	-		7,114,238.08		14,361,859.53
Reserved for continuing appropriations	1,068,857.88			643,707.16				1,712,565.04
Reserved for petty cash	1,040.00							1,040.00
Reserved for appropriation deficit								-
Reserved for snow and ice deficit								-
Reserved for debt Service	459,061.89	15,295.44		37,088.00				511,445.33
Reserved for premiums								-
Reserved fund balance-Betterments				1,093,515.79				1,093,515.79
Undesignated fund balance	2,902,230.40	399,735.25	(429,454.51)	3,705,612.68				6,578,123.82
Unreserved retained earnings								-
Investment in capital assets				(5,583,079.42)				(5,583,079.42)
Total Fund Equity	5,568,610.48	4,406,108.92	1,966,720.71	(103,155.79)	-	7,114,238.08	-	18,952,522.40
Total Liabilities and Fund Equity	7,220,481.66	6,034,795.71	5,721,766.48	40,578,534.47	-	7,404,493.54	30,304,758.00	97,264,829.86
PROOF	-	-	-	-	-	-	-	-

REPORT OF THE TREASURER/COLLECTOR

FY18 PAYMENTS IN EXCESS OF \$1,000.00

Accela, Inc.	\$12,849.74
Commonwealth of Massachusetts	\$2,775.00
Factor Systems	\$19,134.41
Holden Landmark Corporation	\$1,531.00
Kelley & Ryan Associates	\$8,970.73
Unibank Fiscal Advisory	\$1,050.00
W.B. Mason Co	\$3,243.29

BANK ACCOUNTS

Cash on Hand	\$1,040.00
Bartholomew & Co Trust Funds	\$13,442,396.87
Bristol County Savings Bank	\$121,201.55
Century Bank	\$6,068,113.57
Hometown Bank	\$1,413,652.23
MMDT	\$477,991.70
Savers Bank	\$1,587,479.60
UniBank	\$4,073,121.98
Balance as of 6/30/18	\$27,184,997.50

Respectfully submitted,

Amy M. Perkins, CMMT, CMMC
Treasurer/Collector

Long Term Debt					
	July 1, 2017	New Debt	Retirement	June 30, 2018	Interest
	Balance	Issued	of Debt	Outstanding	Paid FY 2018
Fire Station	\$1,100,000		\$550,000	\$550,000	\$48,950
Lan Acquisition CPA	\$675,000		\$60,000	\$615,000	\$27,225
Modulars	\$150,000		\$75,000	\$75,000	\$5,250
High School - Borrowing 1	\$6,475,000	\$3,685,000	\$4,315,000	\$5,845,000	\$185,391
Sewer	\$400,000		\$20,000	\$380,000	\$17,888
High School - Borrowing 2	\$7,825,000	\$4,432,777	\$4,981,349	\$7,276,428	\$349,975
High School - Borrowing 3	\$13,565,000		\$685,000	\$12,880,000	\$498,062
Energy Conservation Project	\$3,960,000		\$290,000	\$3,670,000	\$100,375
Building Remodeling - CPA	\$1,015,000		\$45,000	\$970,000	\$29,250
Wastewater Treatment Facility	\$2,590,000		\$60,000	\$2,530,000	\$79,431
Septic Loan Program	\$12,495		\$4,165	\$8,330	\$588
Wastewater Treatment Facility	\$14,613,300		\$328,480	\$14,284,820	\$264,988
Lan Acquisition CPA		\$520,000	\$5,000	\$515,000	\$2,736
Sewer		\$227,223	\$3,651	\$223,572	\$1,168
Lan Acquisition CPA			\$555,000	-\$555,000	-\$11,512
Sewer			\$230,000	-\$230,000	-\$5,069
Subtotal	\$52,380,795	\$8,865,000	\$12,207,645	\$49,038,150	\$1,594,696
Short Term Debt					
	Balance	New Debt	Retirement	Outstanding	Interest Paid
MCWT Interim Loan for WWTP	\$22,555,800			\$22,555,800	
MCWT Interim Loan for WWTP	\$14,613,300		\$14,613,300		\$12,340
DPW Facility - BAN		\$1,000,000		\$1,000,000	
Subtotal	\$37,169,100	\$1,000,000	\$14,613,300	\$23,555,800	\$12,340
Grand Total	\$89,549,895	\$9,865,000	\$26,820,945	\$72,593,950	\$1,607,036

Fiscal Year 2018 Tax Collections

Year	REAL ESTATE					June 30, 2018 Balance
	July 1, 2017 Balance	Commitments	Exemptions/ Abatements	Payments less Refunds	Transfer to Tax Title	
2018	0.00	39,394,350.99	176,334.28	38,770,657.02	130,019.10	317,340.59
2017	344,420.64	13,605.23	3,332.48	305,774.51	48,918.88	0.00
TOTAL	344,420.64	39,407,956.22	179,666.76	39,076,431.53	178,937.98	317,340.59

	PERSONAL PROPERTY					June 30, 2018 Balance
	July 1, 2017 Balance	Commitments	Abatements	Payments	Refunds	
2018	0.00	1,028,654.51	25.61	1,024,737.57	157.29	4,048.62
2017	51,186.69	0.00	0.00	48,627.58	22.25	2,581.36
2016	4,583.26	0.00	0.00	115.23	0.00	4,468.03
2015	1,716.20	0.00	30.82	0.00	0.00	1,685.38
Prior Yrs	19,491.37	0.00	0.00	0.00	0.00	19,491.37
TOTAL	76,977.52	1,028,654.51	56.43	1,073,480.38	179.54	32,274.76

	MOTOR VEHICLE EXCISE					June 30, 2018 Balance
	July 1, 2017 Balance	Commitment	Abatements	Payments	Refunds	
2018	2,676,355.16	0.00	37,989.49	2,429,612.41	15,276.22	224,029.48
2017	306,518.35	295,724.09	25,334.60	563,667.83	23,706.72	36,946.73
2016	33,520.08	133.75	968.24	22,174.21	913.02	11,424.40
2015	12,301.40	0.00	1,752.22	2,883.45	1,752.22	9,417.95
Prior Yrs	11,186.57	0.00	0.00	1,293.23	0.00	9,893.34
TOTAL	3,039,881.56	295,857.84	66,044.55	3,019,631.13	41,648.18	291,711.90

	BOAT EXCISE					June 30, 2018 Balance
	July 1, 2017 Balance	Commitment	Abatements	Payments	Refunds	
2015	245.00	0.00	0.00	0.00	0.00	245.00
2014	667.36	0.00	1.64	0.00	0.00	665.72
TOTAL	912.36	0.00	1.64	0.00	0.00	910.72

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
ABDI	TINA	\$42,355.08	
ACROPOLIS	TIFFANY	\$1,888.00	
ADAMS	SETH	\$1,967.88	
ADAMS	RAYMOND	\$10,944.00	
ADAMS	DOUGLAS	\$73,211.03	
AKILLIAN	GAYLE	\$85,977.31	
ALDERTON	JANINE	\$18,479.67	
ALEX	CRAIG	\$68,291.60	
ALEX	STEPHEN	\$43,228.85	
ALGIERI	GIANNA	\$17,514.04	
ALLAIN	RICHARD L	\$5,302.40	
ALLEN	LEAH	\$3,168.00	
ALLEN	PAMELA	\$27,176.45	
ALLEN	KATHERINE	\$25,773.10	
ALLEN	MONICA	\$73,083.86	
ALLEN III	JOHN	\$23,513.20	
ALLTON	ELISABETH	\$16,161.08	
ALMSTROM	PAIGE	\$47,145.25	
ALVES	MARK	\$71,209.17	\$2,925.00
ALWARD	NATALIA	\$43,721.55	
AMERO	CARRIE	\$55,394.46	
ANDERSEN	JENNY	\$65,336.25	
ANDERSEN	GRETCHEN	\$2,445.00	
ANDERSEN	BRIAN	\$3,675.00	
ANDERSON	AMBER	\$16,822.52	
ANDERSON	ANDREA	\$73,966.66	
ANDERSON	KAYLA	\$50,955.22	
ANDERSON	ROBERT	\$75,712.90	
ANDREWS	DARREN	\$13,923.38	
ANGELL	ALISON	\$16,208.86	
ANNESI	JENNIFER	\$73,181.54	
ANTOLLINO-BUKOSKI	ROBIN	\$82,430.98	
ANZEDE	LISA	\$19,314.06	
ARONSON	DOUGLAS	\$2,295.69	
ARREDONDO	GERONIMO	\$4,106.73	
ARSENAULT	KERRI	\$39,309.22	
ARTUSO	ANN	\$5,286.60	
ARTUSO	ANN	\$3,040.00	
ASCI	PAULA	\$5,745.00	
ASHMANKAS	MATHEW	\$4,029.00	
ATCHUE	JASON	\$67,196.89	\$22,676.25
ATCHUE	CHRISTINE	\$28,575.02	
ATCHUE	RICHARD	\$1,740.00	
ATHANAS	NANCY	\$78,329.49	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
AURIN	JOHN	\$24,543.75	
BABB	MARTHA	\$24,245.88	
BABB	HANNAH	\$1,328.00	
BABB	JOSHUA	\$1,457.43	
BABINEAU	MEAGHANN	\$91,165.48	
BADRY	SARAH	\$3,813.00	
BAILEY	RENEE	\$76,628.90	
BAILEY	MICHELLE	\$78,908.74	
BAKER	LINDSAY	\$59,050.54	
BALDAWA	ARCHANA	\$2,768.00	
BALDWIN	WENDY	\$18,190.87	
BALDWIN	MICHAEL	\$240.00	
BALOGH DE GALANTHA	ANNMARIE	\$25,619.48	
BANISTER	SARAH	\$51,010.75	
BARBATO	MICHAEL	\$12,977.15	
BARKER	JAMES E	\$5,834.95	
BARKER	ADAM	\$759.51	
BARKER	CHERYL A	\$49,146.96	
BARKIN	KAREN	\$84,141.91	
BARRELL	DANIEL	\$51,687.92	
BARRETT	KARA-JEAN	\$13,643.22	
BARTH	JAMES	\$3,505.75	\$17,752.50
BARTLETT	CARA	\$56,453.85	
BARTON	EMILY	\$23,144.37	
BASSETT	JOHN W	\$3,137.78	
BASSETT	JOHN	\$54,228.84	
BATES-TARRANT	DONNA	\$51,322.60	
BAVOSI	BRIAN	\$65,906.38	
BAZINET	MATTHEW	\$74,378.05	
BEAMAN	JAMES	\$11,677.50	
BEAUREGARD	MARK	\$3,538.91	
BEAUSOLEIL	SARA	\$6,134.03	
BEAUSOLEIL	CHRISTOPHER	\$160.00	
BEAUSOLEIL	TIFFANY	\$68,652.63	
BEBEAU	CHELSEA	\$14,198.61	
BELLEMARE	SARAH	\$23,661.55	
BELTON	JESSICA	\$20,177.33	
BENOIT	MARK	\$89,065.33	\$11,244.38
BENSON	RACHEL	\$59,550.75	
BERARDI	GAIL	\$9,609.17	
BERARDI	MARIE	\$1,472.00	
BERGEN	ROBIN	\$84,561.62	
BERGENHOLTZ	KEVIN	\$2,785.00	
BERGENHOLTZ	JAMES	\$960.00	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
BERGER	ROBERT	\$79,311.13	
BERMAN	DANIEL	\$66,516.33	
BINKOSKI	MICHAEL	\$15,521.27	
BISHOP	ALEXANDRA	\$10,782.43	
BLACK	KATHLEEN	\$76,367.83	
BLESSING	CHRISTOPHER	\$4,544.86	
BODLEY	ERIN	\$10,605.43	
BODLEY	ERIN	\$16,660.99	
BOIARDI	ANTHONY	\$2,136.48	
BOISVERT	LISA	\$91,378.69	
BOLDUC	MICHELE	\$13,218.02	
BOND	STACY	\$17,386.05	
BOND	RENEE	\$2,118.50	
BORDNER	INGRID	\$816.00	
BORG	KIMBERLY	\$1,545.06	
BORIS	GRADY	\$487.63	
BORIS	ANGELA	\$1,167.00	
BOROWY	TAMMIE	\$18,238.55	
BOSLAND	DAWN	\$1,040.00	
BOUMAN	AMY	\$36,802.58	
BOURDEAU	HARRISON	\$180.00	
BOUVIER	AMY	\$45,462.86	
BOWEN	KATHRYN	\$17,712.92	
BOWEN	RYAN	\$31,443.30	
BOWEN	AVVYE	\$50,662.39	
BOWMAN	RYAN	\$304.00	
BOWMAN	KATHLEEN	\$77,488.78	
BOYLE	ELIZABETH	\$82,007.01	
BRADY	LORI	\$2,857.89	
BRAWN JR	JAMES R	\$61,825.07	
BRENNAN	BRIAN	\$8,990.25	
BRIGGS	JOSHUA	\$200.00	
BRIGHT	TORYN	\$78,664.41	
BROAD	DOUG	\$2,426.00	
BROPHY JR.	RICHARD	\$9,223.00	
BROSNAN-QUILLIAM	MARY	\$29,934.26	
BROWN	CYNTHIA	\$1,496.00	
BROWN	KIBBE	\$10,477.50	
BRUNETTA	JENNIFER	\$61,188.90	
BRUSO	MATTHEW	\$8,016.62	
BRUSO	STEPHANIE	\$20,244.39	
BRUSO	KATHLEEN	\$17,461.92	
BUCKLEY	JO-ANN	\$80,035.34	
BURKE	DELANEY	\$128.00	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
BURLINGAME	CATHERINE	\$6,403.48	
BURROUGH	JANE	\$171.00	
BURR	STACEY	\$27,262.69	
BYRNES	TREA	\$82,091.55	
CADRIN	MICHAEL P.	\$76,768.30	
CADRIN	CARRIE-ANN	\$1,676.19	
CADRIN	RACHEL	\$256.00	
CAHILL	PATRICIA	\$4,640.00	
CAICO	ALLYSON	\$9,563.35	
CALANDRA	MOLEKA	\$70,729.67	
CALLAGHAN	MCKENZIE	\$1,526.74	
CALLAGHAN	JAMES	\$14,560.83	
CALO	TRACEY	\$128,991.20	
CAMERON	LEAH	\$45,180.59	
CAMMUSO	ANDREW	\$47,689.40	
CAMMUSO	TIFFANY	\$62,689.88	
CAMPBELL	MATTHEW	\$33,583.69	
CAMPISI	AMY	\$6,344.50	
CAMYRE	SARA	\$68,214.43	
CANDELA	SUSAN	\$1,197.11	
CARDINAL	CHELSEY	\$14,178.50	
CARDINAL	JAMIE	\$46,249.50	
CARDOZA	KATHERINE	\$416.00	
CARDOZA	ERIN	\$784.00	
CAREW	RICHARD	\$68,314.43	
CAREW	DANIEL	\$2,808.54	
CAREW	CATHY	\$85,172.40	
CARLSON	JOHN	\$1,500.00	
CARLSON	SHANA	\$41,300.65	
CARON	CHRISTOPHER	\$43,936.39	
CARR	KELLY	\$77,689.00	
CARRAHER	MEGHAN	\$12,305.29	
CARTER	NANCY	\$1,077.12	
CARTIER	LAUREN	\$3,897.00	
CARUSO	MALLORY	\$8,175.63	
CASEY	FRANCIS	\$21,086.01	
CASSANO-VIGDOR	AMY	\$78,364.41	
CASTRO AZOFEIFA	ARAUSY	\$8,000.00	
CAYA	LYNDA	\$8,358.23	
CELLA	DIANE	\$19,200.22	
CELLA	SAMANTHA	\$208.00	
CHAREST	STEPHEN L	\$69,148.00	
CHARIELLE	ADAM	\$9,136.32	
CHARRON	MATTHEW	\$38,847.60	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
CHARTRAND	JENNIFER	\$72,086.29	
CHARTRAND	KAELEIGH	\$33,085.40	
CHASE	JOAN	\$36,389.86	
CHASE	JOAN	\$1,207.10	
CHILD	NICHOLAS	\$1,231.05	
CHILD	LYDIA	\$1,686.41	
CHIU	CASSIDY	\$1,379.52	
CHOUNIARD	DEBORAH	\$600.00	
CHRISTENSON	MARY	\$528.00	
CHUTE	SHERRY	\$16,673.78	
CIAMPI	PATRICIA	\$79,824.88	
CIARAMICOLI	MICHAEL	\$6,644.90	
CICERO	JACKSON	\$56,308.06	
CLEARY JR.	GORDON	\$86,653.39	
COAKLEY	MARY	\$94,748.94	
COAKLEY	ERIN	\$5,808.00	
COGGANS III	JOSEPH	\$69,939.91	\$48,491.25
COHEN	RUTH	\$5,236.00	
COLLETTE	LINDA	\$18,778.86	
COLLETTE JR	ROBERT	\$105,676.75	\$47,968.75
COLLINS	SCOTT	\$430.00	
COLLINS	WILLIAM	\$8,523.85	
COLLINS	NOEL	\$1,155.75	
COLLINS	PATRICK	\$10,144.00	
CONDON	RACHEL	\$7,104.94	
CONLON	PAULA	\$83,284.23	
CONNELLY	BARBARA	\$65,929.83	
CONNORS	RYAN	\$2,819.67	
CONNORS	NANCY N	\$49,428.05	
CONNORS	RYAN	\$32,718.64	
COOPER	CHRISTINE	\$51,045.04	
COOPER-STURDEVANT	PAIGE	\$56,196.08	
COOTS	HALLE	\$6,858.68	
COOTS	HALLE	\$880.00	
COPPOLA	SHELLY	\$17,693.55	
CORDA	MICHAEL A	\$8,071.23	
COREY	MELISSA	\$187.00	
CORSO	MEAGHAN	\$21,450.67	
COSGROVE	ALISON	\$69,720.53	
COSMAN	MAGEN	\$67,152.10	
COSSEBOOM	ALEC	\$688.00	
COTE	DEBORAH	\$61,971.84	
COTE	JASON	\$93,974.48	
COURNOYER	KATHLEEN	\$1,470.00	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
COURNOYER	PAUL	\$114,464.21	
COURTNEY	SHANNON	\$50,932.39	
COZ	DIANE	\$17,508.10	
CREPEAU	NORMAND	\$144,247.84	
CROSBY	JAMES C	\$104,188.71	\$41,530.75
CROSS	KIMBERLIE	\$18,546.20	
CROUSE	DAVID E	\$24,819.02	
CROWLEY	GILLIAN	\$2,716.53	
CRUZ	MARIA	\$1,236.06	
CUMMINGS	JAMES	\$178,298.51	
CURRAN	MARY	\$74,196.20	
CUSHER	ALLISON	\$45,587.62	
CUSSON III	LAWRENCE	\$11,081.34	
CUZZUPE	CHRISTOPHER	\$6,544.49	
CYR	COURTNEY	\$11,077.31	
DA SILVA	ANGELA	\$5,326.94	
DADAH	MELANIE	\$5,130.40	
DANNA	ROBERT	\$2,210.75	\$10,082.25
DAOUST	KELLY	\$73,708.59	
DARKO	JAMES	\$7,316.39	
DARWIN	KASI	\$51,251.38	
DAUPHINAIS	CRAIG	\$1,000.00	
D'AUTEUIL	NANCY	\$18,257.70	
DAVE	SWATI	\$6,108.36	
DAVEY	MICHELLE	\$62,355.09	
DAVIDSON	LINNEA	\$25,273.88	
DAVIS	KENNEDY	\$1,486.21	
DAVIS	JACQUELINE	\$75,538.60	
DECAIRE	KELLY	\$45,871.50	
DECATUR	STEPHEN	\$9,795.65	
DECOSTA	SUSAN	\$28,141.72	
DEE	TAYLOR	\$645.26	
DELANEY	CAITLIN	\$1,804.08	
DELLA CIOPPA	DAVID	\$73,696.54	
DELVALLE	CURTIS	\$1,700.00	
DEMARTINI	KATHRYN	\$71,784.19	
DEMERS	HEATHER	\$8,171.96	
DEPASQUALE	BETH	\$8,772.00	
DERANIAN	CHELSEY	\$912.00	
DEROSIERS	KELLI	\$36,052.29	
DESCHENES	ANDREW	\$59,768.80	
DESCHENES	MARY	\$48.00	
DESCHENES	LAURA	\$74,560.22	
DESJARDINS	KATHERINE	\$2,442.49	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
DESMARAIS	NICOLE	\$15,636.96	
DESMARAIS	NICOLE	\$12,036.41	
DETOMA	ROBERT	\$50,863.84	
DETTORRE	SAMANTHA	\$48,512.92	
DEVENEY	CHLOE	\$1,432.44	
DEVRIES	MARIANNE	\$81,448.02	
DEWAR	MOLLY	\$1,665.01	
DEWAR	SHANNON	\$720.00	
DI RUSSO	MAUREEN	\$56,348.18	
DICKMANN	MIA	\$1,082.95	
DIETEL	MELANIE	\$49,291.26	
DIONNE	LEANNE	\$22,981.41	
DIPIETRANTONIO	ROBYN	\$6,356.63	
DOLSON	LYNN	\$50,053.34	
DONADIO	JACQUELYN	\$72,426.63	
DONAHUE	ROBERT	\$5,447.90	
DONAHUE	BRENDAN	\$2,456.26	
DONOHUE JR	RAYMOND	\$78,206.64	
DORAZIO	ERIN	\$9,964.41	
DORAZIO	ERIN	\$5,378.50	
DOTSON	TERRY	\$18,032.64	
DOUGHERTY	ERICA	\$7,410.00	
DOWD	ASHLEY	\$66,994.26	
DOWDLE	MICHAEL	\$78,908.74	
DOWDLE	WILLIAM	\$2,299.00	
DOYLE	AVERY	\$11,009.70	
DRAGO	VINCENT J.	\$73,792.61	
DRAWBRIDGE	TANNER	\$2,426.00	
DRISCOLL	ANN	\$17,733.87	
DROS	CHRISTOPHER	\$42,655.39	
DUBINSKY	CIERRA	\$400.00	
DUCASSE	COURTNEY	\$1,548.03	
DUDLEY	BRYAN	\$36,717.61	
DUFAULT	EMMA	\$480.00	
DUHAMEL	GEORGE	\$13,695.00	
DUMAS	PHILIP	\$200.00	
DUMAS	JENNIFER	\$51,341.22	
DUNCAN	JOANN	\$1,366.40	
DUNN	CAREY	\$76,302.64	
DUROST	JENNIFER	\$78,194.24	
DUVAL	SUSAN	\$525.00	
DYER CASPERAITES	JODI	\$81,514.75	
DYER-RACICOT	DIANE	\$70,164.36	
EGAN	JEFFREY	\$1,418.83	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
EGAN	ROBERT N	\$5,160.23	
EGAN	KATHLEEN	\$86,204.07	
EICHHOLZ	AMANDA	\$59,326.05	
EKNOIAN	LAUREN	\$62,632.46	
EKSTROM	NICOLE	\$740.00	
ELLSWORTH	MARY	\$59,346.04	
ENGVALL	CYNTHIA	\$80,892.60	
ENOS	JUNE	\$1,395.23	
ERHARTIC	SEAN	\$623.20	
ERHARTIC	AMANDA	\$72,966.41	
ERICKSON	DAVID B	\$4,810.37	
ERMINELLI	RYAN	\$1,141.57	
ERSKINE	NICHOLAS	\$345.20	
ESPER	ANNA	\$2,446.00	
ESTAPHAN	TRACY	\$56,198.18	
EVANS	VALERIE	\$2,859.79	
EVANS	VALERIE	\$8,460.00	
EVANS	VALERIE	\$2,561.50	
EVANS	CONNOR	\$1,632.00	
FABER	PATRICIA	\$675.00	
FADAVI	DARAB	\$1,143.19	
FAIRHURST	RONALD	\$3,616.00	
FARMER	DAWN	\$10,919.85	
FARRAR	PAUL	\$45,889.97	
FARRELL	THOMAS J	\$77,159.60	\$21,627.00
FARRELL	KYLIE	\$1,264.00	
FASOLD	DEBORAH	\$72,086.63	
FASSETT	JOCELYN	\$79,904.00	
FAUTH	TIMOTHY	\$102,766.43	
FAVELA	ALICIA	\$6,622.70	
FAY	PATRICIA	\$3,088.00	
FAZULBHOY	AZRA	\$3,408.00	
FELICIANO	ADA	\$6,952.87	
FERREIRA	KAITLYN	\$66,904.43	
FERRERA	KENNETH	\$8,382.59	
FIACCO	SUSAN M	\$9,203.67	
FIELDS	TIMARIE	\$2,462.43	
FIELDS	SHELBI	\$20,792.78	
FILEWICZ	JULIE	\$24,375.82	
FILLERS	NOEL	\$72,266.22	
FINEGAN	CARLY	\$16,555.89	
FINK	ANDREW	\$256.00	
FINN	DANIEL	\$291.08	
FIORE	MARY BETH	\$144.00	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
IORE	DEBORAH	\$35,783.29	
FIRMES	KRIS	\$18,624.54	
FIRMIN	MATTHEW	\$23,840.94	
FITZGERALD	THOMAS	\$47,510.48	
FITZGERALD	COLIN	\$10,009.71	
FITZGERALD	COLIN	\$10,577.60	
FITZGERALD	ANNA	\$55,987.85	
FLANAGAN	MEAGHAN	\$6,427.77	
FLAVIN	ANNE-MARIE	\$18,812.60	
FLETCHER	LAUREN	\$75,936.02	
FLYNN	RACHEL	\$8,928.00	
FLYNN	JULIE	\$21,151.75	
FLYNN	PATRICIA	\$78,364.75	
FOLEY	CAILEEN	\$4,866.66	
FOLEY	WILLIAM	\$9,993.24	
FOLEY	CAILEEN	\$128.00	
FONTAINE	JESSE	\$3,760.00	
FONTAINE	SARAH	\$80,380.74	
FONTANA	ANDREA	\$17,871.08	
FONTANA	JACK	\$640.00	
FORTECCHIO	BARBARA	\$95.00	
FORBES	JOANNE	\$27,006.22	
FORLEO	KATHERINE	\$693.84	
FOWLER	HEIDI	\$50,535.80	
FRASER	HUNTER	\$2,096.00	
FREDDIE	SARAH	\$18,121.42	
FREDERICO	THOMAS	\$55,266.64	
FREDERICO JR	ROBERT	\$100.00	
FRENCH	STEVEN	\$465.00	
FRENCH	THOMAS	\$17,257.50	
FROMENT	LAWRENCE	\$7,368.00	
FROMENT	SANDRA	\$1,395.23	
FUNK	RUTH	\$24,450.09	
FUNK	HEATHER	\$3,273.63	
FUNK	MELISSA	\$448.00	
GAGNE	PETER	\$6,419.58	
GAGNE	EUGENE	\$49,081.86	
GAGNE	JOHN	\$49,164.25	
GALE	DANIEL	\$110,334.51	
GALICA	KAREN	\$66,816.69	
GALLAGHER	KEVIN	\$70,352.58	
GALLAWAY	ELIZABETH	\$79,625.36	
GALLINAGH	MEGHAN	\$1,380.00	
GAMACHE	THOMAS	\$66,599.07	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
GANNON	JULIA	\$2,829.24	
GARABEDIAN	ANITA	\$2,176.00	
GARDINER	JAMES	\$400.00	
GARDZINA	ADAM	\$3,245.86	
GAROFOLI	JONELLE	\$9,398.85	
GASPER	KRISTEN	\$117,275.08	
GASPER	MEGAN	\$4,650.50	
GAUTHIER	PHILIP LEON	\$7,451.51	
GAUTHIER	MICHAEL E	\$28,340.90	
GAUVIN	STEVEN W	\$158.24	
GEMME	JOHN	\$3,615.00	
GENDRON	JONATHAN	\$240.00	
GERHARDT	THERESE	\$67,770.67	
GERMAIN	KRISTIN	\$80,089.41	
GHIDOTTI	EMILY	\$76,360.20	
GIBBS	VICTORIA	\$1,296.00	
GIBBS	TARA	\$28,468.71	
GIESER	KATLYN	\$48,854.16	
GILBERT	KIMBERLY	\$69,646.63	
GILLIGAN	JENNIFER	\$52,013.75	
GILPIN	COURTNEY	\$850.00	
GIROUX	JUSTIN	\$2,775.04	
GIVINS	JAARMIL	\$6,947.83	
GLEASON	PETER	\$73,241.54	
GLICKMAN	TAYLOR	\$5,833.46	
GODIN	PAUL	\$47,647.51	
GOLDSMITH	JESSICA	\$4,967.79	
GOLDSTEIN	ROBIN	\$72,176.97	
GOMEZ	JESSICA	\$55,557.79	
GOODELL	COURTNEY	\$24,247.36	
GOODSPEED	DALE	\$180.00	\$1,687.50
GOPALAKRISHNAN	MATHANGI	\$629.58	
GORDON	CARRIE	\$27,003.35	
GOSSELIN	JUDITH	\$81,125.50	
GOULET	MICHAEL	\$2,983.00	
GRABAU	TODD	\$2,511.76	
GRABAU	JENINE	\$23,234.33	
GRAHAM	SHANNON	\$1,728.00	
GRAHAM	MARYBETH	\$1,628.00	
GRANDINETTI	DEREK	\$9,835.32	
GRAUTSKI	ARISSA	\$7,687.70	
GRAVES	FRANCIS	\$71,544.86	
GRAY	JASON	\$81,078.41	
GREEN	MARY	\$86,334.99	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
GREW	KENNETH	\$500.00	
GRIP	JESSICA	\$54,194.49	
GROLEAU	KRISTEN	\$70,836.21	
GROVE	HAYLEY	\$17,866.08	
GUGLIELMELLO	WILFRED	\$44,016.80	
GUILLETTE	EVELYN	\$251.14	
GUILMETTE	RAYMOND A	\$15,347.82	
GWOZDOWSKI GAUVIN	KAREN	\$600.00	
HAFFTY	JOANN RITA	\$46,773.04	
HAKENSON	CHRYIS	\$32,319.42	
HALEY	RITA	\$22,732.92	
HAMDAN	MISA	\$45,548.27	
HAMEL	MAUDE	\$1,751.13	
HAMEL	MAUDE	\$40,795.77	
HAMILTON	ABIGAIL	\$1,068.08	
HAMILTON	MELINDA	\$1,144.54	
HAMILTON	KARAN	\$63,093.60	
HAMPSON	AMANDA	\$61,356.96	
HANLEY	AARON	\$9,787.50	
HANNA	KATHRYN	\$145.35	
HANNA	SARGON	\$1,000.00	
HANNA	KATHRYN	\$4,912.00	
HANNA	SARAH	\$63,300.06	
HANNON	COLLEEN	\$37,806.14	
HANSBURY	THOMAS	\$6,824.86	
HARMON-WEAVER	KATHLEEN	\$10,122.48	
HARMON-WEAVER	KATHLEEN	\$384.00	
HAROUTUNIAN	HEATHER	\$1,525.00	
HARRINGTON	MEGHAN	\$25,124.35	
HARRINGTON JR	JOHN C.	\$9,990.00	\$18,975.00
HARRIS	DONNA	\$51,447.45	
HARRIS	SHANNON	\$880.00	
HARRISON	STEPHANIE	\$22,115.06	
HARVEY	LAURIN	\$13,962.30	
HAVALOTTI	JOEL	\$51,732.17	
HEALY	ANTHONY	\$1,516.86	
HECK	CHASE	\$29,534.93	
HEFFERNAN	PATRICK	\$213.15	
HEFFERNAN	KATHLEEN	\$6,086.00	
HEGDE	RANJITA	\$376.20	
HENAULT	MICHELLE	\$46,110.83	
HENDRIX	SAMANTHA	\$12,354.30	
HENNINGSON	NINA	\$18,870.69	
HENSON	MELANIE	\$18,479.82	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
HERD	CODY	\$11,937.60	
HERNANDEZ	ERIN	\$76,302.64	
HILLMAN	MICHAEL	\$1,900.00	
HILLMAN	WILLIAM	\$2,875.00	
HITCHINGS	LYNN	\$18,862.55	
HOBIN	NICOLE	\$13,186.51	
HODGE	LENA	\$72,052.39	
HOLDEN	SETH	\$2,086.11	
HOLLAND	CATHERINE	\$80.00	
HOLLIS	JESSICA	\$61,270.23	
HOLLIS	MATTHEW	\$75,496.54	
HOLMBERG	COLLEEN	\$101.22	
HOLMES	GALEN L	\$655.88	
HOPE	CARSON	\$176.00	
HORGAN	BETH	\$74,980.08	
HOVEY	MICHELLE	\$320.00	
HOWARTH	MICHELLE	\$18,777.43	
HOWELL	SUE	\$66,157.79	
HOWLAND	KAREN	\$54,070.27	
HUBBARD	BETH	\$60,392.19	
HUCHOWSKI	JAMES	\$11,052.25	\$10,416.25
IAFOLLA	SANDRA	\$31,183.55	
IAQUINTA	SHARON	\$76,881.54	
IDE	CYNTHIA	\$67,442.74	
IDE	CYNTHIA	\$952.96	
IWANIUK	EVAN	\$1,526.29	
IZQUIERDO	LORINNE	\$18,326.94	
JACKMAN	CARLA	\$42,145.95	
JACQUES	DIANE	\$20,102.17	
JANERICO	WENDY	\$79,201.54	
JANKOWSKI	MATTHEW	\$1,968.00	
JANKOWSKI	CAMRYN	\$5,309.19	
JANKOWSKI	LAURI	\$57,380.63	
JASMIN	ADAM	\$35,596.22	
JEFFERSON	JENNIFER	\$23,359.98	
JENNETTE	LYNDSAY	\$425.00	
JENNINGS	JASON	\$51,177.75	
JOHN	ERIC	\$3,284.44	
JOHNSON	PHILIP	\$58,888.09	
JOHNSON	COURTNEY	\$21,147.07	
JOHNSON	MARYANN	\$10,010.04	
JOHNSON	MARGOT	\$3,040.00	
JONCAS	TAYLOR	\$12,396.15	
JOYCE	MARCIA	\$13,182.40	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
JREIJE	ANTHONY	\$2,053.52	
KACKLEY	ANISA	\$30,397.74	
KALAGHER	ASHLEY	\$59,022.15	
KALINOWSKI	TAMMY	\$45,681.85	
KAMISHLIAN	NIKOLE	\$5,509.02	
KARYABDI	INDRA	\$23,915.35	
KASABULA	ROBERT	\$1,395.23	
KASTLER	KIM	\$7,185.00	
KAZARIAN	LAUREN	\$6,082.39	
KEEFE	KRISTEN	\$4,079.91	
KEEFE	KRISTEN	\$12,937.50	
KEENEY	LAUREN	\$768.00	
KELLEHER	ANDREA	\$77,043.34	
KELLER	PATRICIA	\$75,758.14	
KELLEY	LISA	\$25,716.36	
KELLEY	JOHN	\$150.00	
KELLEY	GAVIN	\$9,799.87	
KELLEY	ELIZABETH	\$71,129.70	
KELLEY	HANNAH	\$768.00	
KELLY	BRIAN	\$4,177.98	
KELLY	KAITLIN	\$59,266.05	
KELLY	JONATHAN	\$102,766.43	
KELLY	MICHELE	\$83,499.23	
KENNEDY	WINIFRED	\$288.00	
KHUSHALANI	VANITA	\$1,649.00	
KILLEEN	MARYELLEN	\$16,707.66	
KING	ERNEST	\$53,877.97	
KING	BARBARAANN	\$2,100.00	
KIRBY	HANNAH	\$21,495.72	
KIREJCZYK	RICHARD J	\$400.00	
KITTREDGE	LISA	\$85,962.15	
KLUMPENAAR	GWYNNEVERE	\$3,536.22	
KOEHLER	LAURA	\$74,692.90	
KOERNER	ANNA	\$368.00	
KOSHIVOS	KATRINA	\$18,054.01	
KOSS	STEVEN	\$77,071.54	
KOZA	KARLA	\$95,799.34	
KRAKOWSKI	KRISTINE	\$4,245.75	
KROEGER	MELISSA	\$76,302.64	
KULLA	KELLY	\$79,963.23	
KUNIHOLM	ETHAN	\$3,435.76	
KURAS	DEBORAH	\$10,436.74	
KURPOSKA	ROSEANNE	\$113,837.10	
LAMBERT	ELIZABETH	\$79,845.01	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
LAMPKINS	JACKELYN	\$57,474.95	
LAMPREY	KATHLEEN	\$8,816.00	
LANDESMAN	DANIEL	\$72,026.46	
LANDINGHAM	MARIA	\$1,184.00	
LANDRY	MATTHEW	\$1,418.52	
LANGEVIN	SHAWN	\$76,302.64	
LARAMEE	JENNIFER	\$2,399.00	
LARGESSE	ROBIN	\$67,996.13	
LARGIER	JOANNA	\$21,796.65	
LARSON	NICOLE	\$26,142.01	
LAURIA	LORI	\$25,296.90	
LAVALLEE	KANDY	\$57,438.82	
LAVALLEE	MARGARET	\$912.00	
LAVERTY	JENNIFER	\$76,984.64	
LAWTON	REBECCA	\$7,252.32	
LAYDON	JOSEPH	\$95,652.20	
LEACH	JENNIFER	\$66,444.26	
LEBLANC	GERALD F	\$500.00	
LEBLANC	EILEEN	\$44,675.44	
LEE	JENNY	\$79,260.11	
LEGASSEY	DAWN	\$16,097.42	
LEGAULT	LAURA	\$59,436.25	
LEMAIRE	MATHEW	\$76,879.71	
LEMAY	MARY	\$3,420.78	
LEMAY	GEORGETTE	\$600.00	
LEMAY JR.	ANTHONY	\$80,120.60	
LEOFANTI	LYNN	\$44,038.50	
LEONARD	JENNIFER	\$64,748.33	
LEROUX	MICHELLE	\$60,523.52	
LETO	SUSAN	\$51,123.80	
LEVITRE	ERIC	\$18,081.52	
LEWENBERG	ANNE	\$645.01	
LEWIN	KIM	\$21,801.38	
LEWIS	MEGHAN	\$17,046.49	
LEWIS	JANET	\$81,406.40	
L'HEUREUX	BRIAN	\$5,289.63	
LIJOI	KAITLYN	\$1,440.00	
LIJOI	SHAWN	\$79,915.05	
LOADER	WAYNE	\$44,960.34	
LOCANTORE	LYNN	\$793.92	
LOISEAU	LYNN	\$80,959.88	
LOUGHLIN	EMILY	\$43,771.97	
LUCAS	LAUREN	\$6,374.85	
LUCAS	LAUREN	\$4,976.75	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
LUKASEVICZ	ANGELA	\$63,459.51	
LUNDWALL	ARNOLD	\$115,250.46	
LUPIEN	CAROL	\$17,674.93	
LUPO LLL	NICHOLAS	\$443.10	
LYNCH	JACQUELYN	\$20,285.37	
LYVER	KELSEA	\$176.00	
LYVER	LAUREN	\$400.00	
MACDONALD	NICOLE	\$96,453.25	
MACJEWSKI	COLE	\$3,767.76	
MACKAY	PATRICK	\$50,193.02	
MACKIEWICZ	PETER	\$11,340.00	
MACPHEE	TIFFANY	\$11,011.07	
MADAUS	ANN MARIE	\$1,697.64	
MAGAN	LISA	\$50,662.39	
MAGAN	ELLA	\$2,622.00	
MAGILL	JULIE	\$72,206.63	
MAHASSEL	LORI	\$605.00	
MAHONEY	DANIEL	\$14,958.89	
MAHONEY	PATRICK	\$53,148.21	
MAHONEY	REBEKAH	\$69,420.53	
MALKASIAN	MICHELE	\$3,880.71	
MALLOY	ERIN	\$45,157.93	
MALMQUIST	CHARLOTTE	\$18,761.99	
MALMQUIST	JEREMY	\$58,664.62	
MALNATI	ROBERT	\$144.27	
MALONE	NANCY	\$40,758.38	
MALONE	EMILY	\$44,024.59	
MANANT	AUSTIN	\$200.00	
MANGANO	JANET	\$77,218.78	
MANNING	DAVID	\$38,464.70	
MARANDA	CATHY	\$75.00	
MARANDO	ANTHONY	\$54,888.61	
MARCHAND	NICOLE	\$18,105.36	
MARGWARTH	ELYSSA	\$19,583.38	
MARLETTE	DEBNE	\$52,931.18	
MARQUIS	ASHLEY	\$3,077.00	
MARSDEN	JENNA	\$13,141.61	
MARSHALL	OLIVETTE M.	\$2,486.25	
MARTEL	DAWN	\$61,131.11	
MARTIN	KRISTI	\$31,860.04	
MARTIN	MEGAN	\$16,839.18	
MARTIN	KRISTEN	\$76,047.64	
MASJOAN	RICHARD	\$62,633.99	
MASON	JANE	\$68,824.43	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
MAST	MARIA	\$57,023.53	
MATATALL	LIANE	\$19,353.52	
MATHIEU	ERIC J	\$3,871.24	
MATSON	EMILY	\$15,250.42	
MAXWELL	JEFFREY	\$21,796.65	
MAYNARD	MATTHEW	\$67,802.49	
MAYNARD III	JOSEPH	\$59,677.54	
MAZZARELLI	JOSEPH	\$1,964.60	
MAZZOLA	MICHAEL A	\$109,706.43	\$7,762.50
MCALLISTER	NATALIE	\$80.00	
MCCABE	ALAYNA	\$27,277.89	
MCCANN	BRIAN J	\$6,385.68	
MCCANN	CAITLYN	\$73,284.49	
MCCLUNE	MEGHAN	\$57.00	
MCCLUNE	MICHAEL	\$37,189.24	
MCCULLEN	SUSAN	\$81,514.75	
MCCULLOCH	LEE	\$9,116.95	
MCDONALD	MEGAN	\$1,425.00	
MCDONALD	KYLE	\$160.00	
MCGLYNN	ANNA	\$7,483.05	
MCGOVERN	MELISSA	\$74,692.90	
MCHUGH	JACQUELYN	\$51,627.75	
MCINERNEY	TIMOTHY	\$160,025.54	
MCINNIS	BRET	\$1,917.62	
MCINTYRE	MEAGHAN	\$19,554.77	
MCKENZIE	JUDITH	\$1,395.23	
MCKEON	KARYN	\$70,345.29	
MCLAUGHLIN	AMY	\$76,662.64	
MCLAUGHLIN	MARTHA	\$73,574.68	
MCMAHON	CHRISTOPHER	\$80,575.90	
MCMULLIN	LINDA	\$25,381.12	
MCNAMARA	JAMES	\$1,253.00	
MCNEIL	JENNIFER	\$28,933.04	
MCPARTLAND-MATTRICK	MEGAN	\$81,959.88	
MCPHETRIDGE	JOANNIE	\$18,030.93	
MCSHERA	MARGARET	\$55,085.88	
MEAD	RAYMOND E	\$1,550.00	
MEALY	SARAH	\$36,306.40	
MEEKINS	REBECCA	\$80,216.02	
MERCIER	CYNTHIA	\$57,777.96	
MERCURE	ANGELA	\$79,144.56	
MERKLE	JENNIFER	\$18,861.67	
MERKLE	JACK	\$160.00	
MERRILL	ARIANNA	\$1,380.00	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
MESSING	TIFFANY	\$12,695.31	
MICHALOWSKI	SHANNON	\$77,239.00	
MICHNIEWICZ	THOMAS	\$73,458.29	\$47,289.38
MICHNIEWICZ	MARY	\$3,825.00	
MIDWOOD	KERRY	\$51,742.29	
MIELE	KAREN	\$72,361.76	
MIKOLOSKI	STANLEY	\$1,105.00	
MILLER	RUCHELLE	\$16,645.65	
MILLER	CORRIE	\$11,921.36	
MILLER	CHRISTINE	\$58,589.70	
MILLER	MICHAEL	\$2,426.00	
MILLIKEN	MICHELE	\$240.00	
MILLS	BRETT	\$1,427.59	
MILLS	MICHAEL	\$5,372.27	
MINARDI	NEIL A	\$117,542.68	\$1,440.00
MINARDI	JENNA	\$75,943.42	
MINER	CHRIS	\$40,073.42	
MIRANDA	NANCY	\$72,771.39	
MITCHELL	DAVID	\$80,215.53	
MLODZINSKI	SANDRA	\$25,392.90	
MOEN	DIANE	\$23,169.37	
MOISAN	KARL	\$3,615.00	
MOLFETTO	KAYLA	\$77.00	
MOLINARO	HAYLEY	\$57,531.88	
MOLLOY	MAUREEN	\$40,465.88	
MONAGHAN	KELLY	\$36,780.28	
MOONEY	KARISSA	\$288.00	
MOORE	SARAH	\$78,946.00	
MOORE	JENNIFER	\$74,902.90	
MOORE	JAMES	\$2,785.00	
MORGAN	GRACE	\$25,026.33	
MORIN	MICHAEL	\$43,448.38	
MORIN	SARAH	\$65,016.36	
MORO	JAMES	\$1,515.16	
MORO	JOHN	\$1,498.83	
MORRIS	KAREN	\$2,020.00	
MORRISON	KATHERINE	\$46,546.95	
MORRISSETTE	STEPHANIE	\$54,909.32	
MOSKAL	ELENA	\$1,056.00	
MOSSEY	DENISE	\$31,210.50	
MOURERE	GUILLAUME	\$2,753.76	
MSUMBA	CADRIN	\$896.00	
MULCAHY	THOMAS F	\$1,283.95	
MULHERN	LAUREN	\$76,321.13	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
MULLIGAN	DIANE	\$748.32	
MULVEY	THOMAS J	\$277.86	
MURPHY	TIMOTHY	\$17,501.89	
MURPHY	ADAM	\$3,021.74	
MURRAY	MARY P.	\$48,948.38	
MURRAY	RACHEL	\$20,204.18	
MURRAY	AMELIA	\$160.00	
NADEAU	HEATHER	\$1,445.00	
NAGELSCHMIDT	DONNA	\$4,409.83	
NAJEMY	ELAINE	\$73,696.54	
NARDUCCI	MICHELLE	\$77,119.50	
NAWROCKI	ARTHUR	\$896.00	
NELSON	SHANNON	\$18,105.20	
NELSON	CHERYL	\$3,589.14	
NICHOLS	PAMELA	\$1,395.23	
NICHOLSON	WILLIAM H	\$2,138.05	
NIEVES	ANGEL	\$2,999.00	
NORTON	TRACY	\$62,438.96	
NOVIA	GYNETH	\$4,660.00	
NOVICK	RICHARD	\$8,826.78	
O'BRIEN	KENNETH	\$40,825.17	
O'BRIEN	JAMES G	\$3,195.44	
O'BRIEN	JAMES M	\$73,898.71	\$9,174.38
O'CONNELL	BRITTA	\$1,606.91	
O'CONNELL SR.	PATRICK	\$30,505.70	
O'CONNOR	ASHLEY	\$17,406.96	
O'CONNOR	BARBARA	\$18,483.01	
O'DONNELLY	RACHAEL	\$53,534.70	
OEVERMANN	KARI	\$21,458.93	
OEVERMANN	DAVID	\$62,430.68	
OLIVER	MARY	\$65,496.91	
OLIVER	KEITH	\$85,709.23	
OLSON	MARGARET	\$42,626.09	
O'MALLEY	CAITLYN	\$3,577.87	
O'MALLEY	CAITLYN	\$2,144.00	
O'NEILL	AMY	\$20,072.27	
O'REILLY	SIOBHAN	\$48.00	
O'ROURKE	LIAM FRANCIS	\$112,101.28	\$31,961.25
OSADSA	CORNEL	\$80.00	
OSBORN	STEPHANIE	\$20,739.72	
O'TOOLE	CONNOR	\$16,236.66	
OUELLET	JOANNE	\$76,258.23	
PACHECO	PATRICIA	\$256.00	
PADGETT	BROOK	\$1,000.00	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
PADGETT	OLIVIA	\$9,006.20	
PADGETT	OLIVIA	\$880.00	
PADULA-MCCABE	TRACY	\$31,430.17	
PAGE	ROSEMARY	\$54,782.74	
PAGE	LINDA	\$81,445.06	
PAGLIERONI	CATHERINE	\$42,370.42	
PALMER	LORI	\$17,324.50	
PALMER-HIRTOPANU	CORINA	\$1,860.00	
PAPAZIAN	CHRISTINE	\$61,978.64	
PAQUIN	RICHARD	\$54,677.38	
PARISE	JANICE	\$16,953.73	
PARKER	ELIZABETH	\$81,529.14	
PARKER	DOREEN	\$106,494.05	
PARMENTER	LIZABETH	\$25,385.23	
PARONE	KRISTIN	\$78,463.78	
PATCH	ELIZABETH	\$31,504.50	
PATEL	ANITA	\$86,338.00	
PATRAITIS	GERALD	\$80,924.64	
PATRAITIS	JOHN	\$89,806.13	
PATRAITIS	LISA	\$67,344.74	
PECKITT	SUSAN	\$81,650.87	
PELLEGRINO	CHARLOTTE	\$1,121.77	
PELLETIER	ERIN	\$1,065.30	
PENNELL	JAMES F	\$2,196.22	
PENNINGTON	KELLIE	\$33,427.95	
PERCH	CATHERINE	\$79,189.54	
PEREIRA	MARCIA	\$96,763.76	
PERKINS	AMY	\$12,462.80	
PERNA	MICHAEL	\$9,841.32	
PERRON	DENNIS	\$20,044.04	
PERRY	ELIZABETH	\$52,565.52	
PERRY JR.	ANTHONY	\$4,734.35	
PETERS	CHRISTINE	\$18,863.21	
PETERS	JENNI	\$65,312.92	
PETKAUSKOS	NICHOLAS	\$47,837.92	
PHILLIPS	BRUCE M	\$5,593.40	
PHILLIPS	CECILIA	\$82,580.98	
PICONE	ALLISON	\$282.15	
PIETTE	NATHAN	\$4,224.00	
PIETTE	NATHAN	\$656.00	
PIGNATARO	ANNE MARIE	\$52,524.08	
PIGNATARO	JAMES	\$125,013.86	
PILSKI	JENNA	\$58,839.48	
PLATT	MARSHA RANKIN	\$500.00	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
PLIAKAS	KRISTIN	\$3,121.79	
PLOSS	EUGENE G	\$8,582.90	
PLOTKIN	JENSEN	\$58,243.55	\$546.00
POIRIER	RUSSELL	\$1,670.29	
POITRAS	DONNA	\$42,545.39	
POLAND	SHEENA	\$14,536.35	
POLLINGER	PAUL	\$726.67	
POLLINGER	DEBRA	\$18,884.82	
POTVIN	JENNIFER	\$9,197.47	
PRAGER	IRENE	\$12,261.40	
PRESCOTT	SHARYN	\$79,264.41	
PRESTON	LESLIE	\$6,465.65	
QUINN	JENNIFER	\$76,641.28	
RADZIK	MICHAEL	\$49,687.46	
RAINHA	RACHAEL	\$49,521.13	
RAMOS	JACOB	\$949.11	
RAPPING	JODIE	\$94,999.59	
RATHI	RAHUL	\$160.00	
RAYMOND	DIANE	\$2,698.65	
RAYMOND	DANIELLE	\$17,926.16	
RAYMOND	BRIANNAH	\$15,632.52	
RAZDAN	SUNITA	\$96.00	
REARDON	GAILE	\$33,933.54	
REBIS	JESSICA	\$61,854.81	
RECCHIA	BRIAN	\$2,677.36	
RECCHIA	CARISSA	\$1,290.94	
REID	WENDY	\$809.23	
REIMER	GWENDOLYN	\$2,508.00	
REINHARDT	DONNA	\$13,952.30	
REMILLARD	ROBERT	\$4,592.15	
RENAUD	SARAH	\$77,834.64	
RENNER	PATRICIA	\$38,851.32	
RENZONI	PAMELA	\$27,616.57	
REXRODE	CARLEY	\$240.00	
RHEAUME	KATHLEEN	\$1,241.00	
RICE	JEREMY	\$1,520.00	
RICE	LISA	\$74,534.26	
ROBERTS	DARYL	\$57,276.93	
ROBICHAUD	SUSAN	\$60,025.43	
ROBIDOUX	WILIAM	\$18,561.12	
ROBSON	MELISSA	\$7,439.08	
ROCCANTI	MICHAEL	\$8,200.53	
ROCCO	KATHLEEN	\$22,478.50	
ROCHE	DANIEL	\$5,707.65	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
ROCHE	KEVIN	\$2,791.32	
ROCHE	STEPHEN	\$560.00	
RODRIGUEZ	ALEXANDER	\$20,133.16	
ROFRANO	JULIE	\$28,069.81	
ROGERS	JOHN	\$58,832.18	
ROGERS	SUSAN	\$62,418.43	
ROHAN	LAURIE	\$72,401.81	
ROIX	JOHN	\$72,827.87	
ROMANIEC	DANIEL	\$1,676.72	
RONDEAU	TASHA	\$3,979.19	
ROPIAK	JOHN	\$82,759.31	\$39,987.25
ROSSITER	LOIS	\$35,287.72	
ROTATORI	ALAN	\$3,615.00	
ROTH	TIM	\$5,504.00	
ROTH	JUANITA	\$76,358.23	
ROWE	JULIE	\$14,184.87	
ROY	KENDAL	\$3,035.00	
ROY	JENNIFER	\$48,536.38	
RUNNE	ANNE	\$25,824.66	
RUNNE	KATELYN	\$56,103.22	
RUNYAN III	DAVID	\$4,739.98	
RUSSELL	KATHRYN	\$1,766.71	
RUTT	BRIAN	\$22,732.92	
RYAN	PATRICK	\$48,926.21	
RYBAK	MICHAEL	\$1,988.75	\$6,982.50
SABOURIN	JULIE	\$76,259.49	
SALA	JOY	\$70,295.01	
SALAY	BRIAN	\$74,437.33	
SALGER	CHARLES	\$49,492.09	
SALGER	JAIME	\$8,390.70	
SANDAKLY	OMAR	\$160.00	
SANDAKLY	BETH	\$7,936.00	
SANFRATELLO	KATHRYN	\$2,622.00	
SANSOUCIE	ERIN	\$813.38	
SANTORA	STEPHEN	\$6,224.00	
SANTOS	ROMARIO	\$18,545.44	
SANXHAKU	DEA	\$1,064.55	
SAWTELLE	LINDSEY	\$240.00	
SAWTELLE	NANCY	\$71,328.35	
SAWTELLE	KYLE	\$848.00	
SAWTELLE	MEAGHAN	\$4,466.90	
SCANLON	JAMES	\$71,809.64	
SCANLON	SARAH	\$59,770.38	
SCARLETT	LISA	\$4,649.00	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
SCHAEFERS	ALYSSA	\$10,029.60	
SCHEINBART	JOAN	\$32,122.86	
SCHLAPAK	BRADFORD	\$970.75	
SCHLOTTENMIER	THOMAS	\$51,713.96	
SCHNABEL	ALYSSA	\$330.00	
SCHONHOFF	CAITLYN	\$2,463.96	
SCHROEDER	SAMANTHA	\$3,712.00	
SCHROTTMAN	BETH	\$16,563.22	
SCHUBERT	VICTORIA	\$2,105.42	
SCHULTZE	RICHARD	\$17,288.76	
SEELY	DARREN	\$78,489.41	
SEIDLER	EDWARD	\$8,002.11	
SENCKOWSKI	CELIA	\$75,180.28	
SENOSK	JOHN	\$43,104.71	
SERETI	LORI	\$73,451.54	
SEXTON	DEBORAH	\$57,814.95	
SHANNON	TAYLOR	\$6,314.02	
SHARON	ALLYSON	\$3,235.56	
SHATTUCK	LISA	\$75,318.54	
SHAW	DAVIS	\$145.36	
SHEA	ALIVIA	\$9,393.95	
SHENOY	SANDHYA	\$20,825.95	
SHERIDAN	SHELLY	\$640.00	
SHERIDAN	JOHN	\$656.00	
SHERIDAN	HANNAH	\$128.00	
SHORR	REBECCA	\$1,072.00	
SHORR	HEIDI	\$69,720.53	
SHUMEYKO	ROBERT	\$1,547.96	
SIEFERT	LORI	\$3,456.00	
SILVERBERG	PAUL	\$4,094.56	
SINGLEY	PETER	\$80,858.74	
SJOGREN	NANCY	\$28,447.18	
SMITH	ANN	\$77,218.78	
SMITH	ANNA	\$944.00	
SMITH	ALISON	\$3,360.00	
SMITH-MICKUNAS	BRENNA	\$17,107.01	
SNOW	SARAH	\$64,576.69	
SNYDER	ROBERT	\$12,744.68	
SNYDER	HOPE	\$17,413.55	
SNYDER	KIMBERLY	\$22,116.63	
SOCIA	DENNIS	\$41,397.70	
SOUSA	JUSTIN	\$55,958.28	
SPALDING	PATRICIA	\$18,403.25	
SPECTOR	KATHRYN	\$4,318.00	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
SPELLMAN JR.	DAVID	\$69,923.78	\$13,050.00
SPINNEY III	BRUCE	\$1,000.00	
SPOFFORD	COLLEEN	\$76,482.64	
ST. GERMAIN	JOANNE	\$1,700.00	
STACHURA	AMANDA	\$13,433.89	
STAKE	MAUREEN	\$72,537.20	
STAMULI	COLLEEN	\$2,393.75	
STEELMAN	ALYSHA	\$6,696.93	
STEEN	KIMBERLY	\$69,978.28	
STELMACH	KATHRYN	\$880.00	
STENBUCK	JOANNE	\$76,021.13	
STEPHENS	JOHN	\$18,636.46	
STIRK	DOUGLAS	\$70,953.91	
STOCK	WILLIAM	\$2,539.00	
STOCKLIN	BRADLEY	\$2,576.00	
STOCKLIN	JOANNE	\$122,068.39	
SUDBEY	JEAN	\$73,253.31	
SUGRUE	CAEDAN	\$2,483.04	
SUGRUE	AMY	\$56,389.95	
SULLIVAN	DAVID	\$79,610.96	\$31,500.00
SULLIVAN	JENNIFER	\$6,662.08	
SULLIVAN	PATRICK	\$45,778.38	
SULLIVAN	TAYLOR	\$4,950.75	
SUTHERLAND	RACHEL	\$24,501.04	
SUTTON	MICHELLE	\$76,482.64	
SWANICK	HANNAH	\$606.52	
SWEENEY	KELLIE	\$64,869.71	
SWERLING	KRISTIN	\$12,074.18	
SWIFT	MICHAEL RICHARD	\$109,498.24	\$43,301.25
SZCZURKO	BRIAN	\$75,857.60	
TARCZUK	ADAM	\$79,664.21	
TARDUCCI	HOLLY	\$4,413.47	
TAURAS	NANCY	\$18,929.47	
TAYLOR	JOHN	\$8,315.75	\$12,760.50
TAYLOR	BRANDI	\$624.00	
TEAGUE	EDWARD	\$1,216.18	
TEIXEIRA	EMILY	\$400.00	
TELLIER	CAROL	\$14,177.90	
TETREAULT	KARLY	\$26,791.16	
THERRIEN	DAVID L	\$500.00	
THOMAS	JENNIFER	\$1,000.00	
THOMPSON	CORIANNE	\$18,079.51	
THOMPSON	SERAPHIME	\$81,195.87	
THOMPSON	BRANDON	\$81,020.64	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
THORNTON	BELLA	\$1,288.93	
THORNTON	SEAN	\$2,426.00	
THORNTON	KATHLEEN	\$79,165.90	
THULIN	H. BETH	\$82,772.38	
THURBER	CECELIA	\$88,941.54	
TILLOTSON	SUSAN	\$14,571.66	
TILVA	PUJA	\$63,083.76	
TOROCCO	OLIVIA	\$17,970.40	
TOROCCO	KEITH	\$46,307.28	
TORTORA	DEANNA	\$20,640.64	
TOWLER	LEAH	\$76,302.64	
TRAHAN	LORI	\$17,946.57	
TRAHAN	NEIL	\$109,840.38	
TRAPASSO	DEBORAH	\$1,191.00	
TRETTEL	PETER	\$1,510.10	
TRIPP	PAULA J	\$100.00	
TRIPP	DOUGLAS	\$71,009.10	\$16,579.25
TRIPP	WAYNE D.	\$6,391.68	\$6,570.00
TROMBINO	THERESA	\$17,544.50	
TROMBLEY	STEPHEN	\$85,349.01	
TSOMBAKOS	CARA	\$448.00	
TUCKER	GABRIELLE	\$960.00	
TUCKER	MICHAEL	\$39,104.00	
TUCKER	BETH	\$76,662.64	
TULLOCK	ALEXANDRIA	\$17,109.72	
TURCOTTE	MAUREEN	\$15,382.78	
TURCOTTE	SHARON	\$48.00	
TYLDESLEY	BARBARA	\$35,529.66	
TYNAN	MICHELLE	\$80,637.71	
VADALA-ROTH	ANNE	\$1,472.00	
VAIL	JACKSON	\$496.00	
VALORAS	ALYSIA	\$17,107.75	
VANFLEET	GAYLE	\$17,624.53	
VAZ	JOHN	\$41,556.97	
VEMPARALA	ARUNA KUMARI	\$848.00	
VIENS	GRETA	\$10,650.95	
VLAAS	JUSTIN	\$1,747.25	
VOELKER	PATRICIA	\$61,489.72	
VOGEL	JANNA	\$73,181.54	
VULTER	JULIA	\$59,283.60	
WAHL	JENNIFER	\$55,385.88	
WAHLGREN	ROBERT	\$1,350.58	
WAHLGREN	CAROL	\$3,762.85	
WALDO	SHERRY	\$272.00	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
WALKER	EVAN	\$1,766.49	
WALL	ROBERT	\$83,274.68	
WALLER	SHELLEY	\$53,973.49	
WALLING	APRIL	\$77,718.95	
WALSH	THOMAS	\$80,970.87	
WALSH	LAURI	\$75,432.34	
WARD	HANNAH	\$12,882.55	
WARNER	GINA	\$81,341.74	
WARREN	STUART	\$54,357.98	
WASHINGTON	WANDA	\$12,260.50	\$12,134.75
WASKO	JOSEPH	\$71,107.95	
WASS	MELISSA	\$72,964.50	
WEBSTER	GRETCHEN	\$61,189.72	
WENC	DANIEL	\$89,223.49	\$225.00
WENCE	RACHEL	\$22,495.53	
WESGAN	KATHARINE	\$76,746.51	
WESTCOTT	JESSICA	\$3,094.66	
WESTCOTT	JESSICA	\$240.00	
WETMORE	ALYSSA	\$320.00	
WHEELER	ALICIA	\$52,082.18	
WHEELER	ASHLEY	\$77,002.47	
WHITE	CHRISTOPHER	\$154.58	
WHITE	ERICA	\$71,790.54	
WHITE	DEBORAH	\$67,897.83	
WHITEHEAD	KARA	\$80,779.71	
WICKSTROM	PATRICIA	\$11,840.92	
WICKSTROM	COLLETTE	\$4,373.98	
WILBUR	MICHAEL	\$55,890.23	
WILCOX	MARILYN	\$23,538.52	
WILHIDE III	ROBERT	\$4,026.22	
WILLAR	STACY	\$5,187.67	
WILLIAMS	TANYA	\$5,055.21	
WILLIAMS	AMANDA	\$28,549.23	
WILLIAMS	TANYA	\$39,973.72	
WILTSHIRE JR.	STEPHEN	\$111,886.73	
WINSTON JR.	STEVE	\$3,647.15	
WISE	LISA	\$42,773.18	
WISE	RICHARD	\$4,675.00	
WISE	MICHAEL	\$608.00	
WITHAM	SUZANNE	\$15,466.67	
WOJNAR	MARK	\$296.00	\$2,160.00
WOLFE (SMALL)	EMMALEE	\$5,120.00	
WOOTEN	JAMES M	\$5,599.50	
WOOTEN	DAVID	\$25,264.95	

LAST NAME	FIRST NAME	GROSS	NON-TOWN FUNDS (POLICE DETAILS)
WORDEN	DENISE	\$647.39	
WORMELL	ERIC	\$48,176.38	
WRENN	LINDA	\$6,403.48	
WRENN	AMANDA	\$69,720.53	
WYANT	JONATHAN	\$3,805.34	
YANKAUSKAS-FLYNN	JULIE	\$101,927.93	
YOUNG	NANCY	\$15,580.22	
YUEN	ADRIANNA	\$4,335.24	
YUHAS	JACOB	\$448.00	
ZARRIELLO	CYNTHIA	\$19,221.99	
ZEREGA	NICHOLAS	\$6,873.97	
ZERVOS	SHANNON	\$7,120.00	
ZIMMERMAN	CARI	\$935.00	
ZWICKER	JAYNE E	\$48,211.88	
ZWICKER III	LAWRENCE	\$18,378.04	

RESIDENTIAL INTEREST LIST



Name: _____

Phone: _____

Address: _____

Cell Phone: _____

Occupation: _____

Special Training/Education: _____

Amount of time available: _____

Date Submitted: _____

Email Address: _____

- | | |
|---|--|
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Affordable Housing Trust | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Cable Television Oversight Committee | <input type="checkbox"/> Information Technology Commission |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Mill Villages Advisory Committee |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Planning Board * |
| <input type="checkbox"/> Board of Library Trustees * | <input type="checkbox"/> Public Works Advisory Committee |
| <input type="checkbox"/> By-law Review Committee # | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Board of Registrars of Voters | <input type="checkbox"/> S. Grafton Community House Comm. |
| <input type="checkbox"/> Cable Advisory Committee | <input type="checkbox"/> Together We Can |
| <input type="checkbox"/> Capital Improvement Planning Comm. | <input type="checkbox"/> Trustees of Soldiers Memorials |
| <input type="checkbox"/> Cemetery Commission | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Conservation Commission | |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Charter Review Committee # | Print Committee Name |
| <input type="checkbox"/> Finance Committee | Print Committee Name |

* Indicates an elected board

Indicates cyclical need

The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. If you are interested in serving on a town committee please fill out this form and return it to the Office of the Town Administrator, Grafton Municipal Center, 30 Providence Rd., Grafton, MA 01519 or email to idec@grafton-ma.gov

